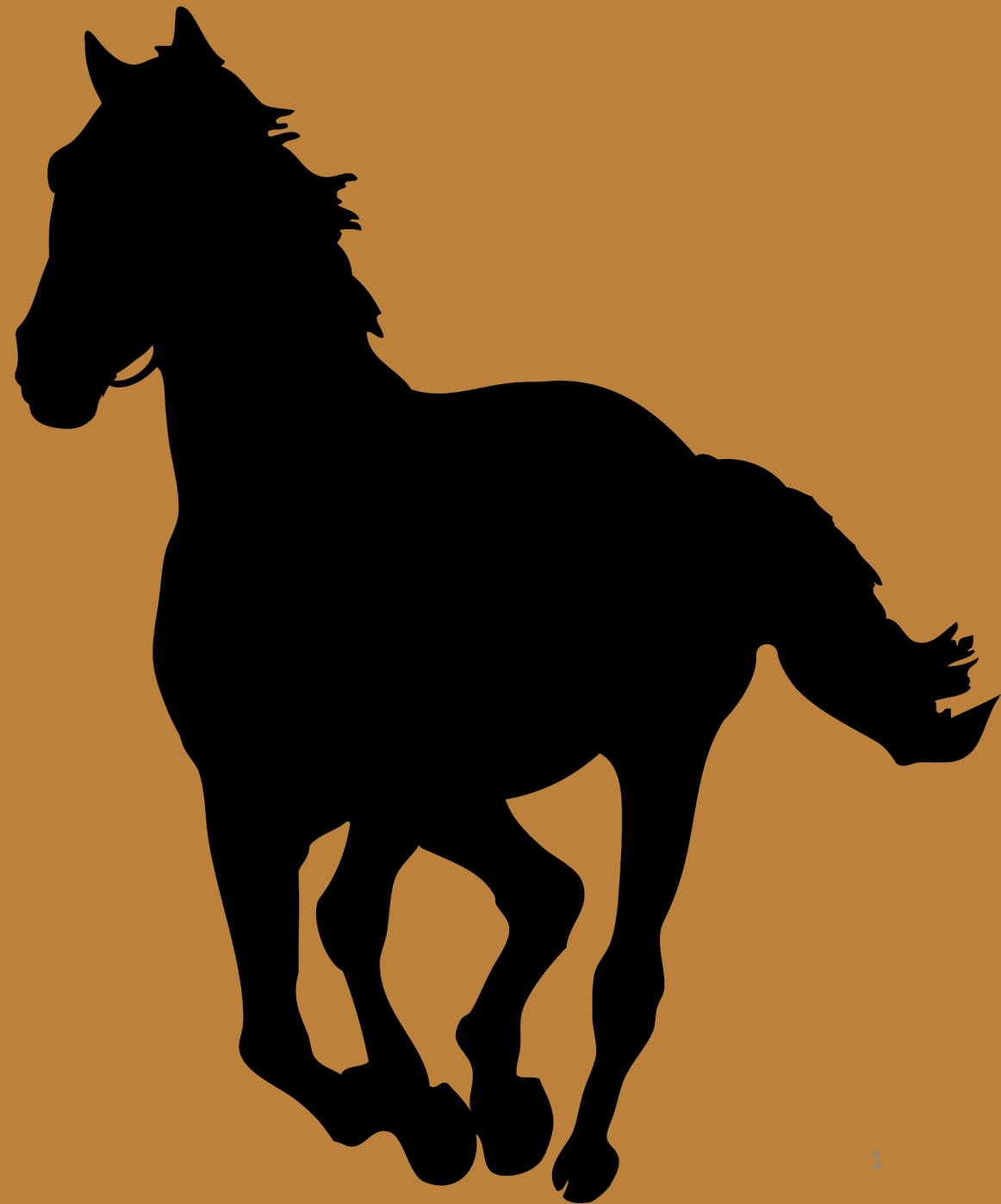


# MILTON

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## Short Term Work Program PROJECT MANAGEMENT PLAN



# *Purpose of the Presentation*

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-  Present what our approach has been to managing the short-term work program
-  Inform Planning Commission of the progress/development to date



# BACKGROUND

## *What is a Comprehensive Plan?*



A planning document that sets a road map that:

- Affirms Milton's vision
- Establishes **new** goals and policies
- Guides future growth and development



Milton's Comprehensive Plan was Adopted on October 4, 2021.



The plan is updated every 5 years.



Qualified Local Government Status



# BACKGROUND

## What is a Short-Term Work Program?

 Lists every initiative to be completed within the next 5 years.

