

CITY OF
MILTON
GEORGIA
FY 2020 ANNUAL BUDGET

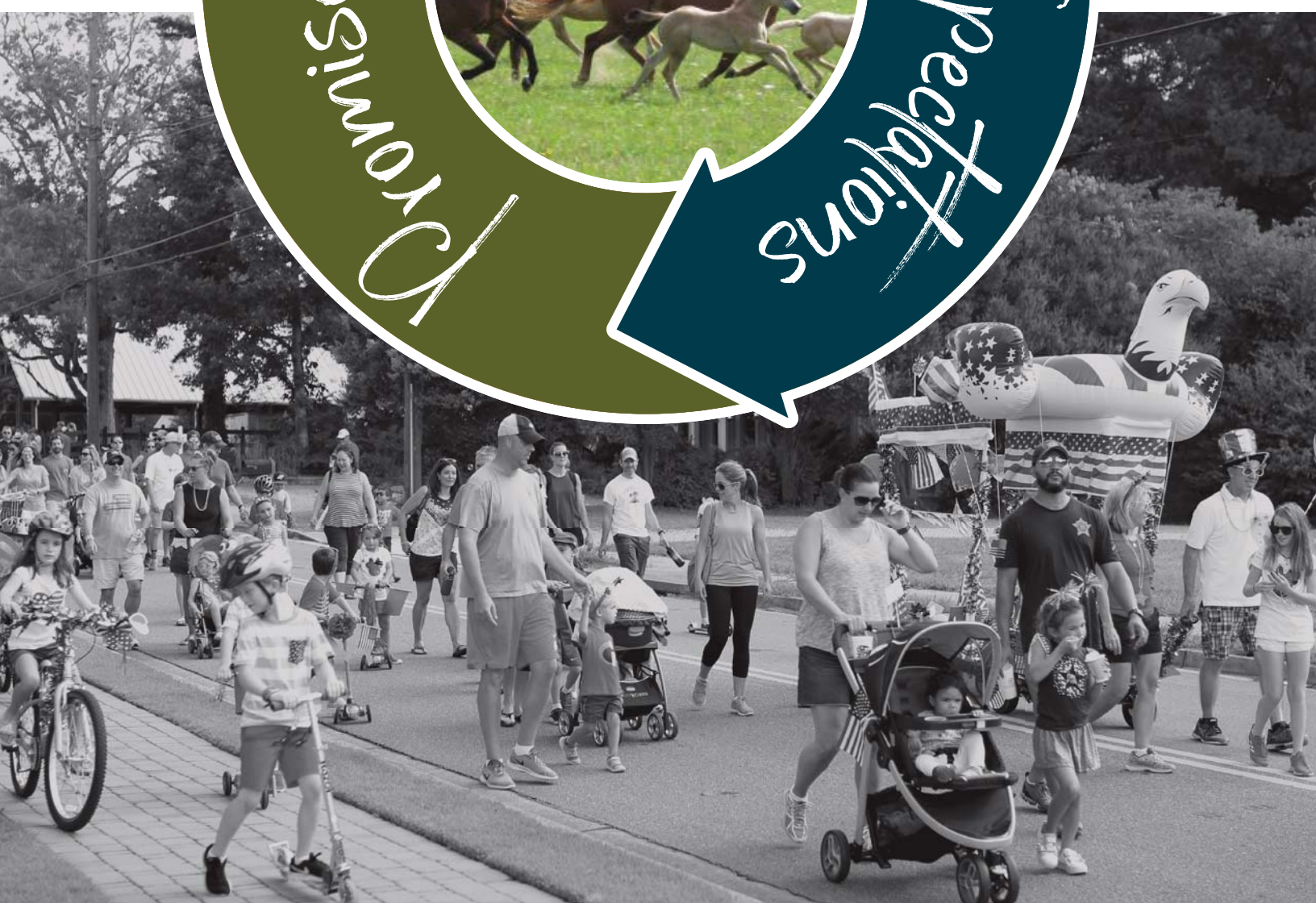


Delivering on our promises and improving the quality of life

Community

Promises

Expectations



MISSION STATEMENT



ALL MEMBERS OF
THE CITY OF MILTON
TAKE RESPONSIBILITY
TOGETHER TO
PROVIDE THE
BEST QUALITY OF LIFE
TO THOSE WE SERVE.
THROUGH EXCELLENT
SERVICES TO OUR
NEIGHBORS, WE
STRENGTHEN OUR
CHERISHED SENSE
OF COMMUNITY.

TABLE OF CONTENTS

INTRODUCTION AND OVERVIEW

Message from the City Manager	6
Top 10 Budget Questions	12
Executive Summary	13
City Planning Process	22
Strategic Plan & Departmental Goals	25
City Location/Key Demographics	42
Elected Officials	44
City Organizational Chart	45
Current Positions & Department Detail	46

FINANCIAL POLICIES AND PROCEDURES

Fund Structure	50
Department–Fund Relationship	51
Financial Policies & Procedures	52
Budget Process & Calendar	55

CONSOLIDATED FINANCIAL SUMMARIES

Consolidated Budget Summary: FY 2017 – FY 2020	58
Consolidated Budget Summary (All Funds): FY 2018 - FY 2020	59
Consolidated Budget Summary by Fund: FY 2020	60
Projected Changes in Fund Balance	62

GENERAL FUND

General Fund Budget Summary	64
Cash Flow Budget	65
Revenue Detail	66
Major Revenues – 10-Year History	69
Expenditures by Category	72
Expenditures by Department	73
Mayor and City Council	74
City Clerk	76
City Manager	78
Finance	80
Information Services	82

VISION STATEMENT



MILTON IS A PREMIER
CITY WHERE WE
STRIVE TO:

- PROMOTE A HIGH QUALITY OF LIFE
- CREATE A STRONG SENSE OF COMMUNITY AND PLACE
- RESPECT OUR RURAL HERITAGE WHILE GUIDING OUR FUTURE
- BE THE BEST PLACE TO CALL HOME

Human Resources	84
Communications	86
Community Outreach & Engagement	88
Municipal Court	90
Police	92
Fire	94
Public Works	96
Parks & Recreation (Active)	98
Community Development	100
Economic Development	102
Other Unstaffed Departments	104
Maintenance & Operating Initiatives	108
SPECIAL REVENUE FUNDS	
Special Events Fund Budget Summary	134
Expenditures by Event	136
Confiscated Assets Fund Budget Summary	139
E-911 Fund Budget Summary	140
Hotel/Motel Tax Fund Budget Summary	141
CAPITAL PROJECTS FUNDS	
Capital Improvement Plan (CIP)	
Capital Projects Funds Summaries	143
CIP FY 2020 – FY 2026 Funding Requests by Department/Project – All Funding Sources	145
CIP FY 2020 – FY 2026 Funding Requests by Department/Project – Operating Transfers (Pay-As-You-Go)	147
Capital Initiatives Summary	213
DEBT	
Debt Issuance and Management	221
GLOSSARY	224

AWARD OF DISTINGUISHED BUDGET PRESENTATION

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Milton, Georgia, for its Annual Budget for the fiscal year beginning October 1, 2018.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Milton
Georgia**

For the Fiscal Year Beginning

October 1, 2018

Christopher P. Morill

Executive Director



INTRODUCTION AND OVERVIEW

September 5, 2019

Honorable Mayor, Members of City Council, and Citizens of Milton:

It is my pleasure to submit to you the Fiscal Year 2020 Proposed Operating and Capital Budget for review and consideration. The forecasted revenues for FY 2020 equal our anticipated expenditures of \$31,603,756 with a budgeted use of fund balance equal to \$1,616,742. The FY 2019 amended budget fund balance of \$7,931,646 meets the required reserve of 25% of FY 2020 forecasted revenues. The FY 2020 budget strategically builds upon the FY 2019 objectives of making technology work for us, improving transportation reliability, connectivity and congestion, and investing in our people. Enhancements to our IT network and management have greatly improved reliability and functionality, enabling staff to improve service delivery. Several critical infrastructure improvements were completed that not only improved safety, but also relieved traffic congestion. And finally, vital and strategic investments in our staff development will position us to deliver on our promises and continue to improve the quality of life for our citizens.

Maximizing Commercial Opportunities

Years of planning and community input helped shape the City’s vision for its three commercial nodes: Deerfield/Hwy. 9, downtown Crabapple, and Birmingham Crossroads. Through each of the respective form-based codes and overlays, each node will experience significant transformation in FY 2020.

The citizens of Milton have great pride in the City’s smart approach to development. Instead of a passive *hope* that we attract the right mix of commercial growth, we actively seek businesses that are a “good fit” for our community, preserving and enhancing the character of Milton. Our ongoing work with RKG Associates is just one aspect of that smart approach in the Deerfield area. Those results, and the resultant marketing strategies focused on specific industry segments, will help us attract the right mix of development that will promise long-term sustainability. We are already recognizing interest in the redevelopment of retail shopping centers into live-work-play environments.

Infrastructure improvements have already begun in anticipation of this growth and the introduction of the planned McGinnis Ferry interchange with Ga. 400. The roundabout at Morris Road and Webb Road was completed and we will begin design on the Morris Road widening project, funded by TSPLOST, to improve multi-modal mobility. Incorporated in our plans will be a trail section that will ultimately connect Milton to the Big Creek Greenway.

Rounding out some of the City's plans for the Deerfield area will be the construction of our Public Safety Complex, which will house our Police Department, our new Fire Station 44, and our Municipal Court on Hwy. 9 just south of Bethany Bend. The strategic location of this facility places it within our most populated area of the City, promising to reduce response times and increase service levels.

The Downtown Milton/Crabapple Placemaking Plan will take some of its most significant steps forward in FY 2020 as a variety of mixed-use developments are currently under development and at various stages of construction. And, in accordance with the City of Milton Comprehensive Plan, the end product will offer a barrier-free, pedestrian-friendly streetscape. As Milton's downtown continues to take shape, citizens will begin to enjoy an assortment of retail and restaurants that promises to make Crabapple a great place to live and a true destination. The City's continued downtown efforts were reflected in the recently completed National Citizen Survey (NCS) as ratings improved regarding the vibrancy of our downtown.

The introduction of the traffic circles at Heritage Walk and Birmingham Highway, Heritage Walk and Crabapple Road, and the introduction of improvements to Crabapple Road at the intersection with Birmingham Highway significantly reduced congestion in our downtown. FY 2020 will see the introduction of the Northeast Crabapple Connector which will run from the new traffic circle at Birmingham Highway and Heritage Walk to Charlotte Road. Not only will this new street further relieve congestion, but it will be lined with new mixed-use developments that will preserve and enhance the character of Milton.

The realization of the Birmingham Crossroads Master Plan will continue in FY 2020 as the mixed-use development of the southeast corner begins to take shape. This new development, along with the very popular restaurant and music venue, will deliver on the promise of "a mix of retail, office, and community uses in a pedestrian oriented environment that has a strong sense of place and is enhanced with amenities" sought under this plan. The improvements for the Birmingham Crossroad intersection by the Georgia Department of Transportation is in the planning stage and will follow our transportation improvements at Freemanville Road and Birmingham Road.

Increasing Capacity for Active, Passive, and Linear Parks

Opening the Former Milton Country Club (FMCC) has been a priority of our Mayor and City Council. On August 19, 2019, the Mayor and Council unanimously voted to adopt The Park at the Former Milton Country Club Master Plan, paving the way for staff to fulfill that promise to the community. A combination of cost savings and better-than-expected revenues in FY 2019 has positively positioned the City to start the necessary repairs and planned improvements. Transfers specific to the active portion of FMCC throughout FY 2019 equal \$778,150. In addition, \$45,850 will be transferred from remaining funds saved from the master planning process. The majority of Phase I passive improvements will be primarily funded through the amendment moving prior years' cell tower lease revenues from land conservation, totaling \$934,252. Design and



planning for the resurfacing of the tennis courts are underway as we await grant funding to offset costs. Further improvements recommended in the FY 2020 budget earmarks funds for resurfacing the pool deck, the purchase of new furniture, and the replacement of the large awning.

Staff will continue to search for opportunities to increase our active park capacity. Leveraging the City's recently adopted 2027 Parks and Recreation Master Plan, staff will be seeking strategic acquisition opportunities that will allow the City to efficiently grow this capacity based upon current and future use. Thanks to the City's conservative budgeting policies, we currently have approximately \$587,000 in the capital projects fund plus available impact fees budgeted in the amount of \$2,413,327 for FY 2019, with an additional \$650,000 budgeted for FY 2020. (Note: Impact fees can only be used for a percentage of the cost of land acquisition and field construction and will be applied accordingly.)

Improving Community Interaction

Many of the interactions between City staff and our community occur in the form of requests for information, often referred to as open records requests. The State of Georgia has a long and proud record of demanding openness from its government. As our Mayor and City Council often remind us, the records of the City belong to its people. Towards that effort, FY 2020 will recommend strategic investments in our information systems so that information will be more readily available to our citizens at the click of a mouse in an intuitive, customer-centric interface.

Promoting Quality of Life

Promoting a *high quality of life* is critical to achieving Milton's vision. The recently completed 2019 National Citizen Survey (NCS) indicates that Milton residents overwhelmingly appreciate the quality of life experienced here with 95% rating it as good or excellent. And, FY 2020 will contain budgetary recommendations to continue fulfilling that promise.

As we continue to realize the City's vision of promoting a high quality of life and respecting our heritage while guiding our future, two key initiatives, the growth of our large lot development incentives and the creation of an equestrian overlay, will continue into FY 2020. The FY 2020 Maintenance & Operating (M&O) Initiatives also include \$50,000 for on-call planning services to provide the expert resources necessary to continue our work in these areas critical to realizing our vision.

FY 2019 recognized the acquisition of five new greenspaces totaling 248.1 acres and 378.1 acres since inception of the greenspace bond. With approximately \$7.5M remaining in available greenspace bond funds, FY 2020 promises to be a productive year as we round out our strategic purchases, protecting vital land and natural habitats while maintaining our rural heritage.



Finally, our work continues on Milton's Trail Master Plan and FY 2020 will likely see the fruits of that labor. In anticipation of the completion of our planning work with the Milton Trails Committee, coupled with substantial community input, we have budgeted significant resources for trail and sidewalk expansion. We can expect roughly \$2.8M in TSPLOST funding that will fund the construction of trails and sidewalks desperately needed to improve multi-modal transportation. Additionally, in continuation of Milton's traditional pay-as-you-go funding strategy, we will be budgeting for an operating transfer out to capital for the construction of additional sidewalks which will provide another \$1.1M in funding. This strategy has allowed the City to set aside incremental funding over several years rather than attempting to fund the entire project in a single given year's budget. Impact fees not utilized for active park buildout may be applied to trail projects as well.

Overall Financial Condition

The City's financial condition is excellent. Built upon years of strict adherence to conservative budgeting and procurement policies, the City has managed to achieve a triple-A bond rating, defer the booking of property taxes from one fiscal year to the next without requiring a short-term loan or tax anticipation note, and create significant savings and opportunities with a smartly-integrated pay-as-you-go system. All of which have been achieved with a capped millage rate and while offering aggressive homestead exemptions for our homeowners. The 2019 M&O tax digest saw an increase of roughly \$300M in exemptions for homeowners. This equates to approximately \$1.4M in tax savings for these homeowners on their 2019 tax bills.

Over the years, the Mayor and City Council have made strategic decisions that have properly positioned the City to withstand financial stress. Our conservative fund-balance reserve policy requiring no less than 25% of the subsequent year's budgeted revenues insulates the City from unforeseen emergencies and/or shortfalls caused by revenue declines and eliminates the need for short-term borrowing for cash flow purposes. Additionally, a strategically applied pay-as-you-go system and the limited use of long-term debt provides the flexibility and resilience necessary for long-term financial success.

General Fund Proposed Budget

The total proposed General Fund budget is \$31,603,756, a decrease of \$566,387 or 1.8% over the prior year amended budget. The decrease in estimated revenues is largely driven by a forecasted decrease in investment income as available idle funds are projected to be lower than in FY 2019, a decrease in proceeds from the sale of assets as the City was able to sell a Fire apparatus that brought in these funds in FY 2019, and the limited growth seen in the collection of real property tax which has been a result of the new floating homestead exemption. Of the \$3,427,347 increase in M&O expenses, \$1,107,790 encompasses new initiatives. The remaining drivers of expenses include a \$182,358 investment in Information Systems (IS) to complete the strategic initiatives necessary to protect the City's vital records and the framework that supports



operations, one-time costs, totaling \$230,000, associated with the planned opening of the new Public Safety Complex on Hwy. 9, the addition of the first-year interest-only payment on the upcoming revenue bond issuance estimated at \$303,863, and a 3% market adjustment for all staff.

Of note is the \$3,993,734 decrease in Interfund Transfers Out. We are pleased to report that we were able to replenish our fund balance in FY 2018—two years sooner than required by law. Milton’s strategic decision-making, including the restructuring of the seven-year capital improvement program and delaying certain initiatives resulted in an excess fund balance of more than \$2.8M over required reserves. Per Milton’s Code of Ordinances, this excess fund balance was allocated across one-time projects throughout FY 2019’s budget amendments. Worth noting was the ability to transfer out a significant amount of funds to the Capital Projects Fund to address some projects that were deferred in FY 2018 and to begin funding some of the new projects outlined in the master plans adopted in FY 2019.

General Fund Year over Year Comparison

	FY 2019 Amended Budget	FY 2020 Proposed Budget	\$ Variance	% Variance
Revenues	\$ 29,830,313	\$ 29,903,921	\$ 73,608	0.2
Transfers In	-	83,093	83,093	-
Budgeted Fund Balance	2,339,830	1,616,742	(723,088)	(30.9)
TOTAL SOURCE OF FUNDS	\$ 32,170,143	\$ 31,603,756	\$ (566,387)	(1.8)
Maintenance & Operating (M&O)	\$ 23,281,891	\$ 26,709,238	\$ 3,427,347	14.7
Transfers Out	8,888,252	4,894,518	(3,993,734)	(44.9)
Additions To Fund Balance	-	-	-	-
TOTAL USE OF FUNDS	\$ 32,170,143	\$ 31,603,756	\$ (566,387)	(1.8)

Financial Outlook

Several risks still exist regarding future revenue collections. Taxes, including real property, personal property, sales, and a handful of other categories make up roughly 93% of Milton’s FY 2020 revenues—a significantly higher proportion than many North Fulton cities. Over the coming year, we will continue our research for other potential revenue streams to reduce this percentage and reduce our reliance on property taxes as prescribed by the City’s Revenue Administration Policy. FY 2019 brought about new grant opportunities and the start of revisions to the Alcohol and Beverage Ordinance that should both provide new economic opportunities within Milton while bringing in new revenue opportunities as well.

Our LOST revenues represent approximately 31% of our total revenues (excluding budgeted use of fund balance). There are two major risk factors associated with this revenue source: macro-economic factors that influence personal purchasing habits



and/or possible unfavorable future LOST negotiations that could have a significant effect on revenues.

It is also worth noting the significant positive impacts of the 2016 voter-approved Fulton County Transportation Special Purpose Local Option Sales Tax (TSPLOST), while acknowledging the nature of this temporary funding source. This five-year additional \$0.75 sales tax has injected significant revenues that have allowed the City of Milton to expedite numerous transportation projects. These projects would not have been possible on this timeline given the pay-as-you-go system we use for funding capital improvements. Continued transportation improvements of this scale, beyond the initial five-year referendum, will be dependent upon a voter-approved extension of the five-year TSPLOST tax and any impacts to capital funding resulting from the unknown revenue impacts of the pending homestead exemption referendum.

Overall, Milton's history of conservative budgeting and tight fiscal policies, coupled with our outstanding stewardship of taxpayer dollars affords us financial health and stability. We have one of the lowest expenditures per capita in North Fulton, which is quite an accomplishment when considering our capped millage rate, limited commercial footprint, and our "rural by design" community vision.

Our conservative fiscal policies have provided a solid foundation and the continued adherence to these policies should produce the desired effect.

Acknowledgement

The development of this Proposed FY 2020 Budget is a significant undertaking by each of the department heads and their staff. I sincerely appreciate the efforts and contributions, and sometimes, sacrifices made by our department heads and their staff to ensure the best possible outcomes for the City of Milton.

Special recognition is extended to the Finance Director, Bernadette Harvill, for her leadership and dedication to the creation of a budget plan that is designed not only to execute our City Council's vision, but to educate and inform all. Additionally, I would like to congratulate her on the receiving the GFOA Distinguished Budget Presentation Award on her first attempt. It is efforts such as these that undoubtedly contribute to our citizens' improved trust that the City government acts in their best interests (NSC, 2019).

Finally, I would like to thank Mayor Lockwood and our City Council for their enduring support and insistence upon sound financial policy that helps keep the City of Milton the best place to live, work, and play.

Respectfully Submitted,



Steven Krokoff
City Manager



TOP 10 BUDGET QUESTIONS

1

What is the Milton millage rate?

The maintenance and operating (M&O) millage rate for FY 2020 is 4.731. Milton's millage rate was capped at 4.731 in the 2006 state legislation passed creating the City of Milton.

2

Why do I pay taxes to Fulton County and the City of Milton?

Fulton County provides certain services that are not provided by the City's Charter. (See Glossary for Charter definition.)

3

What does my Fulton County tax portion cover?

Your county tax portion covers public education, health department, health inspectors, animal shelters, jails, public libraries, etc.

4

What does my Milton tax portion cover?

As per the City's enabling legislation in 2006, Milton provides fire, police, community development, public works, parks and recreation services, and municipal court services to its residents using the millage rate noted in Question 1 above. In addition to these baseline city services, the city must also budget for any capital improvement projects including infrastructure improvements such as sidewalks, road improvements beyond routine pavement management, and additional parks and facilities.

5

How much revenue comes from real and personal property taxes?

