



Traffic Memo

Project Name: _____ Date of Review: _____

Contact Milton Public Works at 678-242-2559 to discuss scope prior to collecting any data

Review/Analysis of access includes the following:

- A vicinity map showing location of the proposed development in relation to the transportation system
- A description and site plan of proposed use/development including size and nature of the entire proposed development
- A description of proposed site access points (include spacing between existing driveways and intersections)
- Average Daily Traffic volumes on existing roads at or near proposed access point(s) measured within the last 12 months (check with the City or State as they may have applicable count data available)
- Safety analysis of proposed site access including stopping sight distance, intersection sight distance, and operational characteristics
- Trip generation from ITE latest edition and proposed distribution percentages
- Turn lane warrants and analysis based on City of Milton Code of Ordinances Chapter 48
- Driveway analysis including lane configuration, throat length and channelization
- Parking needs, required and provided spaces
- Appendix to include applicable raw count data, calculation sheets, sight distance profile