 The matrix identifies the time frame of each project as well as estimated costs, funding sources, and the team

 5 Categories:

- Land Use
- Placemaking and Branding
- Sustainability
- Economic Development
- Transportation

 The STWP proposes 99 projects total

### Short Term Work Program

Land Use		2022	2023	2024	2025	2026
ID #	Project and Description					
LU.1	Create a Small Area Plan for Arnold Mill which reflects the Master Plan and its Character Area Narrative	X	X			
LU.1a	Consider applying for Livable Centers Initiative (LCI) funding to update the Arnold Mill Plan, and determine feasibility for Livable Centers Initiative (LCI) designation	X	X			
LU.2	Pursue larger lot zoning categories (e.g. AG5, 10, 20) and associated uses and incentives	X	X	X		
LU.2a	Seek funding for the purchase of development rights (PDR) in conjunction with larger zoning	X	X	X		
LU.2b	Consider larger lot zoning incentives to include full or partial exemptions from future Greenspace, Active Park, and Trail System bonds	X	X	X		
LU.2c	Initiate discussions with Fulton County to implement tax relief for larger zoned parcels (5,10,15 acres in size) in conjunction with larger lot zoning	X	X	X		
LU.2d	Perform due diligence on permitted uses (e.g. bed and breakfast), and zoning conditions (e.g. accessory structure placement on property), for larger lot zoning categories	X	X	X		
LU.2e	Identify appropriate areas/districts for current and future uses, and determine conditions and permitting for such uses	X	X	X		
LU.2e.i	Investigate other options for certain agri-tourism uses, such as creating a public venue for a farmer's market, outdoor live entertainment, other uses which likely require more infrastructure and protections for neighboring parcels (noise lighting, parking).	X	X	X		
LU.2f	Reconcile incentives with AG-1, to ensure larger lot zoning categories are attractive and viable	X	X	X		
LU.3	Continue to support the Equestrian Committee as an important source of feedback (subject matter expertise) on various City initiatives, as needed	X	X	X		
LU.4	Begin process to acquire land for active park space (Parks Master Plan), including identified opportunities for a Multi-Generational Recreation Facility along Cogburn Rd. (Milton Lakes)	X	X	X		

# STWP PROJECT MANAGEMENT

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## *Process*

-  Determine which project to accomplish this year
-  Discuss goals, actionable items, and strategies
-  Assign a team leader to carry out the plan
-  Establish a work plan
  - Project Scope Statement
  - Communication Plan
  - Risk Matrix
  - Risk Mitigation Plan
  - Timelines and Project Schedule
-  Present to Planning Commission and Council for guidance and approval to proceed

# STWP PROJECT MANAGEMENT

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## *Process*

- 🐎 Community engagement opportunity
- 🐎 Consistently monitor the progress
  - Project Status Report
- 🐎 Communicate progress to key stakeholders

# REPORT OF ACCOMPLISHMENTS

ID#	Project and Description	Report of Accomplishment	Team Leader
LU.2	Pursue larger lot zoning categories (e.g. AG5, 10, 20) and associated uses and incentives	Underway	Shubha Jangam
LU.3	Continue to support the Equestrian Committee as an important source of feedback (subject matter expertise) on various City initiatives, as needed	Underway	Shubha Jangam
LU.7	Perform due diligence to Implement Restrictions to Flag Lots	Underway	Michael Cardamon
LU.8	Perform due diligence to update AG-1 zoning to increase minimum lot widths (100' to 150')	Underway	Michael Cardamon
LU.9	Perform due diligence and planning to implement Urban Growth Boundaries	Underway	Shubha Jangam
LU.10	Study CUP limitations (i.e. minimum qualifying acreage), staff recommendations to adopt	COMPLETED	Robyn Macdonald
LU.12	Update & adopt the Unified Development Code	Underway	Robyn Macdonald
S.3	Improve in ARC Green Communities certification from bronze to silver per the Strategic Plan	COMPLETED	Teresa Stickels
S.6	Update the City's Stormwater Ordinance to reflect the new Georgia Stormwater Management Manual (GSMM) and runoff reduction goals;	COMPLETED	Jerry Oberholtzer
S6.a	Apply State requirements set forth by the Georgia Stormwater Management Manual by having 100% site runoff reduction captured and treated by landscaped Green Infrastructure best management practices, such as bioretention and bioswale.	COMPLETED	Jerry Oberholtzer
S.8	Green Infrastructure Demonstration Project for Park: Install education signage at site of park green infrastructure projects describing benefits of GI project	COMPLETED (Bell Memorial Park)	Teresa Stickels