In FY 2020, \$12,035,925 is budgeted for real and personal property taxes in the General Fund. This figure is based on the M&O millage rate of 4.731 mills, and includes anticipated revenue from: current year taxes, prior year taxes due as a result of final approved assessments from Fulton County, delinquent taxes due and penalties and interest on those delinquent taxes.

6

How much revenue comes from Local Option Sales Tax?

In FY 2020, \$9,400,000 is budgeted for Local Option Sales Tax (LOST) collections.

7

What percentage of the operating budget is spent on public safety?

Public safety, which is made up of Police and Fire, makes up 50% of the budgeted operating expenditures in FY 2020 (this calculation does not account for any operating transfers out to other funds).

8

Does Milton have a financial policy regarding how funds are reported, invested and audited?

The Milton Code of Ordinances outlines the Financial Management Program in Chapter 2 Article VI. This section includes policies specific to the budget, fund balance, investing, debt management, purchasing, revenue administration and more. Please see page 52 for a more in-depth look at some of the City's financial policies.

9

What is a fund?

A fund is a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances and changes, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

10

How many employees work for the City of Milton and how does that breakdown by department?

The City currently has 147 budgeted full-time employees and 32 budgeted part-time employees. For a complete listing of employees by department and new position requests please refer to page 47.

EXECUTIVE SUMMARY

The City of Milton's Fiscal Year 2020 proposed budget is based on anticipated citywide revenue collections of, \$41.2 million. The citywide budget is comprised of one general fund, four special revenue funds, and six capital projects funds.



General Fund



Special Revenue Funds

- Special Events Fund
- Confiscated Assets Fund
- E911 Fund
- Hotel/Motel Tax Fund



Capital Projects Funds

- Capital Projects Fund (Primary)
- Greenspace Bond Fund
- TSPLOST Fund
- Capital Grant Fund
- Impact Fee Fund
- Revenue Bond Fund

General Fund Overview

The General Fund, the City's main operating fund, is comprised of \$29.9 million in projected revenues, or 73% of the citywide total. This represents a \$73,608 or 0.2% increase in operating revenues as compared to the Fiscal Year 2019 amended budget. This growth is primarily a result of anticipated revenue increases related to property taxes, sales and use taxes, and occupation taxes.

KEY REVENUE FACTS

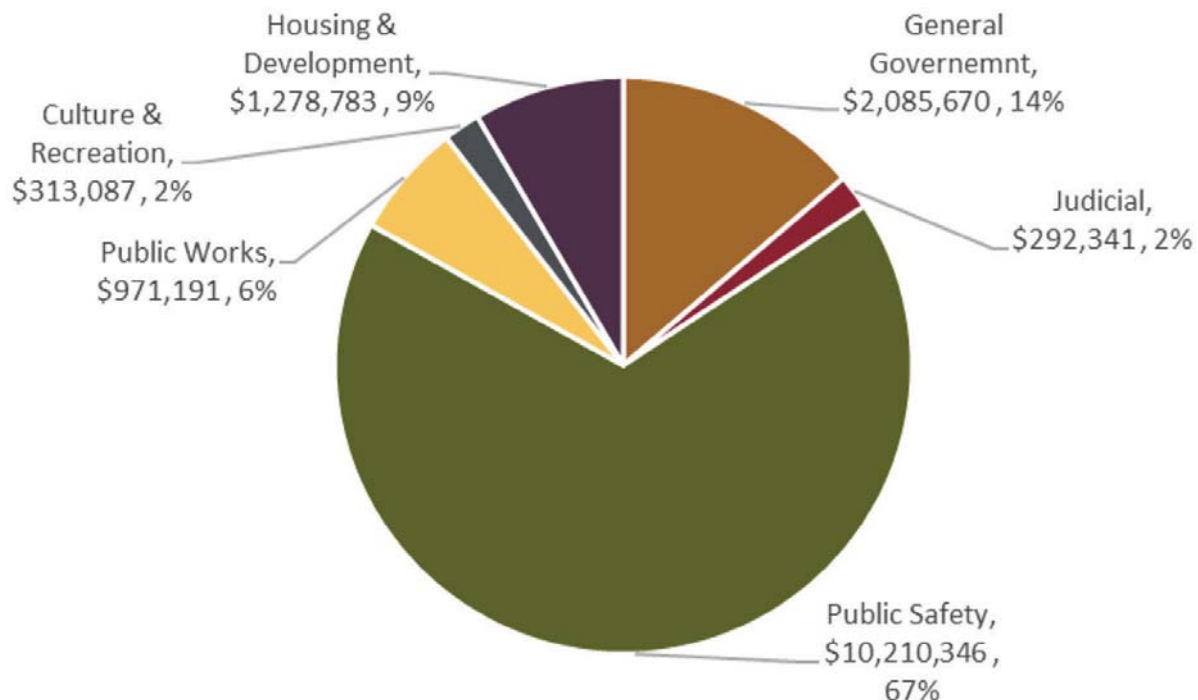
- The FY 2020 Maintenance & Operating (M&O) millage rate is 4.731 mills. This rate represents a return to the capped millage rate of 4.731 mills, the same rate the City had every year since incorporation with the exception of FY 2019.
- Property taxes for calendar year 2019 will go towards funding the FY 2020 budget. The decision to change the timing in which property taxes would be recognized was a strategic financial decision made by the City to aid in enhanced budgeting capabilities and even greater fiscal responsibility.
- The budget was balanced with the use of \$1,616,742 from fund balance for the purposes of funding capital initiative requests and pay-as-you-go projects for vehicle replacements and improvements to Providence Park, which were deferred in FY 2018 due to the delayed 2017 tax digest and the City's decision to change the timing in which property taxes would be recognized. Throughout FY 2019 and FY 2020, excess available fund balance has been utilized to restore the City's capital improvement plan back to where it was prior to the postponements made in FY 2018.
- Local Option Sales Tax (LOST) is the City's second largest revenue source after property taxes. This revenue source is economically driven and staff takes this into account when forecasting anticipations each year.
- As anticipated collections for several revenue categories are showing a decrease, City staff continue to work on identifying new revenue opportunities in order to lessen the reliance upon property taxes as is required by Milton's Code of Ordinances.
- In year's past, cell tower lease fees were set aside in the Capital Projects Fund for potential land conservation. In FY 2020, revenues from cell tower lease fees have been moved back to the General Fund to offset some of the costs related to maintaining the City's passive parks/greenspace.

General Fund Revenues (excluding interfund transfers)

	FY 2019 Amended Budget	FY 2020 Proposed Budget	\$ Variance	% Variance
REVENUES				
Taxes	\$ 27,667,321	\$ 27,972,125	\$ 304,804	1.1
Licenses & Permits	650,832	614,650	(36,182)	(5.6)
Intergovernmental Revenues	20,192	-	(20,192)	(100.0)
Charges for Services	508,300	517,420	9,120	1.8
Fines & Forfeitures	350,000	380,000	30,000	8.6
Investment Income	391,000	301,000	(90,000)	(23.0)
Contributions & Donations	10,222	-	(10,222)	(100.0)
Miscellaneous Revenue	67,946	108,726	40,780	60.0
Proceeds From Sale Of Assets	164,500	10,000	(154,500)	(93.9)
TOTAL REVENUES	\$ 29,830,313	\$ 29,903,921	\$ 73,608	0.2

KEY EXPENDITURE FACTS

- Salaries and Benefits make up the largest portion of the maintenance & operating budget at \$15,151,418 (M&O initiatives related to salaries and benefits will be discussed later) or 58% of expenditures excluding interfund transfers. This represents an increase of 6.5% over the FY 2019 amended budget. Please keep in mind that salary and benefit savings that resulted from vacancies were utilized in FY 2019 to offset an operating transfer out to the Capital Projects Fund inflating this increase slightly. Had those transfers not been made, the increase would have been 3.0%. Personal Services & Employee Benefits cost breaks down across functions as follows:



- The FY 2020 budget includes funding for an across-the-board market adjustment to salaries of 3% for a total cost of \$238,412. This adjustment is prorated by the number of months each employee worked for the City during FY 2019 and is included in the figures displayed in the chart above.
- Fire's budget includes \$360,396 for debt service payments owed to Fulton County for Fire Station #43. This lease is scheduled to be paid in full in October 2019. In FY 2021, savings from the end of this lease agreement and the termination of the lease for the Police and Court offices on Deerfield in the amount of \$225,920 annually, will go directly towards debt service payments on the bond issuance for the construction of the Public Safety Complex on Highway 9 and the replacement of Fire Station #42.
- \$1,177,201 has been budgeted for debt service payments related to the revenue bond that funded improvements to Bell Memorial Park as well as an estimate for the first year's interest-only payment for the bond scheduled to be issued for the Public Safety Complex/ Fire Station #42 mentioned above. The Bell Memorial bond has a fixed interest rate of 2.8% and is scheduled to be paid off in November 2029.
- Operating expenditures, excluding personnel costs, debt service, contingency, and new initiatives total \$8,647,985. This is approximately \$811,124, or 10.4% more, than FY 2019. The most significant drivers of this increase are related to professional and contracted services:
 - The City currently has an Intergovernmental Agreement (IGA) with Fulton County regarding elections. An increase in anticipated election costs of \$65,123 is budgeted for FY 2020;
 - In FY 2019, the City's contractor for right-of-way and park mowing walked away from the contract, alleging an inability to perform the work at the negotiated rate. After re-bidding the contract, the rate came in higher and an increase in mowing cost(s) across Public Works, Parks & Recreation, and Passive Parks/Greenspace is anticipated at approximately \$305,651; and
 - An increase in Information Services related to structural changes within the department including bringing on a full-time GIS Analyst and having a contracted IT Manager in-house three days a week, as well as the project hours needed to complete the build-out of the City's data management/public facing portal Laserfiche, amounts to approximately \$149,264.
- Transfers out of the General Fund include \$4,894,518 to the Capital Projects Fund for projects funded through the City's pay-as-you-go funding program. Milton's capital projects have historically been funded utilizing this strategy in an effort to keep debt at a minimum. Overall transfers are down 44.9% from FY 2019's amended budget as Milton's conservative budgeting and responsible spending over FY 2018 and FY 2019 yielded a fund balance in excess of required reserves. This excess fund balance was allocated to existing one-time projects as required by law.

General Fund Expenditures by Function (excluding interfund transfers)

	FY 2019 Amended Budget	FY 2020 Proposed Budget	\$ Variance	% Variance
EXPENDITURES BY FUNCTION				
General Governemnt	\$ 4,379,656	\$ 4,771,397	\$ 391,741	8.9
Judicial	463,582	470,202	6,620	1.4
Public Safety	12,125,421	12,914,738	789,317	6.5
Public Works	2,322,379	2,819,237	496,858	21.4
Culture & Recreation	1,470,921	1,560,908	89,987	6.1
Housing & Development	1,667,496	1,623,317	(44,179)	(2.6)
Debt Service	852,436	1,177,201	324,765	38.1
Contingency	-	264,448	264,448	-
M&O Initiatives	-	1,107,790	1,107,790	-
TOTAL EXPENDITURES	\$ 23,281,891	\$ 26,709,238	\$ 3,427,347	14.7

General Fund Expenditures by Category (excluding interfund transfers and new initiatives)

	FY 2019 Amended Budget	FY 2020 Proposed Budget	\$ Variance	% Variance
PERSONAL SERVICES & EMPLOYEE BENEFITS				
Salaries	\$ 10,272,824	\$ 10,900,336	\$ 627,512	6.1
Employee Benefits	3,958,867	4,251,082	292,215	7.4
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS	\$ 14,231,691	\$ 15,151,418	\$ 919,727	6.5
MAINTENANCE & OPERATIONS				
Professional Services	\$ 1,396,302	\$ 1,451,274	\$ 54,972	3.9
Property Services	1,007,762	1,029,925	22,163	2.2
Other Purchased Services	3,702,879	4,082,939	380,060	10.3
Supplies	409,183	512,720	103,537	25.3
Utilities	629,169	649,123	19,954	3.2
Fuel	170,214	171,416	1,202	0.7
Capital Outlay	518,346	746,988	228,642	44.1
Other Costs	3,006	3,600	594	19.8
TOTAL MAINTENANCE & OPERATIONS	\$ 7,836,861	\$ 8,647,985	\$ 811,124	10.4
DEBT SERVICE				
Revenue Bond(s) P&I	\$ 852,436	\$ 1,177,201	\$ 324,765	38.1
Capital Lease(s) P&I	360,903	360,396	(507)	(0.1)
TOTAL DEBT SERVICE	\$ 1,213,339	\$ 1,537,597	\$ 324,258	26.7
OTHER COSTS				
Contingency	\$ -	\$ 264,448	\$ 264,448	-
TOTAL OTHER COSTS	\$ -	\$ 264,448	\$ 264,448	-
TOTAL EXPENDITURES	\$ 23,281,891	\$ 25,601,448	\$ 2,319,557	10.0

Note: Above excludes M&O Initiatives.

MAINTENANCE & OPERATING (M&O) INITIATIVE HIGHLIGHTS

- In an effort to provide administrative aid to departments that have seen an increased workload, 59%, or \$642,915, of this year's M&O initiatives are related to additional personnel. This figure includes salaries and benefits for two summer interns, a part-time Special Events Coordinator, two police officers, two firefighters, one full-time Development Review Coordinator, and reclassifications in Police, Parks & Recreation and Community Development. This year's goal is to strategically place new positions throughout the city departments in an effort to create greater efficiencies for staff and for the public, which staff serves.
- A popular topic of late has revolved around speed limits throughout the City, and particularly on those roadways where driveways exit directly onto high-volume corridors. Staff has requested \$125,000 to begin a city-wide traffic count and speed study to determine the current activity, gathering the data required to discuss potential speed limit changes.
- With the end of the IGA with the City of Alpharetta, the Parks & Recreation department continues to evaluate programming needs and alternative paths to provide those programs most desired by Milton residents. Staff recognizes that these types of long-term decisions take time to implement and have requested \$50,000 for a temporary reimbursement program to offer some relief from out-of-city fees experienced for those programs. Staff, along with the Parks & Recreation Advisory Board will work to determine which programs Milton should offer. The anticipated plan calls for cessation of the reimbursements as City programs come on line.
- As the City grows, periodic updates to planning documents are necessary. Community Development has requested \$50,000 to refine the Deerfield and Crabapple Form-Based Codes to address such growth and the unified vision of the Council and the community.

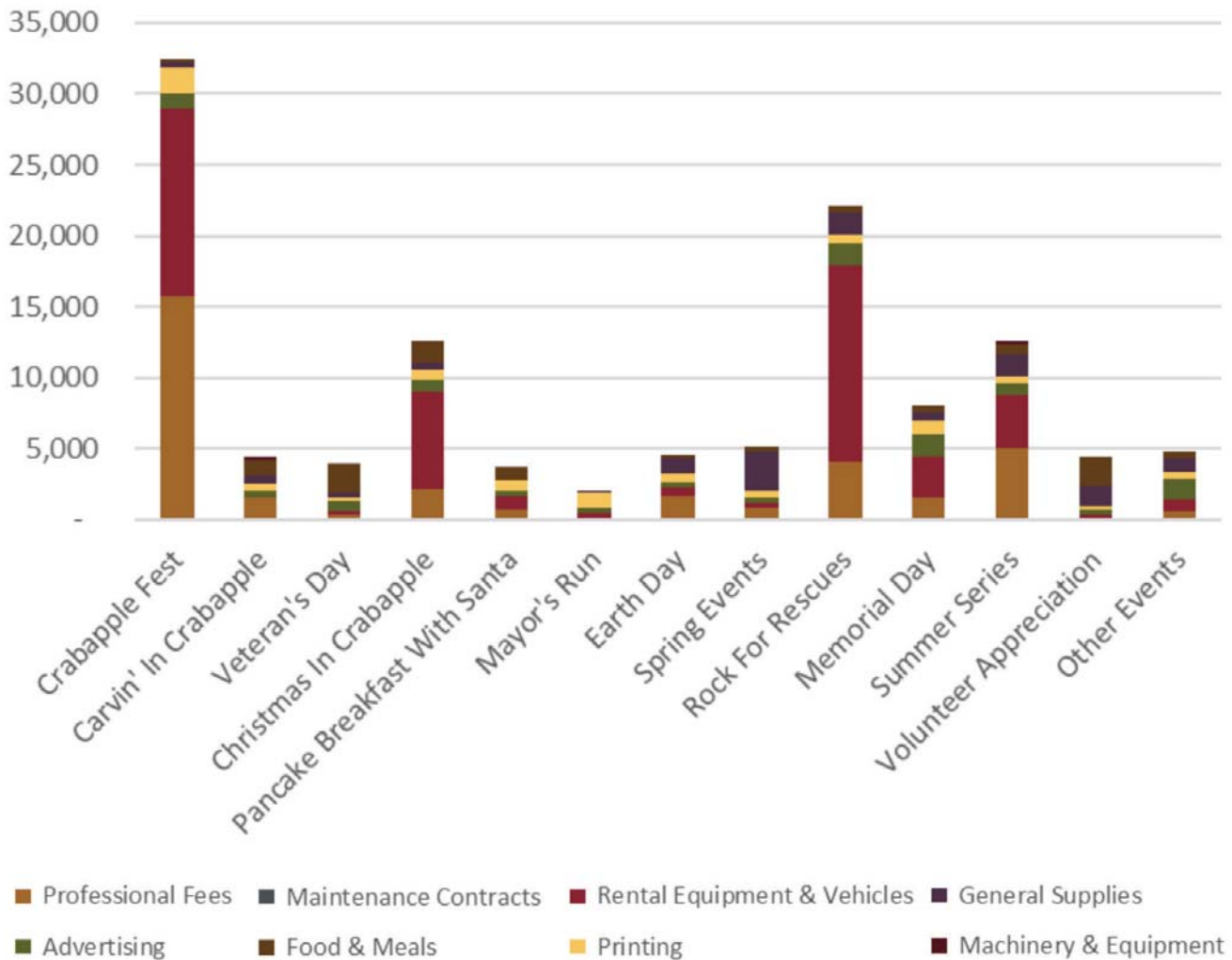
Special Revenue Funds Overview

The City adopts annual budgets for each Special Revenue Fund that demonstrates any legally restricted revenue sources. In FY 2020, \$1.077 million in anticipated revenues are attributable to the four Special Revenue Funds (excluding interfund transfers in and budgeted fund balances).

SPECIAL EVENTS FUND

Milton's Special Events Fund is budgeted as a Special Revenue Fund for the purposes of tracking revenues, expenditures, and fund balances associated with running the City's year-long events program. The main funding sources for this fund are a transfer in from the Hotel/Motel Tax Fund (\$80,000 or 82%) and event sponsorships made by private entities (\$17,000 or 18%). Revenues are expected to decrease by \$4,044, or 4.0%, because a transfer was not budgeted from the General Fund once again in FY 2020. Expenditure appropriations within the fund span over 12 scheduled event categories and one "other events" category, which allows for the City's involvement in any unplanned events that may come up. Expenditures are planned to be fairly in-line with FY 2019's amended budget with a slight increase of \$6,340, or 5.5%, with the larger increases seen in the Summer Series event category. Weather-related cancellations resulted in available funds, which were transferred to the Rock for Rescues event in FY 2019 and some corresponding decreases can be noted year-over-year in that event. Other increases include advertising for Other Events and Memorial Day, and Food & Meals for Christmas in Crabapple.

Special Events Expenditures by Event/Category



CONFISCATED ASSETS FUND

The Confiscated Assets Fund is utilized to account for the use of confiscated assets by the City's Police Department. Both federal and state confiscated assets are maintained within this fund, and guidelines issued by both jurisdictions must be adhered to at all times. Confiscated assets are used for new endeavors and cannot supplant budgets appropriated in other funds. In FY 2020, the Police Department plans to look for opportunities to obtain new equipment and search for new training opportunities for staff with the remaining fund balance.

E911 FUND

The Emergency 911 (E911) Fund has been set up to account for monthly 911 charges to help fund the cost of providing emergency 911 services to the community. Milton currently has an active IGA with the City of Alpharetta; Alpharetta runs the 911 center, including emergency communication services. In order to compensate Alpharetta for these services, Milton turns over 100% of its E911 collections to them. Revenues are anticipated to increase by approximately \$5,000, or 0.5%, and a corresponding increase to expenditures for payments to Alpharetta has also been budgeted.

HOTEL/MOTEL TAX FUND

The Hotel/Motel Tax Fund accounts for the occupancy tax collected by the City from area hotels and motels and is distributed according to the state statute. Milton currently collects this tax at a rate of 3%. Beginning in FY 2018, 100% of the collections are now transferred to the Special Events Fund to promote tourism to the City and foster community engagement. The anticipated revenues and expenditures of this fund are expected to remain steady through FY 2020 based on historical analysis.

Capital Projects Funds Overview

Annually, the City reviews its seven-year capital improvement program and submits a formal Capital Improvement Plan (CIP) as a part of the budget process. City code requires a five-year plan, but staff has chosen to add the additional two years in order to allow adequate time for planning and added flexibility. In FY 2020, all six budgeted capital projects funds have been incorporated into the seven-year Capital Improvement Plan and account for \$10.266 million in direct revenues (excluding interfund transfers in and budgeted fund balances).

