



**MEETING MINUTES**  
**MILTON SUSTAINABILITY ADVISORY COMMITTEE**  
**City Hall Council Chambers**  
**Tuesday, April 30<sup>th</sup>, 2024, at 6:00pm**

**CALL TO ORDER AND ROLL CALL**

The meeting was called to order at 6:01. Roll call was taken by City Staff Liaison Emily Groth.

**Committee Members Present:** Committee member Hester, Committee member Christian, Committee member Logan, Committee member Lindon, Committee member Tinker, Committee member Lancelot.

**Committee Members Absent:** No Committee members were absent.

**APPROVAL OF MEETING AGENDA**

Committee member Tinker made a motion to approve agenda as read. Committee member Lindon seconded. The motion passed unanimously.

**PUBLIC COMMENT**

There was no public comment.

**NEW BUSINESS**

**A. Discussion of Committee Governance and Membership**

- City staff assisted Committee members in navigating the Committee web page and their City emails
- Staff briefed members on the requirements of the Open Meetings Act
- The Committee voted on the following officers:
  - i. The Committee elected Committee member Greg Tinker as Chair, Committee member Charlie Lancelot as Vice Chair, and Committee member Kelly Christian as Secretary

**B. Discussion of 2024 Committee Goals and Objectives**

- City Staff reviewed the ordinance that created the standing Milton Sustainability Advisory Committee. Language included "participate in the development of an updated Recycling and Solid Waste Management Plan in conjunction with City Council and staff, [and] to facilitate achievement of sustainability initiatives and goals of the City"
- Staff proposed three main projects for the Committee to focus on, those considered were: the Recycling and Solid Waste Management Plan, ARC Green Communities certification, and sustainability event improvements.

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**C. Discussion of the 2024 Recycling and Solid Waste Management Plan**

- City staff introduced the Committee's most timely task – providing guidance throughout the Recycling and Solid Waste Management Plan (RSWMP) planning efforts.
- This planning initiative is supported by both the 2021 – 2025 Strategic Plan and 2040 Comprehensive Plan, language from these plans include “Develop a city-wide solid waste strategy, as well as a city-wide recycling strategy including but not limited to a plan for glass recycling, bulky items, paints/chemicals, and electronics” and “Identify opportunities to improve the management of solid waste collection that aligns with sustainable best practices”.
- City staff is also working closely with planning consultants from NewGen Strategis and Solutions. Public input is slated to occur this summer with proposed Council adoption of the plan by the end of 2024.

**D. Consideration of the 2024 Milton Sustainability Advisory Board Meeting Schedule**

- The Committee proposed monthly meetings occurring on the last Tuesday of the month as scheduling allows. Chair elect Tinker motioned to approve this meeting schedule, and Committee member Hester seconded.

**NEXT MEETING**

The next meeting is slated for May 28 at City Hall Council Chambers.

**ADJOURNMENT**

Chair elect Tinker made a motion to adjourn the meeting. Committee member Christian seconded. The motion passed unanimously.