



Waiver for Media Production Permit

INTRODUCTION

Some media permits can only be issued after the applicant has secured “waivers” from a majority of the residences in the vicinity of the filming project (See Sec. 64-1616.5 & 6). The project described below requires such waivers. The people living at a given residence (house, apartment, condo unit, etc.), or business owner/manager should decide if they collectively **approve or disapprove** of the proposed project. This waiver has been prepared by the City of Milton, but a representative of the film company will be distributing it and asking for your approval. **You are under no obligation to sign this waiver if you do not wish to.** The City is not endorsing the film project.

NOTICE TO RESIDENTS/BUSINESSES ____ PROPERTY OWNER ____ (Check One)

The _____ proposes to film in your neighborhood either during nighttime hours or will be operating beyond the hours of 7:30 am to 10:00 pm, or generating unusual levels of noise from such sources as explosions, gunfire, aircraft, or may have the potential to create an undesirable or negative effect on your business or residence.

The activities that will occur are:

Dates _____ Times _____

Dates _____ Times _____

Dates _____ Times _____

Contact _____ of _____

for more specific information. (____) _____.



If you have questions about this waiver process, please call Robyn MacDonald, City of Milton at (678-242-2540).

I **APPROVE** **DISAPPROVE** (circle one) of the filming activities described above.

Signature _____ Print Name _____

Address _____ Day Ph.No. _____

Waiver Instructions and Certificate of Performance

1. The City Film Permit Coordinator will prepare the waiver form based on your description of the proposed filming activities. To expedite the permit process, please provide a complete description of your activities including production name, site address, filming dates and times. Remember that the areas where prep, filming, and strike occur, and related parking/base camp areas are subject to waivers.
2. Generally, properties with residences on them and nearby businesses are subject to the waiver process. If there are multiple dwelling units on a lot (e.g. apartment units, condo units, mobile homes, etc.) a waiver must be sought from each dwelling unit. Apartment managers, for example, cannot sign on behalf of all the tenants. Similarly, individual businesses within a strip center will need individual waivers.
3. A map and list of parcels and/or addresses that must be canvassed will be provided by the Film Permit Coordinator. There may be more than one dwelling unit at each parcel.
4. Waivers shall be left at each dwelling unit/business.
5. Regardless of how many people may live in a given dwelling unit, only one person can sign the waiver representing the wishes of all the residents.
6. The people living in a given residence are the ones from who a waiver is sought, whether they own the dwelling or not.
7. If there is no response from 25% of the dwelling units, the waiver process may be suspended, even if the majority of the waivers submitted “approve” of the filming. This is to ensure that all applicable parties were notified.
8. Notes about parties on vacation or vacant units should be made on the list of addresses provided.
9. If animals (e.g. horses) are housed in stalls on property within the affected area, then the owners or caretakers of these animals must sign the waiver.

Media Production Permit and Waiver

I certify that I have read and will abide by the above provisions in seeking waivers for this media project.

Name _____ **Date:** _____

Signature _____ **Ph.** _____

Email Address _____ **FAX** _____

Film Project _____