CAPITAL PROJECTS FUND (primary)

The primary Capital Projects Fund is used to account for the capital expenditures made by the City on long-term projects that are not required to be accounted for in a separate fund. Milton has historically funded the majority of its capital projects through a pay-as-you-go strategy and therefore the main revenue source for this fund is an interfund transfer in from the General Fund. As mentioned earlier, the City had to scale back its funding of certain projects in FY 2018. FY 2019 marked the return to the original funding plan for these projects as well as the recapture of those deferred expenditure amounts. FY 2020's budget continues this strategy to utilize pay-as-you-go funding to begin implementing many of the recently adopted master plans in Parks & Recreation as well as other road projects, including a return to the typical annual paving appropriation. In addition to the interfund transfer in, the Capital Projects Fund has other smaller revenue sources, which make up about 3% of its total revenues in FY 2020. These sources include: infrastructure maintenance fees charged to solid waste haulers at a rate of 5% of the company's gross receipts (\$110,000), and landfill use fees charged to any companies operating a landfill within the City limits (\$48,000). Cell tower lease revenues have been moved back to the General Fund to offset annual operating costs associated with mowing and hazard mitigation throughout the City's network of passive parks and greenspaces.

GREENSPACE BOND FUND

The Greenspace Bond Fund is used to account for the proceeds of the General Obligation Bonds, Series 2017, issued by the City and its related capital projects. In November 2016, voters approved the referendum to issue \$25 million in bonds to fund the acquisition of greenspace. The repayment of the debt incurred is funded through a separate millage rate outside of the M&O millage rate explained earlier. FY 2020 includes debt service for both principal and interest in the amount of \$1,713,875. The millage rate set to collect tax revenues to make these payments is 0.588 mills. Expenditures related to land acquisition occur once the Mayor and Council approve a purchase, following research and recommendations made by the Milton Greenspace Advisory Committee.

CAPITAL GRANT FUND

The Capital Grant Fund was set up to account for capital grant revenue and expenditures made by the City. Most of the projects are related to infrastructure improvement efforts managed by the Public Works Department. Throughout FY 2019 staff identified new projects in Parks & Recreation and Community Development which, have been added to this fund's activity. FY 2020's budgeted revenue sources include the Local Maintenance & Improvement Grant (LMIG) at \$405,528, which will go towards funding the FY 2020 pavement maintenance program, and \$400,000 in grant funding for expenditures related to the City's project enabling connectivity to the Big Creek Greenway.

IMPACT FEES FUND

In October 2015, Milton began collecting impact fees on new development projects in order to offset the costs associated with providing City services to those new developments and the residents and businesses they bring to the City. This fund accounts for impact fees restricted for the acquisition or construction of specific capital projects outlined in the City's Capital Improvements Element (CIE). Revenues are conservatively estimated to come in at approximately 19% less than FY 2019 at \$875,500. Of this amount, \$30,000 of the administrative fund revenues will be put towards an update to the methodology report that allocated funds across current City projects. As the City has recently adopted several master plans, a re-write is warranted to update the impact fee related plan as well. This has also led to the conservative estimate of revenues as the new plan may alter collections.

REVENUE BOND FUND

The Revenue Bond Fund has been set up to account for proceeds and expenditures related to the issuance of revenue bonds for the purpose of funding projects faster than is possible under the pay-as-you-go strategy utilized by the City. In years past, the revenues and expenditures budgeted in this fund were tied to the improvements made at Bell Memorial Park. As that project has concluded, this fund will now account for the proceeds and expenditures related to the completion of the Public Safety Complex on Georgia Highway 9, and the replacement of Fire Station #42 on Thompson Road, as well as an alerting system for the Fire Department. Mayor and Council approved this funding strategy in FY 2018, and as the timing of the project did not require the bonds to be issued yet, the budget for those proceeds and corresponding expenditures will roll into FY 2020 (this explains why there are no new budget appropriations in FY 2020).

TSPLOST FUND

The TSPLOST Fund is used to account for the proceeds of the transportation local option sales tax and the various improvement projects outlined in the program. As multiple funding sources begin to be utilized across projects, this fund has been merged into the larger CIP for ease of project tracking. The current TSPLOST initiative was approved by voters in the November 2016 election, and includes a dedicated project list. The TSPLOST Fund is budgeted to bring in approximately \$6.3 million in revenues in FY 2020.

Conclusion

The Fiscal Year 2020 Budget illustrates the City's dedication to providing the highest level of services while maintaining sound fiscal policies. This budget is the product of much collaboration and commitment by "Team Milton" with the goal of developing a plan that addresses the major policy goals and priorities of the City Council and upholds our residents' vision for their community, while protecting the financial health of the City now and into the future. If while reviewing this document you have any questions, please do not hesitate to contact us at info@cityofmiltonga.us.

CITY PLANNING PROCESSES

Milton's budget is guided by an array of plans that lay the groundwork for what is expected from Council, City staff, citizens, and other governing entities. Below is a list of some of the plans that inform the City's operating budget, capital improvement program, and other financial processes.

PLAN NAME	DESCRIPTION	PURPOSE	BUDGET IMPACTS
<p>Strategic Plan 2016-2020</p>	<p>A comprehensive, high-level five year road map to accomplishing key community goals.</p>	<p>Outline future goals and strategies for the Milton community and the City organization.</p>	<p>This document provides guidance for all decisions related to budget requests. All new and enhanced services must fall under one of the five goals listed in the plan.</p>
<p>Comprehensive Plan</p>	<p>This plan sets the overall development vision and character for the City. It establishes the land-use and development policy to achieve the desired vision and character long-term. This document is updated every five years per the State's planning guidelines, and requires community input and feedback. This plan also includes a five-year work program that list projects the City should pursue in the short-term (five years) between updates, including feasibility studies, planning studies, and capital projects across all city departments.</p>	<p>To set the vision for the community and guide the development decisions to realize the overall vision in the long term. Provides a five-year work program to accomplish the goals set out in the Comprehensive Plan.</p>	<p>The directives from the Comprehensive Plan's policy statements drives projects and work loads of various city departments. Some initiatives require budgeting for consulting services, staff, equipment, facilities, and real estate.</p>
<p>Deerfield LCI (Livable Centers Initiative)</p>	<p>This document is a detailed plan for a major commercial corridor of the City, the Deerfield, Hwy 9, and GA 400 areas. This plan is a component of the Comprehensive Plan and establishes the character and vision specific to the area and also recommends the zoning and transportation network that would encourage the desired community development patterns. This plan established Deerfield as an area of mixed neighborhood styles, an economic generator, and accessibility corridor.</p>	<p>To set a detailed vision and recommend implementation tools specific to the major commercial corridor.</p>	<p>The directives from the project recommendation lists may require budgeting for consulting services, staff, equipment, facilities, and real estate.</p>

PLAN NAME	DESCRIPTION	PURPOSE	BUDGET IMPACTS
Crabapple LCI (Livable Center Initiatives)	This document is a detailed plan for the development of the City's downtown, Crabapple. This plan establishes the character and vision specific to the area and makes various recommendations that would encourage the desired community development patterns. The plan established Crabapple as an area of mixed uses with a mixture of residential neighborhood styles, and the site for downtown Milton and a civic center.	To set a detailed vision and recommend implementation tools specific to the small area.	The directives from the project recommendation lists may require budgeting for consulting services, staff, equipment, facilities, and real estate.
Capital Improvements Element (related to Impact Fees)	This is a list of Impact Fee eligible projects pulled from the master plans from Fire, Police, Transportation, and Parks & Recreation.	To have a list of eligible projects to post impact fee funds to.	Only a portion of the impact fees can be applied to these projects, therefore the remaining balances need to be accounted for.
Milton Comprehensive Transportation Plan	Local plan, updated approximately every five years, that inventories existing conditions, analyzes current and future needs, and develops project recommendations to respond to these needs.	Understand the transportation needs that exist for the community, and create projects and policies to address them.	Provides estimates for projects tied to a constrained budget.
North Fulton Comprehensive Transportation Plan	Regional plan updated approximately every five years that inventories existing conditions, analyzes current and future needs, and develops project recommendations to respond to these needs.	Identifies cross-jurisdictional projects and an action plan for moving priority recommendations forward.	Provides estimates for projects, cost sharing, and other funding opportunities.
Transportation Project Improvement Plans	Transportation improvement plans go through a process that involves concept development, public involvement, and utilizes context-sensitive design.	Develop an improvement plan that is harmonious with the community, and preserves aesthetics, history, and environmental resources, while integrating innovative approaches with traditional transportation goals for safety and performance.	Cost estimates are developed with each phase that are reflected in the project budget.
TSPLOST Project List	Five-year plan for use of transportation sales tax revenues.	Implement projects that address congestion, operations, bridges and pedestrian improvements.	Utilizes an implementation plan that fully funds a project phase before moving forward.
Milton Trails Blueprint	The blueprint is the updated plan for the Trail & Pedestrian Master Plan.	To establish implementation priorities for the construction of the trail master plan.	This plan helps to establish annual capital expenses needed to construct new portions of the trail plan.

PLAN NAME	DESCRIPTION	PURPOSE	BUDGET IMPACTS
2027 Parks and Recreation Master Plan	Ten-year Master Plan for parks, recreation programs, and open space development.	The Parks & Recreation Department uses the plan to establish the levels of service for park facilities and programs. We also receive guidance from the seven-member Parks & Recreation Advisory Board.	This plan helps to establish annual capital expenses and the amount of maintenance and operating expenses that will be required to maintain new and existing parks' facilities.
Providence Park Master Plan	Ten-year Master Plan for redevelopment of Providence Park.	The Parks and Recreation Department, working with the services of a consulting firm, received guidance from the community, the seven-member Parks & Recreation Advisory Board, and elected officials to come up with a plan for Providence Park.	This plan helps to establish annual capital expenses and the amount of maintenance and operating expenses that will be required to maintain Providence Park.
IT Strategic Plan	Three-year plan that identifies IT needs for each department and how the City will strategically address the needs.	Reviews current hardware and application needs and provides a replacement and implementation schedule that takes into consideration budgetary restraints.	Determines budget allocations needed to achieve the goals and objectives of the City.
Emergency Operations Plan	This describes roles and responsibilities during large-scale disasters or emergencies. The plan encompasses Police, Fire, Communications, and Public Works, as well as other support departments.	The purpose of this plan is to guide the City in preparedness, response, recovery, and mitigation of large-scale events that are beyond the routine types of emergency and non-emergency events regularly handled by departments.	This plan primarily makes use of existing City resources, and lays out coordination and documentation procedures that may be needed for recovery funds through a Stafford Act declaration. It also addresses emergency purchasing, as outlined in the City's Financial Management Program.

MILTON STRATEGIC PLAN 2016-2020

Administration*
Municipal Court
Police
Fire
Public Works
Parks & Recreation
Community Development
Economic Development

GOAL: Economic Development – Structure economic development and responsible business growth

Objective – Develop a working spirit with our business community to foster a reputation for being a great place to do business

	Administration*	Municipal Court	Police	Fire	Public Works	Parks & Recreation	Community Development	Economic Development
Initiative #1 Explore a Milton CID in the downtown Crabapple area to carry out infrastructure projects in that boundary zone.					✓		✓	✓
Initiative #2 Launch door-to-door outreach program to formalize the feedback loop within the business community.	✓							✓
Initiative #3 Explore an innovation center in a suitable location to incubate future business opportunity and growth.								✓
Initiative #4 Conduct business association outreach for regular interaction with the Milton Business Alliance, Crabapple Business Association, Greater North Fulton Chamber of Commerce, and Metro Chamber.								✓

Objective – Maximize available commercial capacity in appropriately defined areas

Initiative #1 Build and maintain an available land database listing of properties in CoStar and Select Georgia databases to convert properties from vacant to filled.					✓		✓	
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MILTON STRATEGIC PLAN 2016-2020

*Administration**
Municipal Court
Police
Fire
Public Works
Parks & Recreation
Community Development
Economic Development

GOAL: Park & Recreation Enrichment - Provide for the parks and recreation needs of our city

Objective - Foster good relationships with providers

Initiative #1 Conduct City-driven surveys for providers of all programs.								
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Objective - Increase our capacity for active, passive, and linear parks

Initiative #1 Enhance multi-use connection to Big Creek Greenway.								
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Initiative #2 Explore the feasibility of a walkable connection from Birmingham Park to an Arnold Mill Park at the closing landfill with focus being along Little River.								
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Initiative #3 Develop phase one of Providence Park to re-establish trails and open to the public.								
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Initiative #4 Develop phase two of Providence Park to repair the rock quarry, establish access to water, public restrooms, and a safe shelter.								
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Objective - Explore partnerships and relationships to meet the needs of the community

Initiative #1 Evaluate renewal and continuation of the intergovernmental agreement with the City of Alpharetta for parks without borders.								
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Initiative #2 Partner with a provider to establish programming at Providence Park.								
--	--	--	--	--	--	--	--	--

Initiative #3 Research new program offerings which might include activities not currently offered by Milton.								
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MILTON STRATEGIC PLAN 2016-2020

Administration*
Municipal Court
Police
Fire
Public Works
Parks & Recreation
Community Development
Economic Development

GOAL: Strategic, Efficient, and Engaged Government – Seek innovative ways to improve both the infrastructure and services we provide to keep pace with growth

Objective - Streamline Processes

Initiative #1 Produce process maps for all customer interactions seeking to maximize efficiency as measured by average time per permit.	✓		✓	✓		✓	✓	
Initiative #2 Establish a Unified Development Code to encourage better development and design while clarifying process.					✓		✓	
Initiative #3 Formalize a training program so each city staff member can act as concierge for our customers (in coordination with process mapping).	✓	✓	✓	✓	✓	✓	✓	✓

Objective – Recognize future challenges or threats and plan for them today

Initiative #1 Implement Citizens Emergency Response Team (CERT) programs through various departments to streamline our emergency response capabilities.			✓	✓	✓			
Initiative #2 Identify appropriate staffing needs and make sound recommendations as needed.	✓	✓	✓	✓	✓	✓	✓	✓
Initiative #3 Establish a traffic safety stakeholder group to make recommendations to improve traffic safety.					✓			
Initiative #4 Strategically place police, fire, and public works facilities to maximize effectiveness.					✓		✓	
Initiative #5 Produce comprehensive safety guide for the community on home safety and first aid.				✓				
Initiative #6 Manage, maintain, and improve mobility in Milton.					✓		✓	

MILTON STRATEGIC PLAN 2016-2020

Administration*
Municipal Court
Police
Fire
Public Works
Parks & Recreation
Community Development
Economic Development

Objective – Improve the community's interactions with its government

Initiative #1 Establish 311 system for the creation of a simple, one-touch customer service system.	✓							
Initiative #2 Explore a system where volunteers can find access to available opportunities to serve and services can find access to available volunteers.	✓	✓				✓		
Initiative #3 Implement youth programming through an Explorer Program in either (or both) the police and fire departments.			✓	✓				
Initiative #4 Create a Community Risk Reduction (CRR) educational program in the fire department.				✓				
Initiative #5 Explore juried public art as a way to build community spirit through the creation of a focus group tasked to review an art installation program with specific criteria.	✓							✓

Objective – Maintain high morale among " Team Milton" by fostering professional and rewarding careers

Initiative #1 Through the Innovation Academy, explore implementing a detailed employee review process/performance management system.	✓							
Initiative #2 Conduct an employee satisfaction survey to build a positive, productive workforce.	✓							

MILTON STRATEGIC PLAN 2016-2020

Administration*
Municipal Court
Police
Fire
Public Works
Parks & Recreation
Community Development
Economic Development

GOAL: Preserve What Makes Milton Unique

Objective – Safeguard historic landmarks, farms, woodlands, streams, and open spaces

	Administration*	Municipal Court	Police	Fire	Public Works	Parks & Recreation	Community Development	Economic Development
Initiative #1 Reinvent the Historic Preservation Commission for the review and designation of historic properties.							✓	
Initiative #2 Establish and implement a signage program for historic land markers and points of interest.							✓	
Initiative #3 Create educational opportunities for the community that are grounded in sustainability, resiliency, and conservation.	✓						✓	
Initiative #4 Create a formal feedback loop with the equestrian community.	✓							

Objective – Address need for community greenspace

Initiative #1 Review the code of ordinances for desired enhancements that protect our rural character.					✓	✓	✓	
Initiative #2 Review the potential of asking the public to consider a bond issuance for conservation-type purposes.	✓				✓	✓	✓	
Initiative #3 Establish and facilitate a working group charged to identify evaluation criteria for potential areas of land conservation or community greenspace.	✓					✓		
Initiative #4 Reflect greenspace needs within the updated comprehensive plan.						✓	✓	

MILTON STRATEGIC PLAN 2016-2020

Administration*
Municipal Court
Police
Fire
Public Works
Parks & Recreation
Community Development
Economic Development

GOAL: Build Community Connections - Create a culture of togetherness

Objective – Foster proactive and open communication

Initiative #1 Create and maintain a signage program that directs people where to find additional information on current City projects and developments.	✓					✓		✓	
Initiative #2 Create and implement basic guides to enhance the ease of understanding our building and design standards.	✓					✓		✓	

Objective - Build a sense of pride in the community

Initiative #1 Create branding material that promotes Milton's unique identity.	✓								
Initiative #2 Recognize Milton's 10th Anniversary with a community celebration.	✓								
Initiative #3 Pursue a street topper sign program that would be intended to create a sense of place through signage.								✓	
Initiative #4 Continue welcome packets mailed monthly to new homeowners to increase resident awareness of Milton's programs.	✓								
Initiative #5 Support the Village Volunteers program designed to assist young adults who have graduated high school and also have special needs.	✓								

* Consists of City Clerk, City Manager, Finance, IS, Human Resources, Communications, and Community Outreach & Engagement.

STRATEGIC DEPARTMENTAL GOALS

At the heart of Milton's budgetary decision-making process is the five-year strategic plan. Every new initiative must tie back to one of the goals through a specific objective/initiative. Many of the departments have additional internal goals that link to the city-wide plan as well. Below are some of these department specific goals and the original projected timeline for implementation/completion.

CITY CLERK

FY 2016 FY 2017 FY 2018 FY 2019 FY 2020 STATUS

GOAL: Strategic, Efficient, and Engaged Government						
Initiative #1 Streamline City Council meeting agenda packet workflow by applying effective technology to increase and improve access and accountability.			✓	✓	✓	I
Initiative #2 Establish a more efficient and streamlined automated city hall phone system.		✓				C
Initiative #3 Increase efficiency, accountability, and transparency for the public during City Council meetings.			✓			I
Initiative #4 Raise awareness of the election process through online/social media presence.		✓	✓			C

✓ = implementation timeline

Status: C = Complete I = Incomplete O = Ongoing

FINANCE

FY 2016 FY 2017 FY 2018 FY 2019 FY 2020 STATUS

GOAL: Economic Development						
Initiative #1 Determine suitable fee structure for business licensing / occupational tax.	✓		✓			C
Initiative #2 Explore online registration and payment options.		✓	✓			C
GOAL: Strategic, Efficient, and Engaged Government						
Initiative #1 Produce process maps to clarify application process for business license applicants.			✓	✓		I
Initiative #2 Produce process maps to clarify application process for alcohol beverage license applicants.			✓	✓		I
Initiative #3 Produce process maps to clarify purchasing policies and procedures for City employees.		✓	✓			C
Initiative #4 Formalize a training program so each finance staff member can act as a concierge for our customers (internal and external in coordination with process mapping).		✓	✓			C
Initiative #5 Provide funding and time for outside training opportunities.	✓	✓	✓	✓	✓	O
Initiative #6 Update the Business Regulation and Taxation Ordinance.				✓		I
Initiative #7 Update the Cell Phones and Other Electronic Devices Ordinance.				✓		I
Initiative #8 Update the Purchasing Policy Ordinance			✓	✓		I

INFORMATION SERVICES

See City of Milton IT Strategic Plan 2019-2021

Note:

In FY 2018, the IS department underwent a complete evaluation and assesment. The end result was a department-specific strategic plan that was approved in September 2018, and will go into effect with the FY 2019 budget cycle. This plan overrides the department's existing strategic plan goals.