# PROJECT SCOPE STATEMENT

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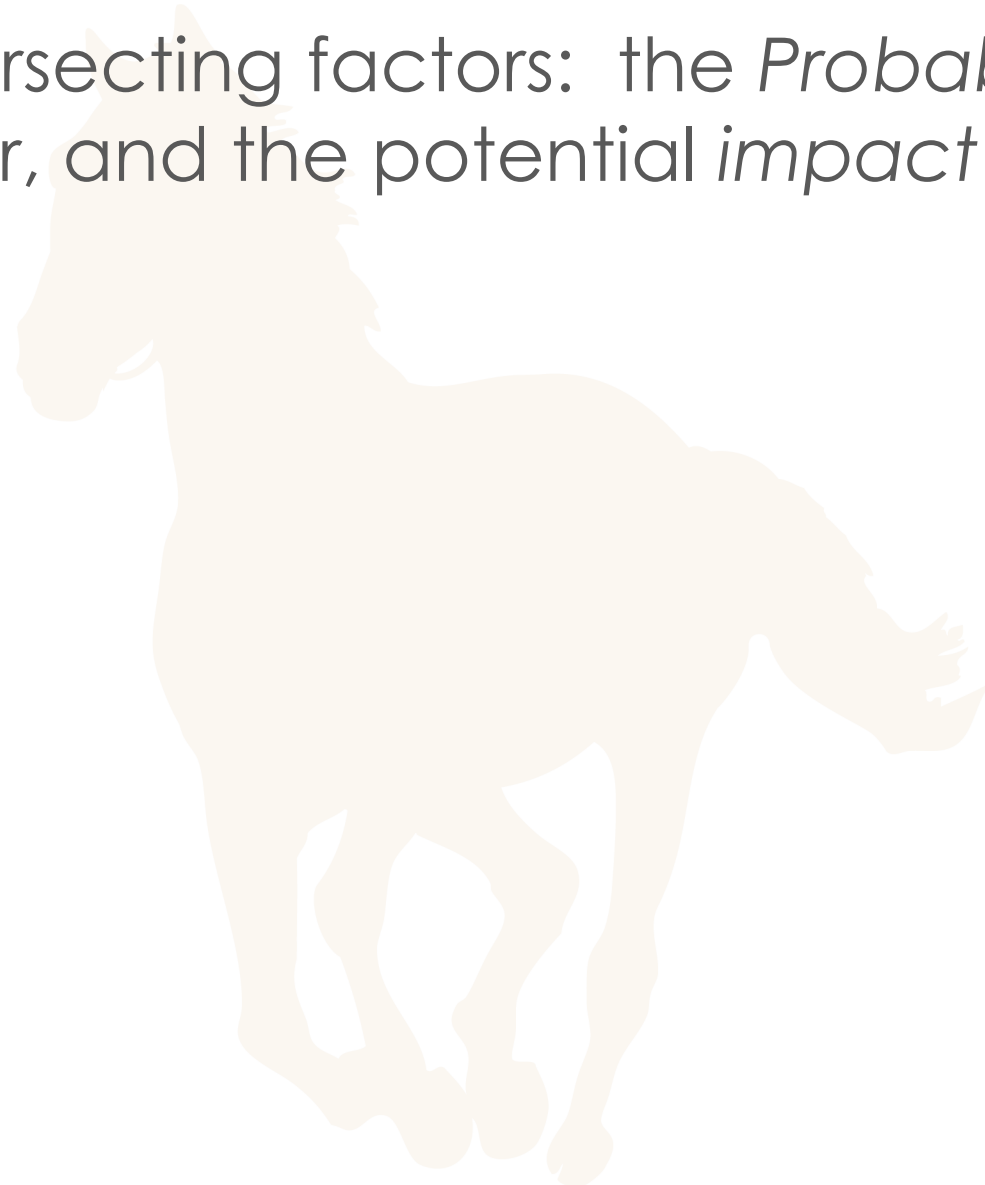
- **Project Purpose** - The key reasons for the project
- **Description** - The who, what, and when on key deliverables
- **Desired Results** - A prioritized list of specific measurable deliverables
- **Exclusions** - Items out of scope
- **Communication needs** - who, what and how often
- **Acceptance Criteria** - Who needs to sign off on what, and how they will sign off
- **Constraints** - Restrictions or limitations on the project



# RISK MATRIX

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- Based on two intersecting factors: the *Probability* that the risk even will occur, and the potential *impact*



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# Feedback/Questions