✓ = implementation timeline

Status: C = Complete I = Incomplete O = Ongoing

HUMAN RESOURCES

FY 2016 FY 2017 FY 2018 FY 2019 FY 2020 STATUS

GOAL: Strategic, Efficient, and Engaged Government						
Initiative #1 Professionally manage City's compensation plan.	✓		✓			C
Initiative #2 Identify appropriate staffing needs and make sound recommendations as needed.	✓	✓	✓	✓	✓	O
Initiative #3 Actively recruit and refer highly qualified and diverse candidates for employment.	✓	✓	✓	✓	✓	O
Initiative #4 Conduct an employee engagement survey to build a positive, productive workforce.	✓					I
Initiative #5 Improve employee relations.	✓	✓	✓	✓	✓	O
Initiative #6 Increase opportunities for staff professional development including leadership training with a goal of embracing succession planning.	✓	✓	✓	✓	✓	O
Initiative #7 Implement comprehensive performance appraisal system and link to pay.		✓	✓			I
Initiative #8 Move all employee records to paperless system.	✓	✓				C
Initiative #9 Rewrite Employee Handbook to make it more user friendly.	✓	✓				I
Initiative #10 Focus on safety and risk management (promote safe/healthy work environment and provide training).	✓	✓	✓	✓	✓	O

✓ = implementation timeline

Status: C = Complete I = Incomplete O = Ongoing

COMMUNICATIONS/
COMMUNITY OUTREACH & ENGAGEMENT

FY 2016 FY 2017 FY 2018 FY 2019 FY 2020 STATUS

GOAL: Economic Development						
Initiative #1 Create home business & non-profit expo.	✓					C
Initiative #2 Work with Economic Development Manager to enhance business connections to community.	✓					C
Initiative #3 Distribute fact sheet on business-related information.	✓	✓	✓	✓	✓	O
GOAL: Park & Recreation Enrichment						
Initiative #1 Promote successes/availability/programming of City parks.	✓	✓	✓	✓	✓	O
GOAL: Strategic, Efficient, and Engaged Government						
Initiative #1 Explore a system where volunteers can find access to available opportunities to serve and services can find access to available volunteers.		✓				C
GOAL: Build Community Connections						
Initiative #1 Recognize Milton's 10th Anniversary with a community celebration and branding.	✓	✓				C
Initiative #2 Improve and expand welcome packets mailed monthly to new homeowners to increase resident awareness of Milton's programs, businesses, and non-profits.	✓	✓	✓	✓	✓	C
Initiative #3 Improve engagement non-digital residents.				✓	✓	I
Initiative #4 Create Citizens Government Academy.	✓					C

✓ = implementation timeline

Status: C = Complete I = Incomplete O = Ongoing

MUNICIPAL COURT

FY 2016 FY 2017 FY 2018 FY 2019 FY 2020 STATUS

GOAL: Strategic, Efficient, and Engaged Government						
Initiative #1 Implement new court management software in Municipal Court to become paperless.	✓	✓	✓			I
Initiative #2 Develop a plan to utilize community service hours ordered by the court throughout other departments.		✓	✓	✓		C
Initiative #3 Review City ordinances and add/expand any that will allow more cases to stay in Milton Municipal Court.	✓	✓				C
GOAL: Build Community Connections						
Initiative #1 Create educational program for the court to use with minors charged with alcohol or drug violations.	✓	✓				C

✓ = implementation timeline

Status: C = Complete I = Incomplete O = Ongoing

POLICE

FY 2016 FY 2017 FY 2018 FY 2019 FY 2020 STATUS

GOAL: Strategic, Efficient, and Engaged Government						
Initiative #1 Decrease Part I crimes by 5%.		✓				C
Initiative #2 Decrease burglaries by 10%.		✓				C
Initiative #3 Decrease entering autos by 20%.		✓				C
Initiative #4 Decrease motor vehicle accidents by 5%.		✓				I
Initiative #5 Develop a plan for targeted traffic enforcement in the high crash corridors.	✓					C
Initiative #6 Increase foot patrols in targeted commercial areas, along with increased business and residential checks, and improve relationships with local businesses regarding crime-prevention strategies.	✓	✓	✓	✓	✓	O
Initiative #7 Enhance online presence and content in an effort to increase community participation, awareness, and employee recruitment.	✓	✓				C
Initiative #8 Implement a career development plan to incentivize staff.	✓					C
Initiative #9 Develop a process for intelligence gathering and tracking.	✓					C
GOAL: Build Community Connections						
Initiative #1 Create a master list of homeowners associations throughout the City.	✓					C
Initiative #2 Host a financial identify fraud awareness seminar.		✓				C
Initiative #3 Conduct a Milton Police and Citizens Together (MPACT) town hall meeting in each zone.	✓	✓	✓	✓	✓	O
Initiative #4 Implement and distribute a quarterly newsletter to citizens informing them of current crime trends and prevention tips.	✓	✓	✓	✓	✓	O

✓ = implementation timeline
 Status: C = Complete I = Incomplete O = Ongoing

FIRE

FY 2016 FY 2017 FY 2018 FY 2019 FY 2020 STATUS

GOAL: Strategic, Efficient, and Engaged Government						
Initiative #1 Conduct a ongoing staffing analysis for the Fire and Rescue Operations Bureau.	✓	✓	✓	✓	✓	O
Initiative #2 Develop a behavioral health and wellness initiative.		✓	✓			C
Initiative #3 Ensure fire codes embrace the unique Milton community while providing effective community risk reduction.				✓	✓	C
Initiative #4 Ensure fire facilities meet forecasted needs.	✓		✓			C
Initiative #5 Develop strategies to maintain/improve the Fire Department's ISO rating.		✓	✓			C
Initiative #6 Conduct a staffing analysis for the Fire Prevention Bureau.	✓					C
Initiative #7 Conduct a staffing needs analysis for Fire Support Services .	✓	✓				C
Initiative #8 Ensure fire apparatus needs meet future challenges and current station/operational needs.		✓	✓			C
GOAL: Park & Recreation Enrichment						
Initiative #1 Develop a plan for efficient fire-rescue service delivery within current city parks (Birmingham and Bell).	✓	✓				C
GOAL: Build Community Connections						
Initiative #1 Develop barn safety class for the citizens.		✓	✓			C
Initiative #2 Enhance our Fire Department community safety education program.	✓	✓				C
Initiative #3 Implement Citizen Emergency Response Team (CERT) program.	✓	✓				C
Initiative #4 Develop an emergency preparedness outreach program for the citizens and business community.		✓	✓	✓		I

✓ = implementation timeline
 Status: C = Complete I = Incomplete O = Ongoing

PUBLIC WORKS

FY 2016 FY 2017 FY 2018 FY 2019 FY 2020 STATUS

GOAL: Strategic, Efficient, and Engaged Government						
Initiative #1 Manage, maintain, and improve mobility in Milton.	✓	✓	✓	✓	✓	O
Initiative #2 Maintain a system-wide pavement condition index of 70.	✓	✓	✓	✓	✓	O
Initiative #3 Develop new Public Works contracts.		✓				C
Initiative #4 Manage City facilities.	✓	✓	✓	✓	✓	O
Initiative #5 Improve emergency preparedness.		✓	✓			C
Initiative #6 Provide a safe, healthy, and secure workplace.	✓	✓	✓	✓	✓	O
Initiative #7 Improve right-of-way permit process.	✓	✓				C
Initiative #8 Internal Geographic Information Systems (GIS) implementation.		✓	✓	✓		C
Initiative #9 Improve land disturbance permit inspection process.			✓	✓	✓	I

✓ = implementation timeline
Status: C = Complete **I** = Incomplete **O** = Ongoing

PARKS & RECREATION

FY 2016 FY 2017 FY 2018 FY 2019 FY 2020 STATUS

GOAL: Park & Recreation Enrichment						
Initiative #1 Maintain and establish new program providers.	✓	✓	✓	✓	✓	O
Initiative #2 Encourage volunteer participation.	✓	✓	✓	✓	✓	O
Initiative #3 Enhance multi-use connection to Big Creek Greenway.		✓		✓		I
Initiative #4 Develop Providence Park into a premier facility.	✓	✓	✓	✓	✓	I
Initiative #5 Develop a park in the Arnold Mill area.					✓	I
Initiative #6 Evaluate the intergovernmental agreement with the City of Alpharetta for parks without borders.		✓	✓	✓		C
Initiative #7 Research new program offerings.	✓	✓	✓	✓	✓	O
Initiative #8 Enhance existing partnerships with schools.	✓	✓	✓	✓	✓	O
Initiative #9 Make parks more visible within the GIS public platform.	✓	✓				C
Initiative #10 Move to paperless registration and rentals.	✓					C

✓ = implementation timeline
Status: C = Complete I = Incomplete O = Ongoing

COMMUNITY DEVELOPMENT

FY 2016 FY 2017 FY 2018 FY 2019 FY 2020 STATUS

GOAL: Strategic, Efficient, and Engaged Government						
Initiative #1 Produce process maps/videos for all customer interactions seeking to maximize efficiency.			✓	✓		I
Initiative #2 Establish a Unified Development Code to encourage better development and design while clarifying process.		✓	✓	✓		I
Initiative #3 Formalize a training program so each staff member can act as a concierge for our customers (internal and external in coordination with process mapping).					✓	I
Initiative #4 Create a program to allow online tracking and submission of permits.				✓	✓	I
Initiative #5 Initiate informational sessions with City boards and commission to inform of strategic plan and other City initiatives.			✓			C
GOAL: Build Community Connections						
Initiative #1 Create and maintain a program, through GIS, that provides information on current City projects and status of current developments.			✓	✓		C
Initiative #2 Create a master plan for downtown Milton that incorporates the municipal center, community center, and central community greenspace.	✓	✓				C
Initiative #3 Create education opportunities for citizens about planning, zoning, etc.			✓			C
Initiative #4 Develop a program for older-student education participation in planning/community development work (i.e. Mock member of Board, Commission, or Council).		✓		✓		C
Initiative #5 Create educational opportunities for the community that are grounded in sustainability, resiliency and conservation.	✓	✓	✓	✓	✓	O
GOAL: Preserve What Makes Milton Unique						
Initiative #1 Review the code of ordinances for desired enhancements that protect our rural character.	✓	✓	✓	✓	✓	O
Initiative #2 Review the potential of asking the public to consider a bond issue for conservation type purposes.	✓					C
Initiative #3 Reflect greenspace needs within the updated comprehensive plan.	✓					C
Initiative #4 Explore the establishment of a City-sponsored transfer of development rights bank.		✓	✓			I

✓ = implementation timeline

Status: C = Complete I = Incomplete O = Ongoing

ECONOMIC DEVELOPMENT

FY 2016 FY 2017 FY 2018 FY 2019 FY 2020 STATUS

GOAL: Economic Development						
Initiative #1 Explore a Milton Community Improvement District (CID) in the Milton downtown area to carry out infrastructure projects that boundary zone.	✓					C
Initiative #2 Launch door-to-door outreach program to formalize the feedback loop within the business community.		✓				I
Initiative #3 Explore an innovation center in a suitable location to incubate future business opportunity and growth.		✓				C
Initiative #4 Enhance recruitment program in order to maximize available commercial capacity in appropriately defined areas.		✓		✓	✓	I
Initiative #5 Create a "How Stuff Works" video series.	✓	✓	✓	✓	✓	I
Initiative #6 Perform a market study to identify businesses to recruit to certain zones.		✓	✓	✓		C
GOAL: Strategic, Efficient, and Engaged Government						
Initiative #1 Explore juried public art as a way to build community spirit through the creation of a focus group tasked to review an art installation program with specific criteria.	✓					C

✓ = implementation timeline

Status: C = Complete I = Incomplete O = Ongoing

CITY LOCATION & KEY DEMOGRAPHICS

CITY HALL

2006 Heritage Walk,
Milton, Georgia 30004
678.242.2500

cityofmiltonga.us

Hours of Operation
8:30 a.m. to 5:00 p.m.

The City of Milton is a suburban city located in the northern most portion of Fulton County, Georgia, just 31 miles from downtown Atlanta. Following a July 2006 referendum where 85 percent of Milton voters overwhelmingly approved cityhood, the City officially incorporated on Dec. 1, 2006. The City has been recognized nationally for its high quality of life, most recently being identified as the "Best City to Live in Georgia" by financial news and opinion website 24/7 Wall St. Milton has also consistently ranked among the top five safest cities in Georgia.



CITY OF MILTON, GA

AT A GLANCE

Date of Incorporation – **December 1, 2006**

- Area – **39.12 square miles**
- Total Adopted Fiscal Year 2020 Budget - **\$42.9M**

Demographics

- Population = **39,020**
- By Gender = Males, **18,981** and Females, **20,036**
- Median Age = **39.0**
- Average Family Size = **3.28**
- Total Housing Units = **13,804**
(76.5% owner, 22.0% renter, & 1.4% vacant)
- Median Home Value = **\$483,827**
- Median Household Income = **\$119,545**
- Per Capita Income = **\$55,509**

EDUCATIONAL ATTAINMENT

- High School Graduate or More = **98%**
- Bachelor's Degree or Higher = **67%**
(Note: Percentages calculated for 25 years or older age category.)

Business Statistics

DESCRIPTION	NUMBERS
Home-Based Business	426
Gross Receipts	379
# of Employees	46
Professional Practitioner	31
Non-Profit	1
	883

TOP MILTON EMPLOYERS

Verizon	2,253
Fulton County Schools*	968
Philips North America, LLC	477
Infor Global Solutions	363
Exide Technologies	334
Walmart	283

*2019-2020 school year data has been requested. Statistic to be updated upon receipt.

Existing Land Usage

Land Use	Acres	Land Use Percentage	Land Use	Acres	Land Use Percentage
Ag/Equestrian	9,048	36.12%	Private Recreation/ Golf Course	1,119	4.47%
City Owned/ Parks/Greenspace	683	2.73%	Residential	8,234	32.87%
Commercial	616	2.46%	Right of Way	1,405	5.61%
Forested/Undeveloped	2,662	10.63%	Senior Living	8	0.03%
Institutional	690	2.75%	Transportation/ Communication/Utility	59	0.23%
Lakes/Ponds	457	1.83%			
Mixed-Use	69	0.28%	TOTAL	25,049	100%

Note: In FY 2018, the City embarked on a parcel-alignment project to ensure accurate parcel boundaries. While this project is still in progress, this table reflects the most accurate information available at this phase. Following completion of the project, land-use percentages could be subject to further modification.

ELECTED OFFICIALS



MAYOR
Joe Lockwood



DISTRICT 1/POST 1
Peyton Jamison



DISTRICT 2/POST 1
Laura Bentley



DISTRICT 3/POST 1
Joe Longoria



DISTRICT 1/POST 2
Carol Cookerly

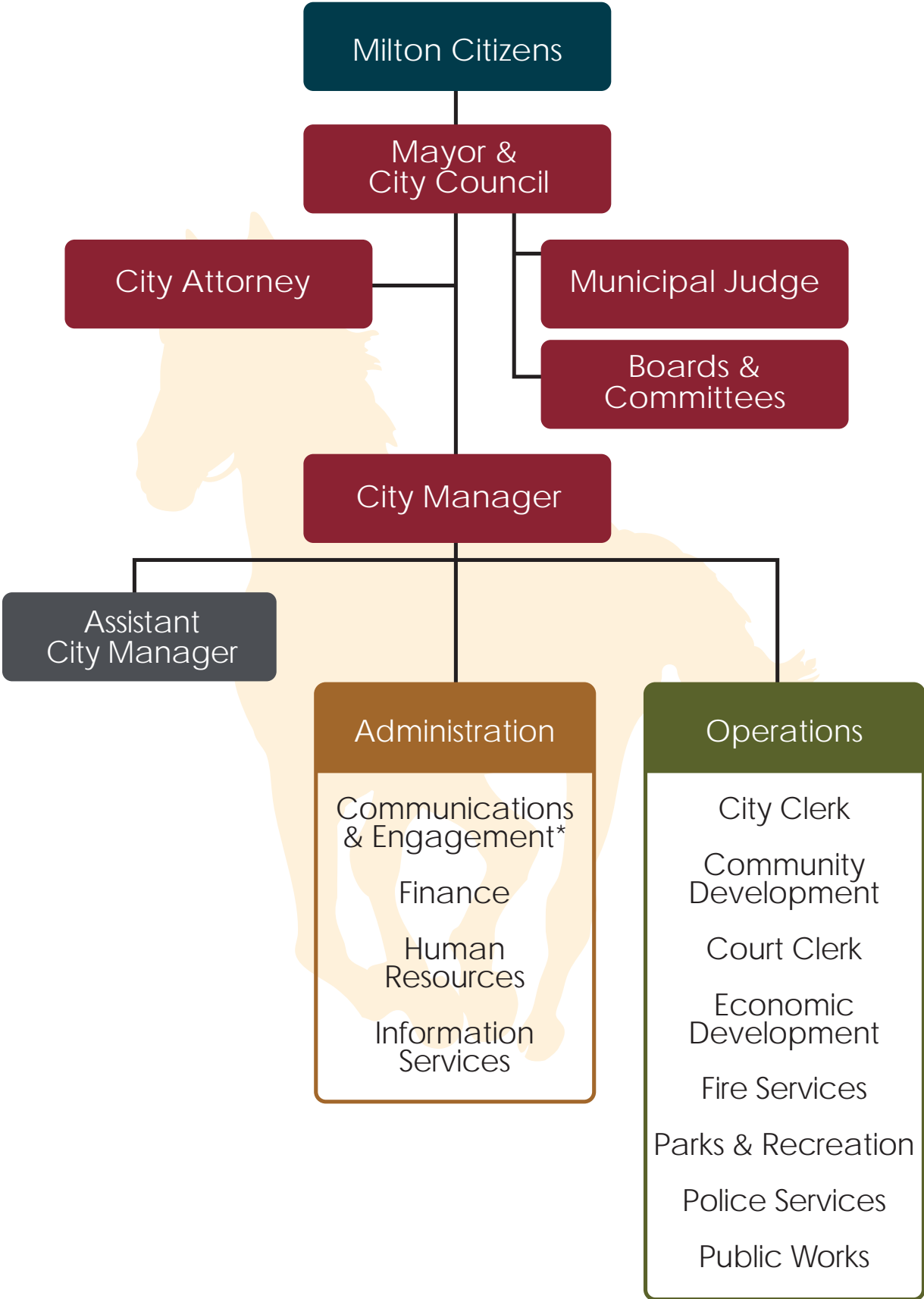


DISTRICT 2/POST 2
Matt Kunz



DISTRICT 3/POST 2
Rick Mohrig

ORGANIZATIONAL CHART



*For purposes of the organizational chart, these two departments are combined for reporting purposes, while budgeted for separately.

CURRENT POSITIONS

Full-Time Employee

Part-Time Employee



FY 2020 Staffing Summary By Department

DEPARTMENT NAME	FY 2018	FY 2019	FY 2020	FY 2020 REQUESTS	VARIANCE
FULL-TIME					
Mayor & Council	0	0	0	0	0
City Clerk	2	2	2	0	0
City Manager	4	3	3	0	0
Finance	4	5	5	0	0
Information Services	1	2	2	0	0
Human Resources	2	2	2	0	0
Communications	1	2	2	0	0
Community Outreach & Engagement	1	1	1	0	0
Municipal Court	2	2	2	0	0
Police	43	44	44	2	2
Fire	62	62	62	2	2
Public Works	10	8	8	0	0
Parks & Recreation (Active)	2	2	2	1	1
Community Development	10	11	11	1	1
Economic Development	1	1	1	0	0
TOTAL FULL-TIME	145	147	147	6	6
PART-TIME					
Mayor & Council	7	7	7	0	0
City Clerk	0	1	1	0	0
City Manager	0	0	0	0	0
Finance	0	1	1	0	0
Information Services	0	0	0	0	0
Human Resources	0	0	0	0	0
Communications	0	0	0	0	0
Community Outreach & Engagement	1	1	1	1	1
Municipal Court	3	2	2	0	0
Police	1	3	3	0	0
Fire	0	0	0	0	0
Public Works	3	3	3	0	0
Parks & Recreation (Active)	12	13	13	-1	-1
Community Development	1	1	1	0	0
Economic Development	0	0	0	0	0
TOTAL PART-TIME	28	32	32	0	0
TOTAL CITY EMPLOYEES (ALL SCHEDULES)	173	179	179	6	6

FY 2020 Staffing Summary By Department continued

Notes:

- This list does not include board/committee members who may be eligible for meeting attendance stipends.
- The FY 2019 position count incorporates positions approved through the budget amendment process including: reclassifying the part-time Records Clerk in Police to full-time and job sharing those hours with Municipal Court 80/20, the addition of a part-time Records Clerk in the City Clerk department, the reinstatement of the Accounting Manager position in Finance, the transition of the Arborist from Public Works to Community Development, the transition of the GIS Manager from Public Works to Information Services, the removal of one of the Assistant City Manager positions, and the addition of a Public Works Director. In addition, the success of the Public Safety Ambassador pilot program added two part-time employees to Police. Lastly, the request for a part-time Fire Inspector has been addressed through the use of current full-time employees being paid an assignment-based rate in addition to their current pay, rather than hiring an additional employee.

FY19 to FY20 Variances Explained:

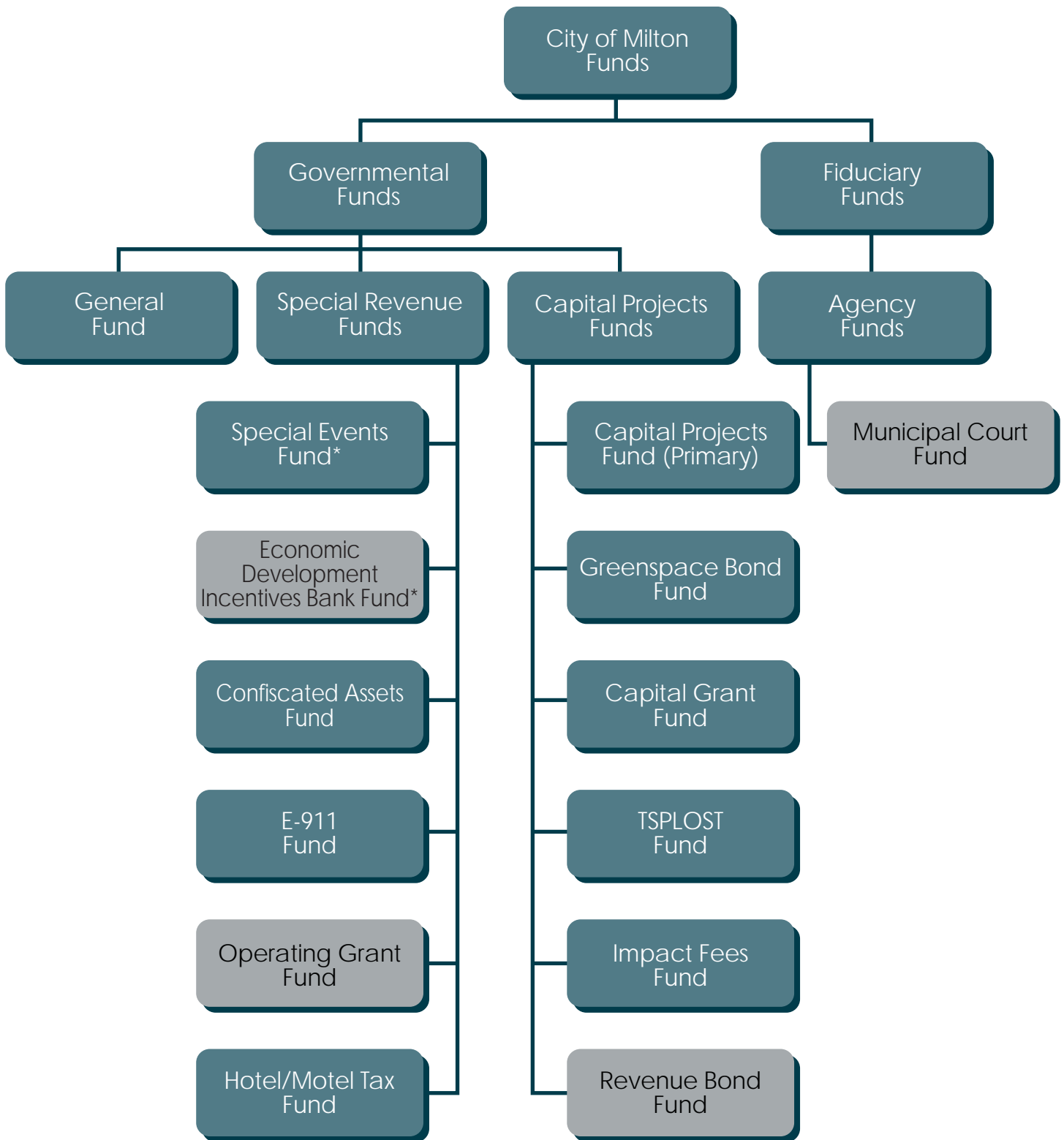
- Police has requested the addition of two full-time Police Officer positions.
- Fire has requested the addition of two full-time Firefighter positions.
- Parks & Recreation (active) has requested the reclassification of the part-time Parks and Recreation Specialist to full-time.
- Community Development has requested the addition of a full-time Development Review Coordinator.
- Community Outreach & Engagement has requested the addition of one part-time Special Events Coordinator.

Please see the FY20 Maintenance and Operating Initiatives for a detailed listing of requested positions and reclassifications.



FINANCIAL POLICIES AND PROCEDURES

FUND STRUCTURE



* These funds are budgeted as Special Revenue Funds for ease of tracking. They are ultimately rolled into the General Fund for the purposes of financial reporting in the Comprehensive Annual Financial Report (CAFR).

 These funds have no appropriations in the FY 2020 Budget.

DEPARTMENT-FUND RELATIONSHIP

The following shows which departments are represented within each budgeted fund for Fiscal Year 2020.

General Fund
Mayor & Council
City Clerk
City Manager
General Administration
Finance
Legal
Information Services
Human Resources
Risk Management
General Government Buildings
Communications
Community Outreach & Engagement
Municipal Court
Police
Fire
Public Works
Parks & Recreation (Active)
Passive Parks/Greenspace
Community Development
Economic Development
Debt Service

Special Events Fund
Community Outreach & Engagement

E-911 Fund
Police

Hotel/Motel Tax Fund*
Community Outreach & Engagement

Capital Projects Fund (Primary)
Mayor & Council
General Administration
Finance
Information Services
General Government Buildings
Police
Fire
Public Works
Parks & Recreation (Active)
Passive Parks/Greenspace
Community Development

Greenspace Bond Fund
Passive Parks/Greenspace

Capital Grant Fund
Parks & Recreation (Active)
Public Works
Community Development

TSPLOST Fund
Public Works

Impact Fees Fund
General Government Buildings
Fire
Public Works
Parks & Recreation (Active)
Community Development

Revenue Bond Fund
General Government Buildings
Fire

* 100% of Hotel/Motel taxes collected will be transferred to the Special Events Fund to promote tourism and community engagement.

FINANCIAL POLICIES AND PROCEDURES

The City has developed financial policies and procedures to ensure that financial resources are managed in a prudent manner. In addition, Milton's budgeting and accounting practices conform to Generally Accepted Accounting Principles (GAAP) as announced by the Government Accounting Standards Board (GASB) and the Georgia Uniform Chart of Accounts.

Budgetary Policies

BALANCED BUDGET

The budget is balanced for each budgeted fund. Total anticipated revenues plus the portion of the fund balance in excess of required reserves that is designated as a budgeted funding source must equal the total estimated expenditures for each fund. The City is prohibited from balancing current expenditures through the obligation of a future year's resources.

BASIS OF BUDGETING

All governmental funds use the modified accrual basis of accounting for budgeting purposes as well as financial reporting purposes in the audited financial statement.

LEVEL OF BUDGET ADOPTION AND CONTROL

All budgets are adopted at the legal level of budgetary control, which is the department level within each individual fund.

BUDGET CONTROL REPORTS

The City maintains a system of budgetary control reports to ensure adherence to the budget. Departments also have access to financial reports which, compare actual revenues and outstanding encumbrances and expenditures with budgeted amounts.

BUDGET AMENDMENT PROCESS

The budget is a dynamic, rather than static, plan that requires adjustments and formal budget amendments as circumstances change. The mayor and city council must approve all increases in total departmental appropriations. Department heads may submit budget amendment requests transferring appropriations from one line item to another within the specific department appropriation and fund, and obtain approval from the City Manager. Adjustments from appropriations that have been obligated, committed, or reserved for a designated purpose cannot be transferred until a formal de-obligation occurs.

APPROPRIATION LAPSES AT YEAR-END

All operating budget appropriations, including encumbered appropriations, lapse at the end of the fiscal year. Purchases encumbered in the current fiscal year, but not received until the following year, must be charged against a department's subsequent year appropriation.

UTILIZATION OF PRIOR YEAR'S FUND BALANCE

If necessary, the City may use the fund balance in excess of the required reserves as a funding source for that fund's budget in any given year. The utilization of fund balance is considered a use of one-time revenues for budgeting purposes.

Fund Balance Policy

This policy ensures that the City maintains adequate fund balances and reserves in order to:

1. Provide sufficient cash flow for daily financial needs;
2. Secure and maintain investment-grade bond ratings;
3. Offset significant economic downturns or revenue shortfalls; and
4. Provide funds for unforeseen expenditures related to emergencies.

FUND BALANCE CATEGORIES

1. **NONSPENDABLE:** Includes amounts that cannot be spent because they are either a.) Not in spendable form or b.) Legally or contractually required to be maintained intact. Nonspendable amounts are determined before all other classifications and consist of the following steps (as applicable in any given fiscal year):
 - a. The City will maintain a fund balance equal to the balance of any long-term outstanding balances due from others (including other funds of the City).
 - b. The City will maintain a fund balance equal to the value of inventory balances and prepaid items (to the extent that such balances are not offset with liabilities and actually result in fund balance).
 - c. The City will maintain a fund balance equal to the corpus (principal) of any permanent funds that are legally or contractually required to be maintained intact.
 - d. The City will maintain a fund balance equal to the balance of any land or other non-financial assets held for sale.
2. **RESTRICTED:** Includes amounts that can be spent only for the specific purposes stipulated by the Georgia Constitution, external resource providers or through enabling legislation.
3. **COMMITTED:** Includes amounts that can be used only for specific purposes determined by a formal action of the City Council. Commitments are only used for specific purposes pursuant to a formal action of the city council. A majority vote is required to approve or remove a commitment.
4. **ASSIGNED:** Includes amounts intended to be used by the City for specific purposes but do not meet the criteria to be classified as restricted or committed.
5. **UNASSIGNED:** Includes the residual classification for the City's general fund and includes all spendable amounts not contained in the other classifications.

RESERVE FOR WORKING CAPITAL

The reserves required to cover the cost of expenditures caused by unforeseen emergencies, to cover shortfalls due to revenue declines, and to eliminate any short-term borrowing for cash-flow purposes. This reserve accumulates and is then maintained at an amount which represents no less than 25% of the subsequent year's budgeted revenues.

Revenue Administration Policy

The City strives to maintain a diversified and stable revenue structure to shelter it from short-term fluctuations in any primary revenue source. When possible, the revenue mix combines elastic and inelastic revenue sources to minimize the effect of economic downturns. The City works towards diversifying its revenue base in order to reduce its dependence on property taxes. As part of the annual budget process, an objective analytical process estimates revenues realistically and prudently. The City estimates revenues of a volatile nature conservatively.

Debt Management Policy

A sound fiscal position is maintained by only utilizing long-term tax-exempt debt to provide resources to finance needed capital improvements, while accumulating adequate resources to repay the debt. In addition, a strong financial administration serves to maintain and improve the City's credit rating. Both short-term and long-term debt are permissible when within the guidelines outlined in the City code of ordinances.

Cash And Investment Policy

The primary objectives of the City's investment activities are: safety, liquidity, and yield.

SAFETY

Safety of principal is the foremost objective of the investment program. Investments are undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective is to mitigate credit risk and interest rate risk.

LIQUIDITY

The investment portfolio must remain sufficiently liquid to meet all those operating requirements that may be reasonably anticipated.

YIELD

The investment portfolio is designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to safety and liquidity.

Capital Asset Policy

Capital asset means any real or personal property acquired by the City which has an estimated useful life of three or more years with an acquisition value of \$10,000 or more.

The term capital asset includes: land, improvements to land, easements, buildings, improvements to buildings, vehicles, machinery, equipment, works of art and historical treasures, infrastructure, and all other tangible and intangible assets that are used in the operations of the government.

The City records depreciation using the straight-line method over the following useful lives:

Buildings	20–40 years
Vehicles, Equipment and Other	5–12 years
Infrastructure	15–60 years
Land Improvements	10–40 years

BUDGET PROCESS

Milton's budget process is an ongoing endeavor. The Fiscal Year 2020 process commenced in June 2019 at the department level. Each department head is responsible for providing requests related to both a current services budget and an enhanced services budget while finance staff calculates expenses associated with salaries and benefits, and projects revenues for the upcoming year.

THE PROCESS

The process begins with analyzing historical data, recognizing trends, and making allowances for certain unforeseen possibilities. The current services budget determines the costs associated with continuing the same service levels for the upcoming year as are currently being provided for maintenance & operating as well as capital projects. In addition, each department head is responsible for detailing the costs associated with any new or improved services. These enhanced services requests are outlined in the initiatives sections of the budget book.

At the end of June, the City Manager, Assistant City Manager, and the Finance Director review all budget requests in order to get a high level perspective of the city-wide budget. Throughout July, each department head meets with the City Manager, Assistant City Manager, and the Finance Director to explore in detail the department requests. As the City has a defined revenue footprint, careful consideration must be given to the priorities identified by the departments. With guidance from the City's Strategic Plan and other planning process documents (see p. 22), the City Manager makes the final determination of what will be proposed to Mayor and Council in the final budget document. The end product is based on revenue anticipations and line-item expenditures within each department, and is developed according to financial best practices and Generally Accepted Accounting Principles (GAAP). All appropriations lapse at year-end with the exception of the capital projects funds, which adopt project-length budgets.

The budget calendar found on p. 56 details the dates when the budget is presented to Mayor and Council as well as the required public hearings. Public hearings are a time for the community to give their input and be heard by Mayor and Council, and staff to ensure a collaborative and transparent process.

Once the final approval is granted by Mayor and Council and the budget has been adopted, staff continues to review and monitor the budget with each purchase. Department heads have access to budget control reports that provide timely comparisons of actual revenues, encumbrances, and expenditures to the approved budgeted amounts. The budget is a dynamic, rather than static plan which does require adjustments/amendments from time-to-time. By ordinance, requests to transfer appropriations from one line item to another within the same department and same fund must receive approval from the City Manager, while increases in total departmental appropriations (i.e. transfers from another department or fund) require approval from Mayor and Council.

FISCAL YEAR 2020 BUDGET CALENDAR

JUNE						
SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Jun 21 – Budget requests due (including M&O Initiatives and Capital Improvement requests)

Jun 24-Jul 3 – Budget request review by City Manager, and Finance Director

JULY						
SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Jul 5-19 – Budget request review with City Manager, Finance Director, and Directors/Department Heads

Jul 22-26 – Assemble budget book for Mayor and Council

AUGUST						
SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Aug 12 – Budget Workshop

SEPTEMBER						
SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Sep 9 – Public Hearing #1 - First Reading of Budget Ordinance

Sep 16 – Final Budget Workshop (if needed)

Sep 23 – Public Hearing #2 - Approval of Budget



CONSOLIDATED FINANCIAL SUMMARIES

Consolidated Budget Summary (All Funds)
FY 2017-FY 2020

	FY 2017 Total Activity	FY 2018 Total Activity	FY 2019 Amended Budget	FY 2020 Proposed Budget
REVENUES				
Taxes				
Property Taxes	\$ 3,523,943	\$ 14,971,071	\$ 16,745,358	\$ 16,735,220
Sales & Use Taxes	12,025,807	15,852,753	15,740,000	16,090,000
Business & Other Taxes	2,963,708	3,207,190	3,195,138	3,364,000
Licenses & Permits	616,148	628,090	650,832	614,650
Intergovernmental Revenues	561,373	773,062	1,355,819	805,528
Charges for Services	2,846,330	2,718,438	2,632,681	2,420,920
Fines & Forfeitures	494,891	422,670	364,825	380,000
Investment Income	127,672	506,452	966,136	701,000
Contributions & Donations	40,281	47,363	38,331	17,000
Miscellaneous Revenue	190,689	164,808	204,921	108,726
<i>subtotal</i>	<u>\$ 23,390,841</u>	<u>\$ 39,291,896</u>	<u>\$ 41,894,041</u>	<u>\$ 41,237,044</u>
Other Financing Sources				
Proceeds From Sale Of Assets	\$ 13,079	\$ 31,240	\$ 164,500	\$ 10,000
Bond Proceeds	25,376,842	-	19,106,563	-
Interfund Transfers In	4,942,408	3,416,353	9,043,255	5,057,611
Budgeted Fund Balance	-	-	38,946,688	1,742,496
<i>subtotal</i>	<u>\$ 30,332,329</u>	<u>\$ 3,447,593</u>	<u>\$ 67,261,006</u>	<u>\$ 6,810,107</u>
TOTAL REVENUES	\$ 53,723,169	\$ 42,739,489	\$ 109,155,047	\$ 48,047,151
EXPENDITURES (by Function)				
General Government	\$ 9,284,620	\$ 4,134,131	\$ 21,243,262	\$ 4,807,700
Judicial	279,811	411,698	463,582	470,202
Public Safety	11,782,028	12,509,445	19,294,736	14,826,023
Public Works	3,034,654	6,290,486	24,465,749	12,772,762
Culture & Recreation	1,696,271	7,187,011	29,594,099	3,092,515
Housing & Development	1,233,965	1,441,510	2,488,554	1,733,317
Debt Service	1,208,834	1,584,128	2,561,811	2,891,076
Contingency	-	-	-	411,898
Initiatives	-	-	-	1,875,827
<i>subtotal</i>	<u>\$ 28,520,183</u>	<u>\$ 33,558,409</u>	<u>\$ 100,111,792</u>	<u>\$ 42,881,320</u>
Other Financing Uses				
Interfund Transfers Out	\$ 4,942,408	\$ 3,416,353	\$ 9,043,255	\$ 5,057,611
Restricted Fund Balance	-	-	-	108,220
<i>subtotal</i>	<u>\$ 4,942,408</u>	<u>\$ 3,416,353</u>	<u>\$ 9,043,255</u>	<u>\$ 5,165,831</u>
TOTAL EXPENDITURES	\$ 33,462,591	\$ 36,974,762	\$ 109,155,047	\$ 48,047,151

Note: The FY 2019 Amended Budget reflects project-length budget balances and line-items related to the approved bond issuance in the Revenue Bond Fund. Unspent capital project appropriations as of 9/30/19 will carry forward to the subsequent year's budget.

Consolidated Budget Summary (All Funds)
FY 2018-FY 2020

	FY 2018 Total Activity					FY 2019 Amended Budget					FY 2020 Proposed Budget					
	General Fund	Capital Projects Fund	Greenspace Bond Fund	TSPLOST Fund	Other Funds	General Fund	Capital Projects Fund	Greenspace Bond Fund	TSPLOST Fund	Revenue Bond Fund	Other Funds	General Fund	Capital Projects Fund	Greenspace Bond Fund	TSPLOST Fund	Other Funds
REVENUES																
Taxes																
Property Taxes	\$ 14,110,611	\$ 112,485	\$ 747,975	\$ -	\$ -	\$ 14,812,583	\$ 110,000	\$ 1,822,775	\$ -	\$ -	\$ -	\$ 14,898,125	\$ 110,000	\$ 1,727,095	\$ -	\$ -
Sales & Use Taxes	9,395,303	-	-	6,378,951	78,498	9,660,000	-	-	6,000,000	-	80,000	9,710,000	-	-	6,300,000	80,000
Business & Other Taxes	3,207,120	-	-	-	69	3,194,738	400	-	-	-	-	3,364,000	-	-	-	-
Licenses & Permits	628,090	69	-	-	(69)	650,832	-	-	-	-	-	614,650	-	-	-	-
Intergovernmental Revenues	37,320	-	-	-	735,741	20,192	302,558	-	-	-	1,033,069	-	-	-	-	805,528
Charges for Services	591,612	131,704	-	-	1,995,122	508,300	60,455	-	-	-	2,063,926	517,420	48,000	-	-	1,855,500
Fines & Forfeitures	411,582	-	-	-	11,088	350,000	-	-	-	-	14,825	380,000	-	-	-	-
Investment Income	139,825	455	334,417	31,109	646	391,000	-	375,000	200,000	-	136	301,000	-	200,000	200,000	-
Contributions & Donations	19,298	-	-	-	28,065	10,222	-	-	-	-	28,109	-	-	-	-	17,000
Miscellaneous Revenue	89,741	74,427	-	-	640	67,946	136,975	-	-	-	-	108,726	-	-	-	-
<i>subtotal</i>	\$ 28,630,503	\$ 319,140	\$ 1,082,392	\$ 6,410,060	\$ 2,849,801	\$ 29,665,813	\$ 610,388	\$ 2,197,775	\$ 6,200,000	\$ 3,220,065	\$ 29,893,921	\$ 158,000	\$ 1,927,095	\$ 6,500,000	\$ 2,758,028	
Other Financing Sources																
Proceeds From Sale Of Assets	\$ 31,240	\$ -	\$ -	\$ -	\$ -	\$ 164,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -
Bond Proceeds	-	-	-	-	-	-	8,371,562	-	-	19,106,563	-	-	4,894,518	-	-	80,000
Interfund Transfers In	342,788	1,195,012	-	-	1,878,553	-	8,371,562	-	-	-	671,693	83,093	4,894,518	-	-	80,000
Budgeted Fund Balance	-	-	-	-	-	2,339,830	7,488,966	20,731,603	6,169,842	-	2,216,447	1,616,742	95,350	-	-	30,404
<i>subtotal</i>	\$ 374,028	\$ 1,195,012	\$ -	\$ -	\$ 1,878,553	\$ 2,504,330	\$ 15,860,528	\$ 20,731,603	\$ 6,169,842	\$ 19,106,563	\$ 2,888,140	\$ 1,709,835	\$ 4,989,868	\$ -	\$ -	\$ 110,404
TOTAL REVENUES	\$ 29,004,532	\$ 1,514,152	\$ 1,082,392	\$ 6,410,060	\$ 4,728,354	\$ 32,170,143	\$ 16,470,917	\$ 22,929,378	\$ 12,369,842	\$ 19,106,563	\$ 6,108,205	\$ 31,603,756	\$ 5,147,868	\$ 1,927,095	\$ 6,500,000	\$ 2,868,432
EXPENDITURES (by Function)																
General Government	\$ 3,720,541	\$ 336,529	\$ -	\$ -	\$ 77,061	\$ 4,379,656	\$ 1,288,821	\$ -	\$ -	\$ 15,400,000	\$ 174,785	\$ 4,771,397	\$ (97,385)	\$ -	\$ -	\$ 133,688
Judicial	411,698	-	-	-	-	463,582	-	-	-	-	-	470,202	-	-	-	-
Public Safety	11,158,087	300,944	-	-	1,050,414	12,125,421	2,148,915	-	-	3,706,563	1,313,837	12,914,738	852,069	-	-	1,059,216
Public Works	2,298,983	1,732,106	-	738,529	1,520,868	2,322,379	8,535,054	-	12,369,842	-	1,238,474	2,819,237	2,632,997	-	6,405,000	915,528
Culture & Recreation	1,212,878	745,782	4,557,278	-	671,074	1,470,921	3,815,585	21,220,003	-	-	3,087,589	1,560,908	681,607	200,000	-	650,000
Housing & Development	1,177,306	264,204	-	-	-	1,667,496	682,541	-	-	-	138,516	1,623,317	80,000	-	-	30,000
Debt Service	852,136	-	731,991	-	-	852,436	-	1,709,375	-	-	-	1,177,201	-	1,713,875	-	-
Contingency	-	-	-	-	-	-	-	-	-	-	-	264,448	147,450	-	-	-
Initiatives	-	-	-	-	-	-	-	-	-	-	-	1,107,790	768,037	-	-	-
<i>subtotal</i>	\$ 20,831,629	\$ 3,379,565	\$ 5,289,269	\$ 738,529	\$ 3,319,418	\$ 23,281,891	\$ 16,470,917	\$ 22,929,378	\$ 12,369,842	\$ 19,106,563	\$ 5,953,201	\$ 26,709,238	\$ 5,064,775	\$ 1,913,875	\$ 6,405,000	\$ 2,788,432
Other Financing Uses																
Interfund Transfers Out	\$ 1,242,074	\$ 2,067,943	\$ -	\$ -	\$ 106,336	\$ 8,888,252	\$ -	\$ -	\$ -	\$ -	\$ 155,003	\$ 4,894,518	\$ 83,093	\$ -	\$ -	\$ 80,000
Restricted Fund Balance	-	-	-	-	-	-	-	-	-	-	-	-	-	13,220	95,000	-
<i>subtotal</i>	\$ 1,242,074	\$ 2,067,943	\$ -	\$ -	\$ 106,336	\$ 8,888,252	\$ -	\$ -	\$ -	\$ -	\$ 155,003	\$ 4,894,518	\$ 83,093	\$ 13,220	\$ 95,000	\$ 80,000
TOTAL EXPENDITURES	\$ 22,073,703	\$ 5,447,508	\$ 5,289,269	\$ 738,529	\$ 3,425,754	\$ 32,170,143	\$ 16,470,917	\$ 22,929,378	\$ 12,369,842	\$ 19,106,563	\$ 6,108,205	\$ 31,603,756	\$ 5,147,868	\$ 1,927,095	\$ 6,500,000	\$ 2,868,432

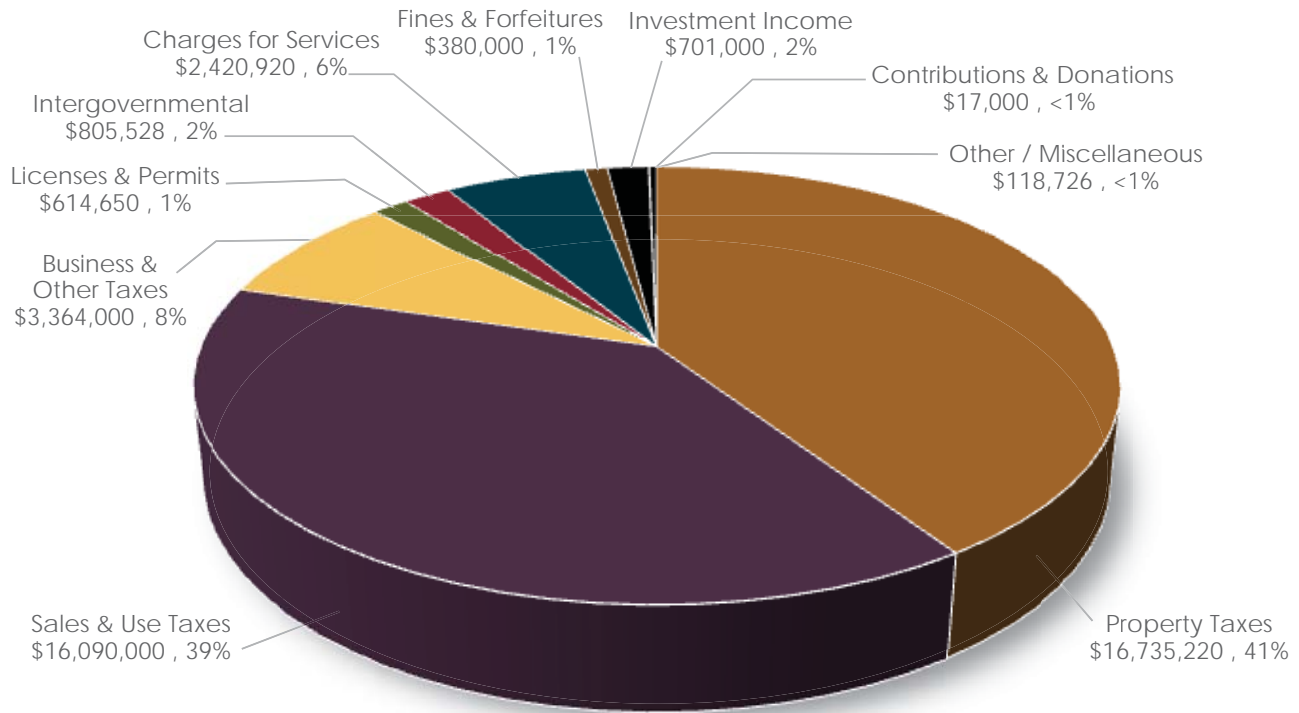
Note: The FY 2019 Amended Budget reflects project-length budget balances and line-items related to the approved bond issuance in the Revenue Bond Fund. Unspent capital project appropriations as of 9/30/19 will carry forward to the subsequent year's budget.

Consolidated Budget Summary (by Fund)
FY 2020

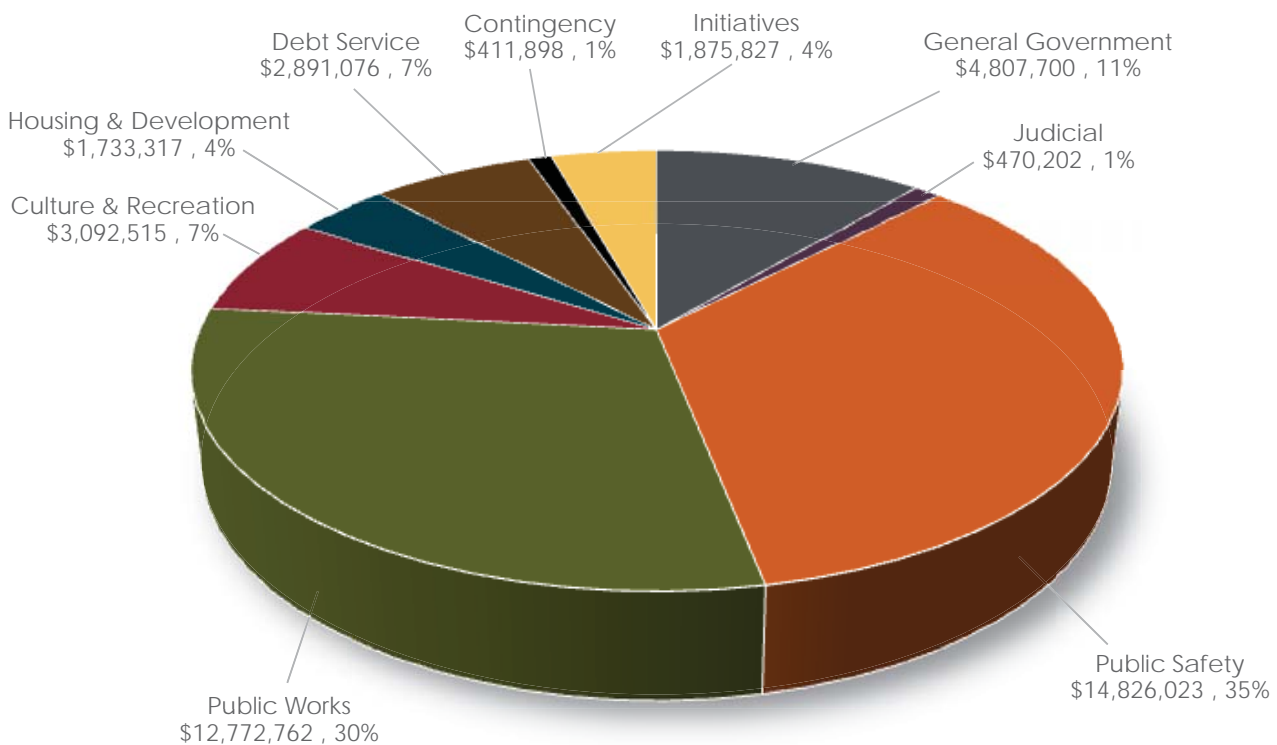
	Special Revenue Funds					Capital Projects Funds					Total
	General Fund	Special Events Fund	Confiscated Assets Fund	E911 Fund	Hotel/Motel Tax Fund	Capital Projects Fund	Greenspace Bond Fund	Capital Grant Fund	Impact Fees Fund	TSPLOST Fund	
REVENUES											
Taxes											
Property Taxes	\$ 14,898,125	\$ -	\$ -	\$ -	\$ -	\$ 110,000	\$ 1,727,095	\$ -	\$ -	\$ -	\$ 16,735,220
Sales & Use Taxes	9,710,000	-	-	-	80,000	-	-	-	-	6,300,000	16,090,000
Business & Other Taxes	3,364,000	-	-	-	-	-	-	-	-	-	3,364,000
Licenses & Permits	614,650	-	-	-	-	-	-	-	-	-	614,650
Intergovernmental Revenues	-	-	-	-	-	-	-	805,528	-	-	805,528
Charges for Services	517,420	-	-	980,000	-	48,000	-	-	875,500	-	2,420,920
Fines & Forfeitures	380,000	-	-	-	-	-	-	-	-	-	380,000
Investment Income	301,000	-	-	-	-	-	200,000	-	-	200,000	701,000
Contributions & Donations	-	17,000	-	-	-	-	-	-	-	-	17,000
Miscellaneous Revenue	108,726	-	-	-	-	-	-	-	-	-	108,726
<i>subtotal</i>	\$ 29,893,921	\$ 17,000	\$ -	\$ 980,000	\$ 80,000	\$ 158,000	\$ 1,927,095	\$ 805,528	\$ 875,500	\$ 6,500,000	\$ 41,237,044
Other Financing Sources											
Proceeds From Sale Of Assets	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000
Interfund Transfers In	83,093	80,000	-	-	-	4,894,518	-	-	-	-	5,057,611
Budgeted Fund Balance	1,616,742	23,688	6,716	-	-	95,350	-	-	-	-	1,742,496
<i>subtotal</i>	\$ 1,709,835	\$ 103,688	\$ 6,716	\$ -	\$ -	\$ 4,989,868	\$ -	\$ -	\$ -	\$ -	\$ 6,810,107
TOTAL REVENUES	\$ 31,603,756	\$ 120,688	\$ 6,716	\$ 980,000	\$ 80,000	\$ 5,147,868	\$ 1,927,095	\$ 805,528	\$ 875,500	\$ 6,500,000	\$ 48,047,151
EXPENDITURES (by Function)											
General Government	\$ 4,771,397	\$ 120,688	\$ -	\$ -	\$ -	\$ (97,385)	\$ -	\$ -	\$ 13,000	\$ -	\$ 4,807,700
Judicial	470,202	-	-	-	-	-	-	-	-	-	470,202
Public Safety	12,914,738	-	6,716	980,000	-	852,069	-	-	72,500	-	14,826,023
Public Works	2,819,237	-	-	-	-	2,632,997	-	805,528	110,000	6,405,000	12,772,762
Culture & Recreation	1,560,908	-	-	-	-	681,607	200,000	-	650,000	-	3,092,515
Housing & Development	1,623,317	-	-	-	-	80,000	-	-	30,000	-	1,733,317
Debt Service	1,177,201	-	-	-	-	-	1,713,875	-	-	-	2,891,076
Contingency	264,448	-	-	-	-	147,450	-	-	-	-	411,898
Initiatives	1,107,790	-	-	-	-	768,037	-	-	-	-	1,875,827
<i>subtotal</i>	\$ 26,709,238	\$ 120,688	\$ 6,716	\$ 980,000	\$ -	\$ 5,064,775	\$ 1,913,875	\$ 805,528	\$ 875,500	\$ 6,405,000	\$ 42,881,320
Other Financing Uses											
Interfund Transfers Out	\$ 4,894,518	\$ -	\$ -	\$ -	\$ 80,000	\$ 83,093	\$ -	\$ -	\$ -	\$ -	\$ 5,057,611
Restricted Fund Balance	-	-	-	-	-	-	13,220	-	-	95,000	108,220
<i>subtotal</i>	\$ 4,894,518	\$ -	\$ -	\$ -	\$ 80,000	\$ 83,093	\$ 13,220	\$ -	\$ -	\$ 95,000	\$ 5,165,831
TOTAL EXPENDITURES	\$ 31,603,756	\$ 120,688	\$ 6,716	\$ 980,000	\$ 80,000	\$ 5,147,868	\$ 1,927,095	\$ 805,528	\$ 875,500	\$ 6,500,000	\$ 48,047,151

CONSOLIDATED BUDGET FY 2020

CITY-WIDE REVENUES BY SOURCE



CITY-WIDE EXPENDITURES BY FUNCTION



**Projected Changes in Fund Balance
All Funds**

Fund	Fiscal Year	Beginning Fund Balance	Revenues	Expenditures	Ending Fund Balance	Increase / (Decrease)	% Change
GENERAL FUND							
General Fund	2017 Actual	\$ 7,312,874	\$ 18,079,756	\$ 22,051,982	\$ 3,340,647	\$ (3,972,227)	(54.3)
	2018 Actual	3,340,647	29,004,532	22,073,703	10,271,476	6,930,829	207.5
	2019 Amended Budget	10,271,476	29,830,313	32,170,143	7,931,646	(2,339,830)	(22.8)
	2020 Proposed Budget	7,931,646	29,987,014	31,603,756	6,314,904	(1,616,742)	(20.4)
SPECIAL REVENUE FUNDS							
Special Events Fund	2017 Actual	\$ 20,961	\$ 75,753	\$ 68,006	\$ 28,708	\$ 7,746	37.0
	2018 Actual	28,708	105,953	77,061	57,600	28,892	100.6
	2019 Amended Budget	57,600	101,044	114,348	44,296	(13,304)	(23.1)
	2020 Proposed Budget	44,296	97,000	120,688	20,608	(23,688)	(53.5)
Confiscated Assets Fund	2017 Actual	\$ 114,515	\$ 22,225	\$ 758	\$ 135,981	\$ 21,466	18.7
	2018 Actual	135,981	12,836	64,997	83,820	(52,161)	(38.4)
	2019 Amended Budget	83,820	14,861	91,965	6,716	(77,104)	(92.0)
	2020 Proposed Budget	6,716	-	6,716	(0)	(6,716)	(100.0)
E911 Fund	2017 Actual	\$ 3	\$ 923,104	\$ 923,107	\$ -	\$ (3)	(100.0)
	2018 Actual	-	966,265	966,265	-	-	-
	2019 Amended Budget	-	975,000	975,000	-	-	-
	2020 Proposed Budget	-	980,000	980,000	-	-	-
Operating Grant Fund	2017 Actual	\$ -	\$ -	\$ 300	\$ (300)	\$ (300)	-
	2018 Actual	(300)	19,452	19,152	-	300	(100.0)
	2019 Amended Budget	-	-	-	-	-	-
	2020 Proposed Budget	-	-	-	-	-	-
Hotel/Motel Tax Fund	2017 Actual	\$ -	\$ 75,289	\$ 75,289	\$ -	\$ -	-
	2018 Actual	-	78,498	78,498	-	-	-
	2019 Amended Budget	-	80,000	80,000	-	-	-
	2020 Proposed Budget	-	80,000	80,000	-	-	-
CAPITAL PROJECTS FUNDS							
Capital Projects Fund (Primary)	2017 Actual	\$ 14,897,782	\$ 4,304,660	\$ 7,682,070	\$ 11,520,372	\$ (3,377,410)	(22.7)
	2018 Actual	11,520,372	1,514,152	5,447,508	7,587,016	(3,933,356)	(34.1)
	2019 Amended Budget	7,587,016	8,981,951	16,470,917	98,050	(7,488,966)	(98.7)
	2020 Proposed Budget	98,050	5,052,518	5,147,868	2,700	(95,350)	(97.2)
Greenspace Bond Fund	2017 Actual	\$ -	\$ 25,424,186	\$ 356,322	\$ 25,067,864	\$ 25,067,864	-
	2018 Actual	25,067,864	1,082,392	5,289,269	20,860,987	(4,206,877)	(16.8)
	2019 Amended Budget	20,860,987	2,197,775	22,929,378	129,384	(20,731,603)	(99.4)
	2020 Proposed Budget	129,384	1,927,095	1,913,875	142,604	13,220	10.2
TSPLOST Fund	2017 Actual	\$ -	\$ 3,025,990	\$ 65,929	\$ 2,960,061	\$ 2,960,061	-
	2018 Actual	2,960,061	6,410,060	738,529	8,631,592	5,671,531	191.6
	2019 Amended Budget	8,631,592	6,200,000	12,369,842	2,461,751	(6,169,842)	(71.5)
	2020 Proposed Budget	2,461,751	6,500,000	6,405,000	2,556,751	95,000	3.9
Capital Grant Fund	2017 Actual	\$ 484,997	\$ 540,288	\$ 224,749	\$ 800,535	\$ 315,539	65.1
	2018 Actual	800,535	764,347	1,316,281	248,602	(551,934)	(68.9)
	2019 Amended Budget	248,602	1,634,671	1,883,207	66	(248,536)	(100.0)
	2020 Proposed Budget	66	805,528	805,528	66	-	-
Impact Fee Fund	2017 Actual	\$ -	\$ 1,251,919	\$ 1,251,919	\$ -	\$ -	-
	2018 Actual	-	2,781,002	903,499	1,877,503	1,877,503	-
	2019 Amended Budget	1,877,503	1,086,182	2,963,685	0	(1,877,503)	(100.0)
	2020 Proposed Budget	0	875,500	875,500	0	-	-
Revenue Bond Fund	2017 Actual	\$ 762,158	\$ -	\$ 762,158	\$ -	\$ (762,158)	(100.0)
	2018 Actual	-	-	-	-	-	-
	2019 Amended Budget	-	19,106,563	19,106,563	(0)	(0)	-
	2020 Proposed Budget	(0)	-	-	(0)	-	-

FY 2020 Significant Changes in Fund Balance (+/- 10%)


General Fund - The City of Milton's Code of Ordinances calls for conservative budgeting of volatile revenues. That budgeting philosophy combined with staff's prudent efforts regarding fiscal responsibility always yield a fund balance higher than budgeted. With this in mind a purposeful amount of fund balance has been budgeted in both FY 2019 and FY 2020 putting the City in a good place to move towards FY 2021 with adequate reserves to meet the required minimum balance.

Special Events Fund - The driving cause of the decrease in fund balance within this fund is the decision to not budget for an interfund transfer in from the General Fund in FY 2020. Such transfers prior to FY 2019 had built up a useable fund balance that will be budgeted in FY 2020 to ensure a balanced budget. This use of fund balance will not affect the programming budgeted in this fund, nor does it preclude the City from using interfund transfers in future years to supplement the budget if needed.

Confiscated Assets Fund - Milton does not currently have a representative on the High Intensity Drug Trafficking Areas program. The result of this has been a decrease in revenues received in this fund over the past few years. That coupled with the unknown status of the pending cases in court led the City to have no expectation for new revenues in FY 2020. Therefore, all funding will be budgeted from available fund balance causing the decline of (100%) noted above.

Capital Projects Fund - The majority of the \$98,050 fund balance from FY 2019 will be budgeted as part of the required contingency in the Capital Projects Fund in FY 2020 causing the decrease noted above.

Greenspace Bond Fund - The FY 2020 fund balance represents property tax collections budgeted in excess of debt service payments due. This amount will be monitored, taken into consideration on calculations of future bond millage rates, and applied to debt service payments due on the greenspace bond.



GENERAL FUND

General Fund Budget Summary

	FY 2017 Total Activity	FY 2018 Total Activity	FY 2019 Amended Budget	FY 2020 Proposed Budget	\$ Variance	% Variance
REVENUES						
Taxes						
Property Taxes	\$ 3,400,887	\$ 14,110,611	\$ 14,812,583	\$ 14,898,125	\$ 85,542	0.6
Sales & Use Taxes	8,924,696	9,395,303	9,660,000	9,710,000	50,000	0.5
Business & Other Taxes	2,963,510	3,207,120	3,194,738	3,364,000	169,262	5.3
Licenses & Permits	616,148	628,090	650,832	614,650	(36,182)	(5.6)
Intergovernmental Revenues	21,604	37,320	20,192	-	(20,192)	(100.0)
Charges for Services	478,751	591,612	508,300	517,420	9,120	1.8
Fines & Forfeitures	472,717	411,582	350,000	380,000	30,000	8.6
Investment Income	79,348	139,825	391,000	301,000	(90,000)	(23.0)
Contributions & Donations	30,410	19,298	10,222	-	(10,222)	(100.0)
Miscellaneous Revenue	66,514	89,741	67,946	108,726	40,780	60.0
<i>subtotal</i>	\$ 17,054,585	\$ 28,630,503	\$ 29,665,813	\$ 29,893,921	\$ 228,108	0.8
Other Financing Sources						
Proceeds From Sale Of Assets	\$ 13,079	\$ 31,240	\$ 164,500	\$ 10,000	\$ (154,500)	(93.9)
Interfund Transfers In	1,012,092	342,788	-	83,093	83,093	-
<i>subtotal</i>	\$ 1,025,171	\$ 374,028	\$ 164,500	\$ 93,093	\$ (71,407)	(43.4)
TOTAL REVENUES	\$ 18,079,756	\$ 29,004,532	\$ 29,830,313	\$ 29,987,014	\$ 156,701	0.5
EXPENDITURES (by Department)						
Mayor & Council	\$ 137,387	\$ 140,603	\$ 178,229	\$ 196,111	\$ 17,882	10.0
City Clerk	169,689	248,714	238,417	390,928	152,511	64.0
City Manager	656,272	704,420	652,616	548,521	(104,095)	(16.0)
General Administration	80,156	54,718	65,899	58,673	(7,226)	(11.0)
Finance	431,203	464,429	571,538	646,442	74,904	13.1
Legal	261,278	285,459	320,000	295,000	(25,000)	(7.8)
Information Services	994,762	800,329	1,157,086	1,339,444	182,358	15.8
Human Resources	272,595	315,685	326,577	335,781	9,204	2.8
Risk Management	242,644	242,109	272,707	266,706	(6,001)	(2.2)
General Government Buildings	369,346	174,307	222,928	259,502	36,574	16.4
Communications	166,604	172,467	236,335	292,875	56,540	23.9
Community Outreach & Engagement	160,638	117,301	137,324	141,414	4,090	3.0
Municipal Court	279,811	411,698	463,582	470,202	6,620	1.4
Police	4,026,141	4,434,698	4,923,840	5,373,419	449,579	9.1
Fire	6,320,432	6,723,389	7,201,581	7,541,319	339,738	4.7
Public Works	1,909,045	2,298,983	2,322,379	2,819,237	496,858	21.4
Parks & Recreation (Active)	1,149,728	1,212,878	1,470,921	1,423,119	(47,802)	(3.2)
Passive Parks	-	-	-	137,789	137,789	-
Community Development	886,285	993,728	1,408,987	1,443,662	34,675	2.5
Economic Development	175,414	183,577	258,509	179,655	(78,854)	(30.5)
Debt Service	852,512	852,136	852,436	1,177,201	324,765	38.1
Contingency	-	-	-	264,448	264,448	-
M&O Initiatives	-	-	-	1,107,790	1,107,790	-
<i>subtotal</i>	\$ 19,541,940	\$ 20,831,629	\$ 23,281,891	\$ 26,709,238	\$ 3,427,347	14.7
Other Financing Uses						
Interfund Transfers Out	\$ 2,510,042	\$ 1,242,074	\$ 8,888,252	\$ 4,894,518	\$ (3,993,734)	(44.9)
<i>subtotal</i>	\$ 2,510,042	\$ 1,242,074	\$ 8,888,252	4,894,518	\$ (3,993,734)	(44.9)
TOTAL EXPENDITURES	\$ 22,051,982	\$ 22,073,703	\$ 32,170,143	\$ 31,603,756	\$ (566,387)	(1.8)
Total Revenues Over/(Under)						
Expenditures	\$ (3,972,227)	\$ 6,930,829	\$ (2,339,830)	\$ (1,616,742)		
Beginning Fund Balance	7,312,874	3,340,647	10,271,476	7,931,646		
ENDING FUND BALANCE	\$ 3,340,647	\$ 10,271,476	\$ 7,931,646	\$ 6,314,904		

FY 2020 General Fund Cash Flow Budget

	OCT	NOV	DEC	JAN	FEB	MAR
BEGINNING BALANCE	\$ 5,393,276	\$ 2,983,533	\$ 6,594,306	\$ 9,229,358	\$ 8,769,517	\$ 7,740,436
INFLOWS						
Revenues	\$ 829,190	\$ 6,982,428	\$ 5,246,672	\$ 2,034,178	\$ 1,308,667	\$ 1,690,083
Interfund Transfers In	6,924	6,924	6,924	6,924	6,924	6,924
TOTAL INFLOWS	\$ 836,115	\$ 6,989,352	\$ 5,253,597	\$ 2,041,102	\$ 1,315,592	\$ 1,697,008
OUTFLOWS						
Expenditures	\$ 2,837,982	\$ 2,970,703	\$ 2,210,668	\$ 2,093,066	\$ 1,936,796	\$ 2,407,606
Interfund Transfers Out	407,877	407,877	407,877	407,877	407,877	407,877
TOTAL OUTFLOWS	\$ 3,245,858	\$ 3,378,580	\$ 2,618,544	\$ 2,500,943	\$ 2,344,672	\$ 2,815,483
ENDING BALANCE	\$ 2,983,533	\$ 6,594,306	\$ 9,229,358	\$ 8,769,517	\$ 7,740,436	\$ 6,621,961
APR - SEP						
	APR	MAY	JUN	JUL	AUG	SEP
BEGINNING BALANCE	\$ 6,621,961	\$ 6,223,461	\$ 5,101,209	\$ 3,966,472	\$ 3,159,866	\$ 1,510,404
INFLOWS						
Revenues	\$ 1,955,846	\$ 1,234,000	\$ 1,167,498	\$ 1,670,777	\$ 1,052,135	\$ 4,732,446
Interfund Transfers In	6,924	6,924	6,924	6,924	6,924	6,924
TOTAL INFLOWS	\$ 1,962,770	\$ 1,240,924	\$ 1,174,422	\$ 1,677,702	\$ 1,059,060	\$ 4,739,371
OUTFLOWS						
Expenditures	\$ 1,953,393	\$ 1,955,300	\$ 1,901,282	\$ 2,076,432	\$ 2,300,645	\$ 2,065,365
Interfund Transfers Out	407,877	407,877	407,877	407,877	407,877	407,877
TOTAL OUTFLOWS	\$ 2,361,270	\$ 2,363,177	\$ 2,309,159	\$ 2,484,308	\$ 2,708,521	\$ 2,473,241
ENDING BALANCE	\$ 6,223,461	\$ 5,101,209	\$ 3,966,472	\$ 3,159,866	\$ 1,510,404	\$ 3,776,534

Note: The beginning balance shown above was calculated using the projected cash balance for FY 2019. Any idle funds will be considered for investment per the City's Cash and Investment Policy.

General Fund Revenue Detail

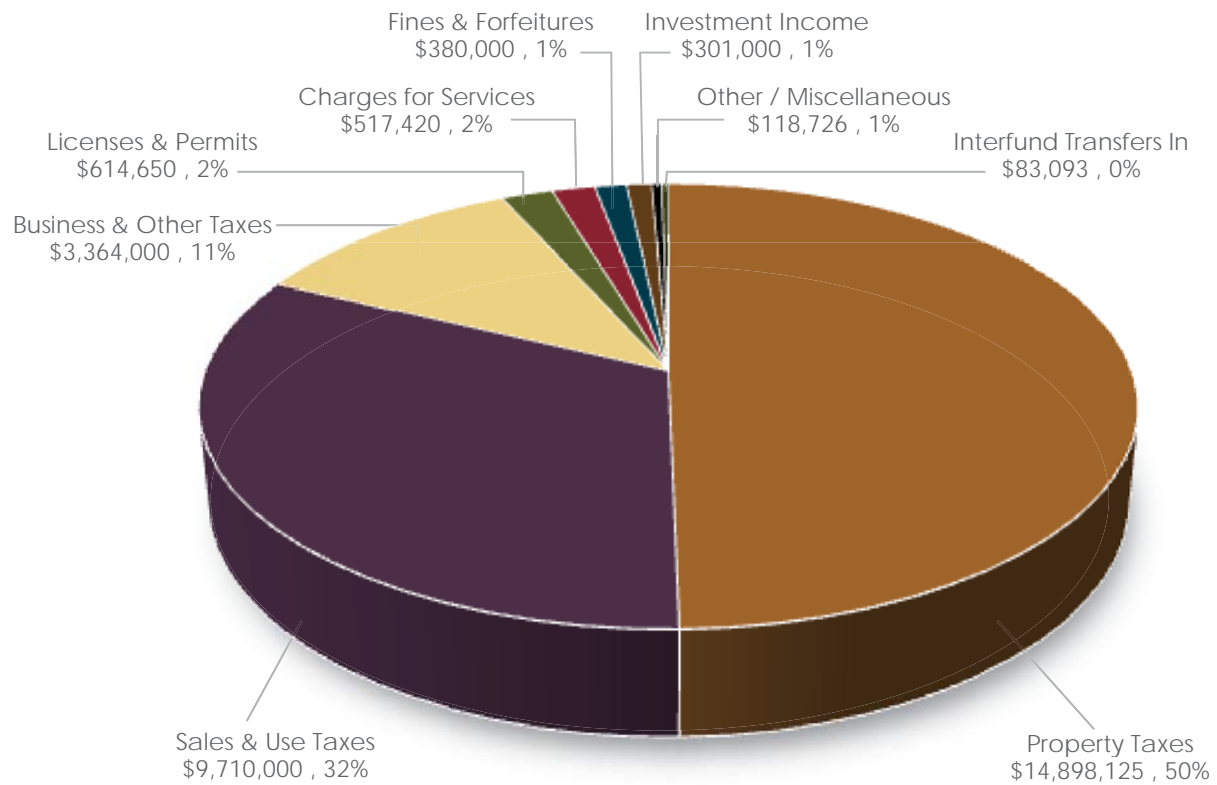
	FY 2017 Total Activity	FY 2018 Total Activity	FY 2019 Amended Budget	FY 2020 Proposed Budget	\$ Variance	% Variance
TAXES						
Property Taxes:						
Real Property Tax - Current Year	\$ -	\$ 10,658,247	\$ 11,613,628	\$ 11,710,008	\$ 96,380	0.8
Public Utility Tax	90,621	95,502	86,490	90,000	3,510	4.1
Real Property Tax - Prior Year	437,216	22,379	20,000	20,000	-	-
Personal Property Tax - Current Year	-	204,844	186,287	202,017	15,730	8.4
Personal Property Tax - Prior Year	4,863	2,912	3,200	3,200	-	-
Motor Vehicle Tax	138,022	99,108	58,245	48,300	(9,945)	(17.1)
Title Ad Valorem Tax (TAVT)	400,243	452,866	400,000	400,000	-	-
Alternative Ad Valorem Tax (AAVT)	4,493	3,991	3,800	3,800	-	-
Intangible Tax	251,957	239,711	215,000	215,000	-	-
Real Estate Transfer Tax	83,502	93,963	100,000	100,000	-	-
Franchise Fees	1,985,394	-	-	-	-	-
Electric	-	1,237,910	1,200,000	1,200,000	-	-
Gas	-	313,646	348,793	330,000	(18,793)	(5.4)
Cable	-	568,981	500,000	500,000	-	-
Telephone	-	23,222	23,300	22,000	(1,300)	(5.6)
Cell/Fiber/Telecommunications	4,576	93,331	53,840	53,800	(40)	(0.1)
<i>subtotal</i>	3,400,887	14,110,611	14,812,583	14,898,125	85,542	0.6
Sales & Use Taxes:						
Local Option Sales Tax	\$ 8,617,970	\$ 9,077,345	\$ 9,350,000	\$ 9,400,000	\$ 50,000	0.5
Alcohol Beverage Excise	306,680	317,701	310,000	310,000	-	-
Fireworks Excise Tax	47	258	-	-	-	-
<i>subtotal</i>	8,924,696	9,395,303	9,660,000	9,710,000	50,000	0.5
Business Taxes:						
Business & Occupation Tax	\$ 711,817	\$ 781,276	\$ 810,000	\$ 800,000	\$ (10,000)	(1.2)
Insurance Premium Tax	2,182,711	2,353,949	2,300,000	2,500,000	200,000	8.7
Financial Institutions Tax	38,150	43,387	45,738	45,000	(738)	(1.6)
<i>subtotal</i>	2,932,678	3,178,612	3,155,738	3,345,000	189,262	6.0
Other Taxes:						
Penalties & Interest On Delinquent Taxes	\$ 21,024	\$ 19,609	\$ 30,700	\$ 10,700	\$ (20,000)	(65.1)
Penalties & Interest On Alcoholic Beverage Excise Tax	511	121	300	300	-	-
Penalties & Interest On Business & Occupation Tax	9,298	8,778	8,000	8,000	-	-
<i>subtotal</i>	30,832	28,509	39,000	19,000	(20,000)	(51.3)
TOTAL TAXES	\$ 15,289,093	\$ 26,713,035	\$ 27,667,321	\$ 27,972,125	\$ 304,804	1.1
LICENSES & PERMITS						
Alcohol Beverage Licenses	\$ 148,995	\$ 155,491	\$ 170,582	\$ 170,000	\$ (582)	(0.3)
Advertising Fee	3,000	2,200	-	-	-	-
Pouring Permit	4,620	6,285	6,000	7,000	1,000	16.7
Public Facilities Alcohol Permit	320	1,050	500	500	-	-
Solicitation Permit	4,485	585	1,000	1,000	-	-
Zoning & Land Use Permits	4,300	10,200	2,500	3,000	500	20.0
Land Disturbance Permits Modification	58,498	20,892	102,500	50,000	(52,500)	(51.2)
Variance	1,400	1,050	350	350	-	-
Seasonal & Special Events	4,600	6,500	5,000	5,000	-	-
Sign Permits	900	1,170	900	900	-	-
Film & Media Permit Fee	5,009	8,882	6,000	6,000	-	-
Tree Removal Permit	1,200	1,000	1,000	1,000	-	-
Building Permits	-	15,100	15,000	15,000	-	-
	371,808	393,554	335,000	350,000	15,000	4.5

General Fund Revenue Detail

	FY 2017 Total Activity	FY 2018 Total Activity	FY 2019 Amended Budget	FY 2020 Proposed Budget	\$ Variance	% Variance
NPDES Fees	1,673	721	1,500	1,700	200	13.3
Penalties & Interest On Delinquent Licenses & Permits	5,339	3,408	3,000	3,200	200	6.7
TOTAL LICENSES & PERMITS	\$ 616,148	\$ 628,090	\$ 650,832	\$ 614,650	\$ (36,182)	(5.6)
INTERGOVERNMENTAL REVENUES						
Federal Government Grants	\$ 1,804	\$ 18,056	\$ 4,442	\$ -	\$ (4,442)	(100.0)
Local Government Grants	19,800	19,265	15,750	-	(15,750)	(100.0)
TOTAL INTERGOVERNMENTAL GRANTS	\$ 21,604	\$ 37,320	\$ 20,192	\$ -	\$ (20,192)	(100.0)
CHARGES FOR SERVICES						
Administrative Fees	\$ 185,530	\$ 174,692	\$ 163,000	\$ 166,000	\$ 3,000	1.8
Planning & Development Fees	123,150	127,515	114,250	114,350	100	0.1
Open Records Fees	1,131	2,259	2,500	1,000	(1,500)	(60.0)
Other Charges For Services	11,001	25,044	21,500	24,070	2,570	12.0
Special Police Services Fees	3,600	12,450	12,500	12,500	-	-
Special Fire Services Fees	12,320	10,629	12,900	10,500	(2,400)	(18.6)
Fingerprinting Fee	7,458	28,135	20,000	20,000	-	-
Medical Reimbursement (E911)	-	1,675	-	-	-	-
Other Public Safety Fees	1,350	600	-	-	-	-
Background Check Fees	14,750	14,800	14,000	14,000	-	-
Activity Fees	112,603	193,324	147,350	154,800	7,450	5.1
Event Admission Fees	5,617	278	-	-	-	-
Other Charges For Services	240	210	300	200	(100)	(33.3)
TOTAL CHARGES FOR SERVICES	\$ 478,751	\$ 591,612	\$ 508,300	\$ 517,420	\$ 9,120	1.8
FINES & FORFEITURES						
Court Fines & Forfeitures	\$ 472,717	\$ 411,582	\$ 350,000	\$ 380,000	\$ 30,000	8.6
TOTAL FINES & FORFEITURES	\$ 472,717	\$ 411,582	\$ 350,000	\$ 380,000	\$ 30,000	8.6
INVESTMENT INCOME						
Interest Revenues	\$ 1,370	\$ 1,662	\$ 1,000	\$ 1,000	\$ -	-
Realized Gain Or Loss	77,978	138,163	390,000	300,000	(90,000)	(23.1)
TOTAL INVESTMENT INCOME	\$ 79,348	\$ 139,825	\$ 391,000	\$ 301,000	\$ (90,000)	(23.0)
CONTRIBUTIONS & DONATIONS						
Donation Revenues	\$ 30,410	\$ 19,298	\$ 10,222	\$ -	\$ (10,222)	(100.0)
TOTAL CONTRIBUTIONS & DONATIONS	\$ 30,410	\$ 19,298	\$ 10,222	\$ -	\$ (10,222)	(100.0)
MISCELLANEOUS REVENUE						
Rents & Royalties	\$ -	\$ -	\$ 8,500	\$ 80,026	\$ 71,526	841.5
Facility Rentals	18,215	37,840	33,775	25,700	(8,075)	(23.9)
Reimbursement For Damaged Property	38,567	25,292	22,671	-	(22,671)	(100.0)
Other Miscellaneous Revenue	9,731	26,609	3,000	3,000	-	-
TOTAL MISCELLANEOUS REVENUE	\$ 66,514	\$ 89,741	\$ 67,946	\$ 108,726	\$ 40,780	60.0
OTHER FINANCING SOURCES						
Proceeds From Sale Of Assets	\$ 13,079	\$ 31,240	\$ 164,500	\$ 10,000	\$ (154,500)	(93.9)
Operating Transfers In						
From Hotel/Motel Tax Fund	20,000	-	-	-	-	-
From Capital Project Fund	243,000	315,788	-	83,093	83,093	-
From Revenue Bond Fund	712,604	-	-	-	-	-
From Impact Fees Fund/Admin	36,488	27,000	-	-	-	-
TOTAL OTHER FINANCING SOURCES	\$ 1,025,171	\$ 374,028	\$ 164,500	\$ 93,093	\$ (71,407)	(43.4)
TOTAL REVENUES	\$ 18,079,756	\$ 29,004,532	\$ 29,830,313	\$ 29,987,014	\$ 156,701	0.5

GENERAL FUND FY 2020

REVENUES BY SOURCE



GENERAL FUND MAJOR REVENUE SOURCES

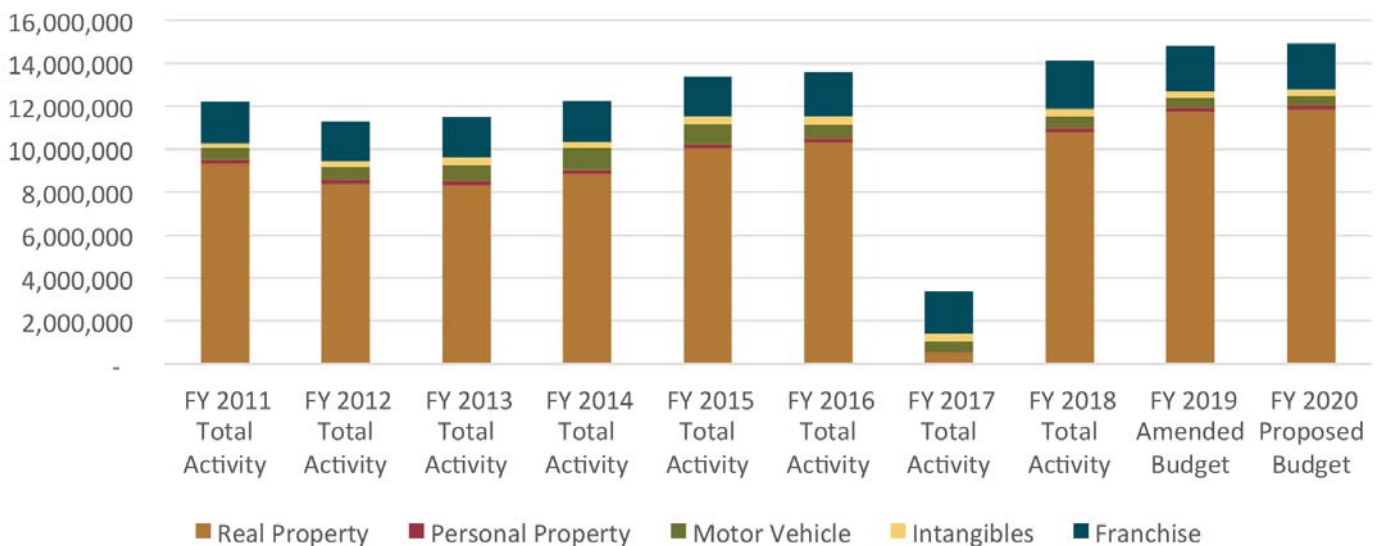
Taxes make up 93%, or \$27,972,125, of budgeted revenues in Fiscal Year 2020 (all revenue figures detailed exclude budgeted fund balance). Historically, taxes have always been the City's most significant revenue source. According to the Georgia Uniform Chart of Accounts, taxes include: general property taxes, general sales & use taxes, selective sales & use taxes, local option income taxes, business taxes, and other taxes (penalties & interest).

Property Taxes

The City of Milton's main source of revenue is property taxes. Property taxes are made up of real and personal property taxes, motor vehicle taxes, taxes on intangibles, and franchise taxes. In FY 2020 property taxes represent 50% or \$14,898,125 of total revenues. This category is anticipated to increase by \$85,542 or 0.6% from FY 2019. This growth is a result of reassessments of existing real property, new development, and other changes in the tax digest. Growth in this category is drastically lower than in year's past as a result of 2018 legislation (House Bill 710), implementation of a floating homestead exemption, that went into effect in 2019.

In FY 2020, 81%, or \$12,025,225, of the property tax category is made up of real and personal taxes, and 14%, or \$2,105,800, is derived from franchise taxes on electric, gas, cable, telephone, and cell/fiber/telecommunications. Franchise taxes are charges to utility companies for the privilege of operating within municipal boundaries and are routine/common practice for municipalities across the state and country.

Property Taxes – 10-Year History

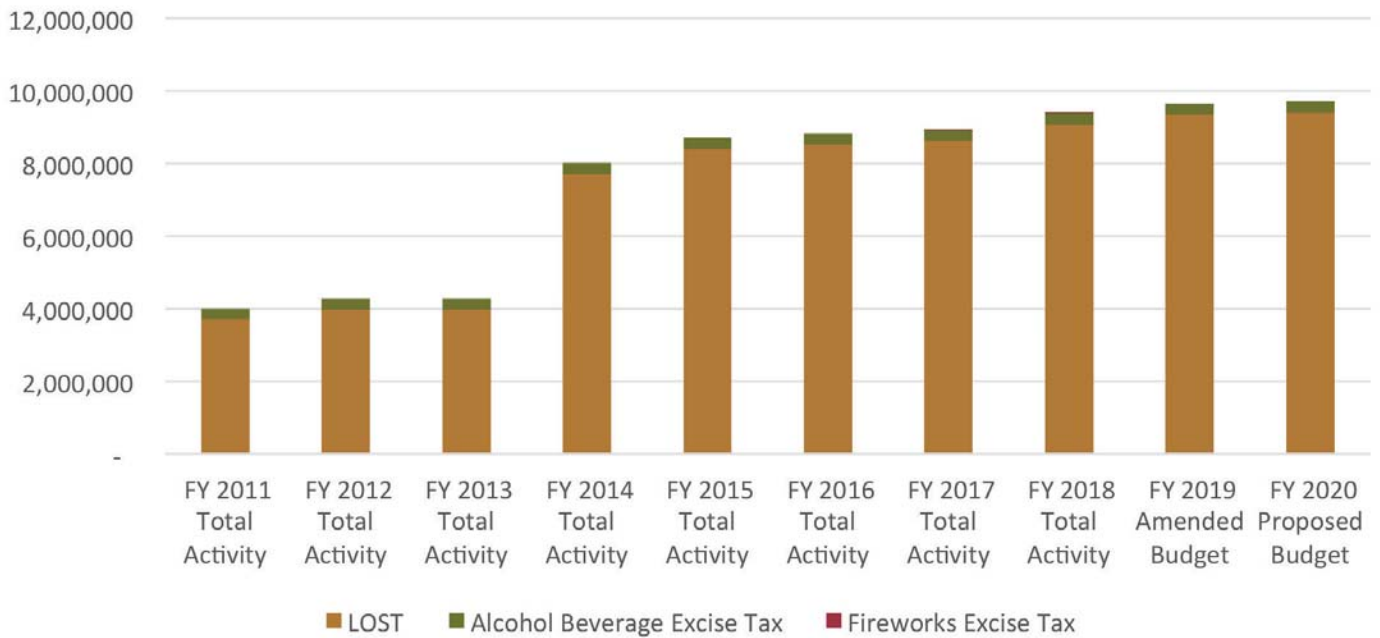


Note: The drop in FY 2017 activity is attributable to the delayed billing of property taxes in that year. A spike is not seen in FY 2018 as a result of the decision to change the fiscal year in which the City would account for property tax revenues, thus avoiding issues with delayed billing cycles going forward. Ultimately this decision resulted in one year (FY 2017) without any collections for current year real and personal property taxes.

Sales & Use Taxes

The City's second largest revenue grouping is sales & use taxes. Sales & use taxes are broken into two categories: general and selective. Milton's general sales & use tax revenues come from its distribution of the local option sales tax (LOST) that was negotiated between Fulton County and the municipalities therein in 2013. Milton's share under the current plan is 3.3% of total collections. FY 2020's budget forecasts \$9.4 million in LOST revenues, an increase of \$50,000 from the FY 2019 amended budget. Milton's General Fund selective sales & use taxes are comprised of excise taxes on alcohol beverages and sales of fireworks. An excise tax is a tax levied on the manufacture, sale, or consumption of a commodity.

Sales & Use Taxes – 10-Year History

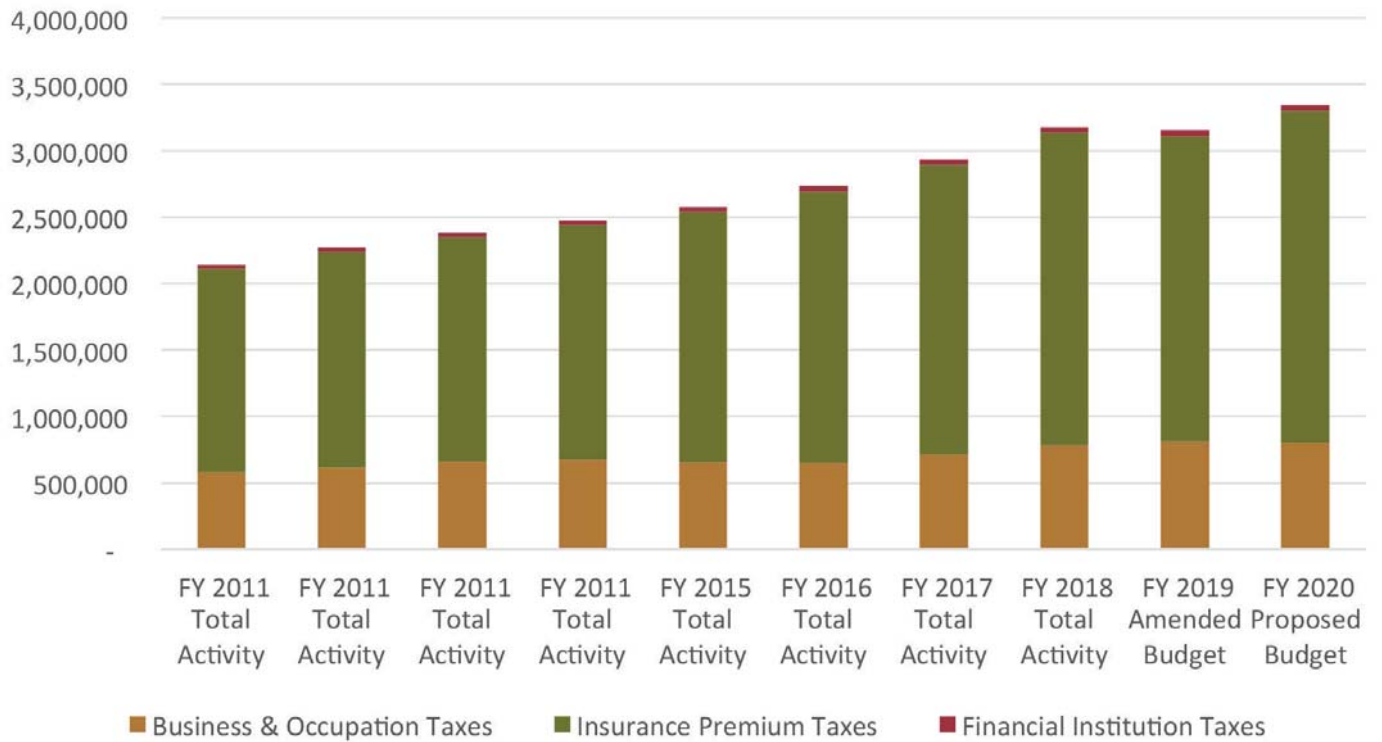


Note: The increase in LOST revenues seen in FY 2014 is a direct result of the renegotiated distributions agreed to at the end of calendar year 2013.

Business Taxes

Milton’s third largest revenue source is business taxes. Business taxes include: business and occupation taxes, insurance premium taxes, and financial institutions taxes. This category accounts for \$3,345,000, or 11%, of budgeted revenues in FY 2020 an increase of \$189,262 from FY 2019’s amended budget. Within this category insurance premium taxes make up 75%, or \$2,500,000 of the \$3,345,000 projection. This revenue is derived from a tax on the premiums paid for insurance policies. Business and occupation taxes are assessed to those individuals or businesses conducting their operations within the City limits. The FY 2020 budget for these tax collections is \$800,000, down \$10,000 from FY 2019. Lastly, the financial institutions tax, a gross receipts tax levied on banks, credit unions, savings and loans institutions, and other financial institutions doing business in the City of Milton, is expected to bring in \$45,000, a slight decline of \$738 from last fiscal year.

Business Taxes – 10-Year History



General Fund Expenditures by Category

	FY 2017 Total Activity	FY 2018 Total Activity	FY 2019 Amended Budget	FY 2020 Proposed Budget	\$ Variance	% Variance
PERSONAL SERVICES & EMPLOYEE BENEFITS						
Salaries & Wages	\$ 9,363,225	\$ 9,804,390	\$ 10,272,824	\$ 10,900,336	\$ 627,512	6.1
Employee Benefits	3,299,960	3,647,665	3,958,867	4,251,082	292,215	7.4
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS	\$ 12,663,185	\$ 13,452,055	\$ 14,231,691	\$ 15,151,418	\$ 919,727	6.5
MAINTENANCE & OPERATIONS						
Professional Services	\$ 988,139	\$ 1,104,111	\$ 1,396,302	\$ 1,451,274	\$ 54,972	3.9
Property Services	768,683	738,582	1,007,762	1,029,925	22,163	2.2
Other Purchased Services	2,047,963	2,968,130	3,702,879	4,082,939	380,060	10.3
Supplies	390,529	341,109	409,183	512,720	103,537	25.3
Utilities	545,792	582,018	629,169	649,123	19,954	3.2
Fuel	152,130	173,503	170,214	171,416	1,202	0.7
Capital Outlay	769,315	256,088	518,346	746,988	228,642	44.1
Other Costs	1,714	2,285	3,006	3,600	594	19.8
M&O Initiatives	-	-	-	1,107,790	1,107,790	-
TOTAL MAINTENANCE & OPERATIONS	\$ 5,664,264	\$ 6,165,825	\$ 7,836,861	\$ 9,755,775	\$ 1,918,914	24.5
DEBT SERVICE						
Revenue Bond(s) P&I	\$ 852,512	\$ 852,136	\$ 852,436	\$ 1,177,201	\$ 324,765	38.1
Capital Lease(s) P&I	361,979	361,613	360,903	360,396	(507)	(0.1)
TOTAL DEBT SERVICE	\$ 1,214,491	\$ 1,213,749	\$ 1,213,339	\$ 1,537,597	\$ 324,258	26.7
OTHER COSTS						
Contingency	\$ -	\$ -	\$ -	\$ 264,448	\$ 264,448	-
TOTAL OTHER COSTS	\$ -	\$ -	\$ -	\$ 264,448	\$ 264,448	-
OTHER FINANCING USES						
Interfund Transfers Out						
To Capital Projects Fund	\$ 2,499,174	\$ 1,194,174	\$ 8,296,559	\$ 4,894,518	\$ (3,402,041)	(41.0)
To Capital Grant Fund	318	28,750	591,693	-	(591,693)	(100.0)
To Revenue Bond Fund	-	-	-	-	-	-
To Special Events Fund	10,550	17,450	-	-	-	-
To Confiscated Assets Fund	-	1,700	-	-	-	-
TOTAL OTHER FINANCING USES	\$ 2,510,042	\$ 1,242,074	\$ 8,888,252	\$ 4,894,518	\$ (3,993,734)	(44.9)
TOTAL EXPENDITURES	\$ 22,051,982	\$ 22,073,703	\$ 32,170,143	\$ 31,603,756	\$ (566,387)	(1.8)



GENERAL FUND

EXPENDITURES BY DEPARTMENT

MAYOR AND CITY COUNCIL

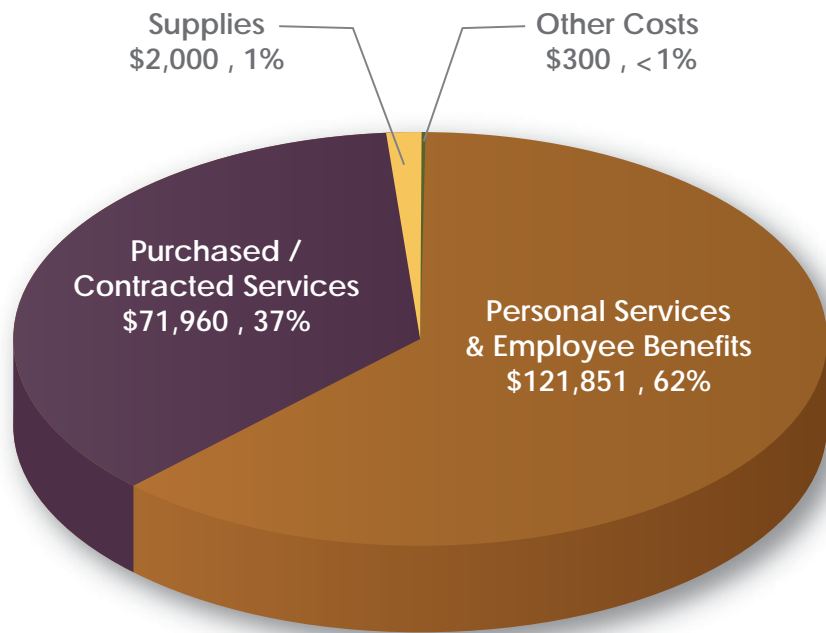
FY20 Expenditures
by Fund:

General Fund \$196,111

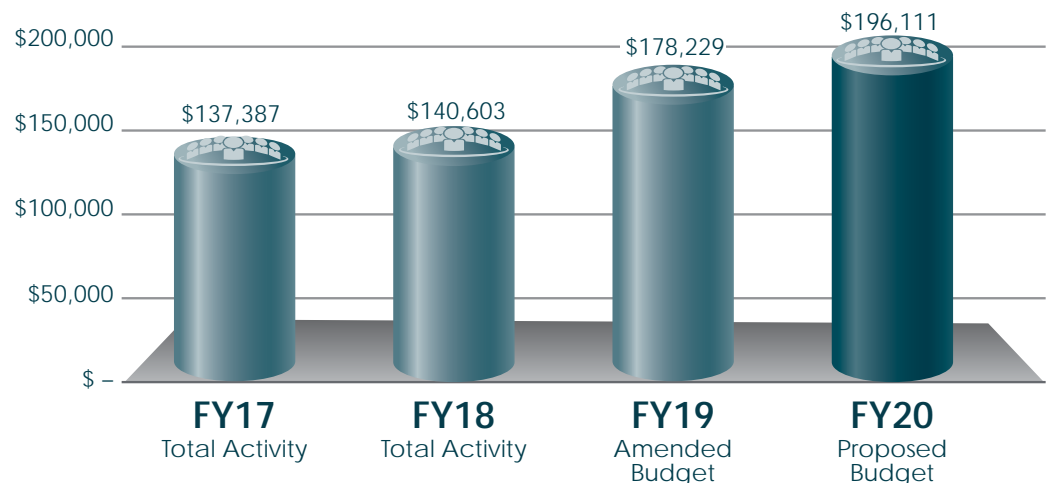


In Milton's form of government, the Mayor is the chief executive officer of the City government, a member of and the presiding officer of the City Council, and responsible for the efficient and orderly administration of the City's affairs, and the Council serves as the legislative branch of municipal government. Milton's elected officials are responsible for ensuring the citizens' vision for their community is fulfilled and developing the policies that are necessary for city staff to implement that community vision.

FY20 General Fund Expenditures By Category



Year-Over-Year History of General Fund Expenditures



Mayor & Council General Fund Expenditures

	FY 2017 Total Activity	FY 2018 Total Activity	FY 2019 Amended Budget	FY 2020 Proposed Budget	\$ Variance	% Variance
PERSONAL SERVICES & EMPLOYEE BENEFITS						
Salaries & Wages	\$ 101,000	\$ 96,000	\$ 101,001	\$ 101,001	\$ -	-
Stipend	4,272	5,274	15,000	15,000	-	-
Employee Benefits	5,731	5,469	5,818	5,850	32	0.6
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS	\$ 111,004	\$ 106,743	\$ 121,819	\$ 121,851	\$ 32	0.0
PURCHASED/CONTRACTED SERVICES						
Professional Fees	\$ -	\$ -	\$ 10,000	\$ 35,000	\$ 25,000	250.0
Advertising	1,896	1,800	1,500	-	(1,500)	(100.0)
Printing	289	830	450	450	-	-
Travel	6,385	10,654	15,625	12,860	(2,765)	(17.7)
Dues & Fees	10,498	10,673	11,000	11,000	-	-
Education & Training	4,795	7,700	14,735	12,650	(2,085)	(14.1)
TOTAL PURCHASED/CONTRACTED SERVICES	\$ 23,863	\$ 31,657	\$ 53,310	\$ 71,960	\$ 18,650	35.0
SUPPLIES						
General Supplies	\$ 1,190	\$ 1,484	\$ 2,000	\$ 1,500	\$ (500)	(25.0)
Food & Meals	443	593	800	500	(300)	(37.5)
TOTAL SUPPLIES	\$ 1,633	\$ 2,077	\$ 2,800	\$ 2,000	\$ (800)	(28.6)
OTHER COSTS						
Payment To Others	\$ 888	\$ 125	\$ 300	\$ 300	\$ -	-
TOTAL OTHER COSTS	\$ 888	\$ 125	\$ 300	\$ 300	\$ -	-
TOTAL MAYOR & COUNCIL	\$ 137,387	\$ 140,603	\$ 178,229	\$ 196,111	\$ 17,882	10.0

Notable Variances Explained

- The variance of \$25,000 in Professional Fees in FY 2020 will allow for the addition of a Spring Council retreat with upper management and a professional facilitator allowing for bi-annual sessions to work together on strategies and plan implementation.



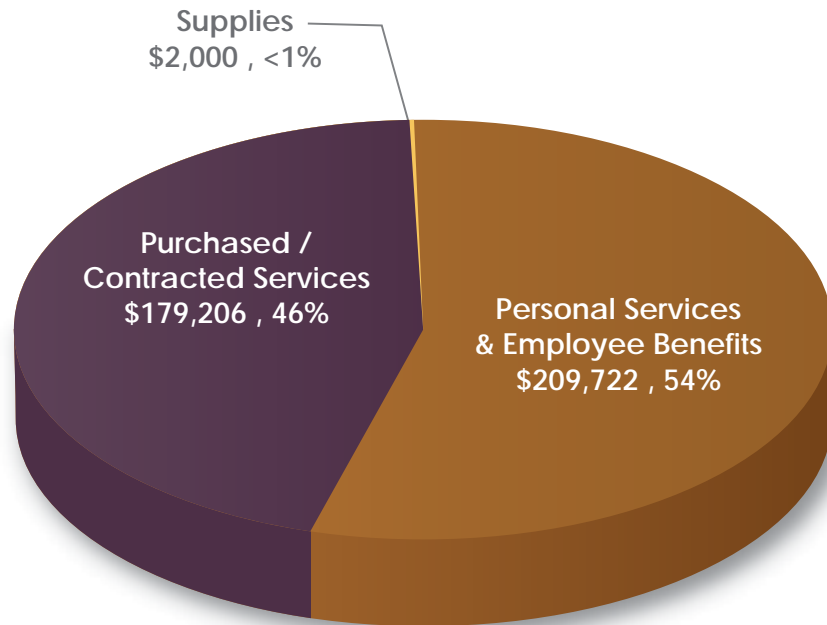
CITY CLERK

FY20 Expenditures
by Fund:

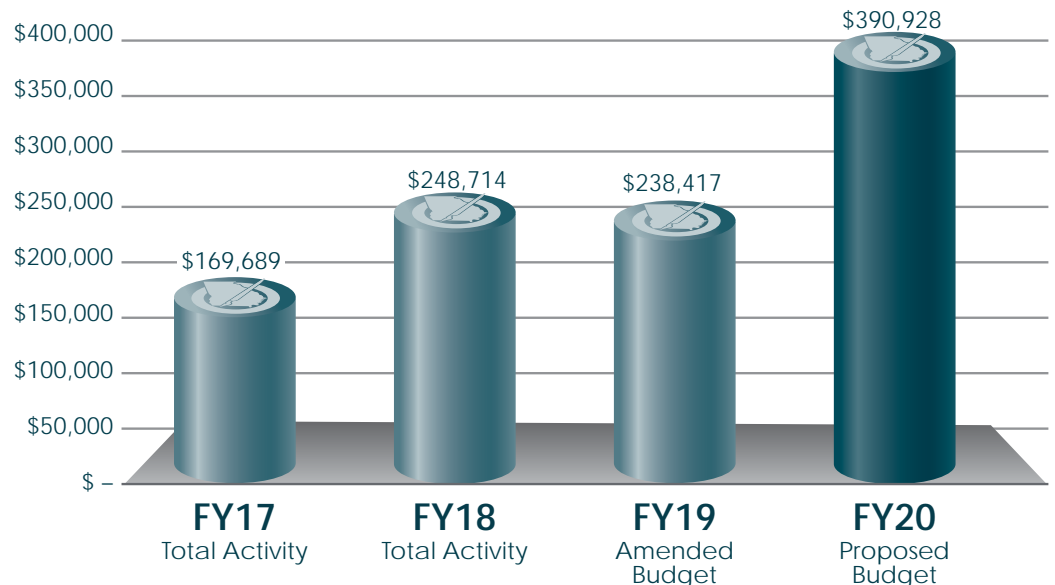
General Fund \$390,928

The City Clerk is responsible for documenting the business of government and helping ensure government transparency. Milton's Clerk facilitates and documents monthly City Council meetings, publishes ordinances and resolutions, and is responsible for all aspects of public records management including the fulfillment of open records requests and serving as the elections manager.

FY20 General Fund Expenditures By Category



Year-Over-Year History of General Fund Expenditures



City Clerk General Fund Expenditures

	FY 2017 Total Activity	FY 2018 Total Activity	FY 2019 Amended Budget	FY 2020 Proposed Budget	\$ Variance	% Variance
PERSONAL SERVICES & EMPLOYEE BENEFITS						
Salaries & Wages	\$ 118,720	\$ 123,932	\$ 135,003	\$ 155,430	\$ 20,427	15.1
Employee Benefits	28,796	31,997	50,336	54,292	3,956	7.9
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS	\$ 147,516	\$ 155,929	\$ 185,339	\$ 209,722	\$ 24,383	13.2
PURCHASED/CONTRACTED SERVICES						
Professional Fees	\$ -	\$ 74,635	\$ 9,813	\$ 139,936	\$ 130,123	1,326.0
Communications	720	720	720	600	(120)	(16.7)
Postage	111	27	100	100	-	-
Advertising	2,308	2,069	3,943	3,500	(443)	(11.2)
Printing	83	-	600	600	-	-
Travel	989	1,336	2,050	2,050	-	-
Dues & Fees	75	119	150	150	-	-
Education & Training	460	915	870	870	-	-
Maintenance Contracts	16,970	11,929	30,532	31,400	868	2.8
TOTAL PURCHASED/CONTRACTED SERVICES	\$ 21,716	\$ 91,750	\$ 48,778	\$ 179,206	\$ 130,428	267.4
SUPPLIES						
General Supplies	\$ 457	\$ 1,035	\$ 2,000	\$ 2,000	\$ -	-
TOTAL SUPPLIES	\$ 457	\$ 1,035	\$ 2,000	\$ 2,000	\$ -	-
CAPITAL OUTLAYS						
Machinery & Equipment	\$ -	\$ -	\$ 2,300	\$ -	\$ (2,300)	(100.0)
TOTAL SUPPLIES	\$ -	\$ -	\$ 2,300	\$ -	\$ (2,300)	(100.0)
TOTAL CITY CLERK	\$ 169,689	\$ 248,714	\$ 238,417	\$ 390,928	\$ 152,511	64.0

Notable Variances Explained

- The increase in Salaries & Wages and Employee Benefits represents a full year of funding for the clerical support position approved by Mayor & Council in July 2019.
- The large variance in Professional Fees is due to the budget requirements for funding elections according to the City's IGA with Fulton County and the decision to move the budget for scanning archived files from Community Development to the City Clerk department.



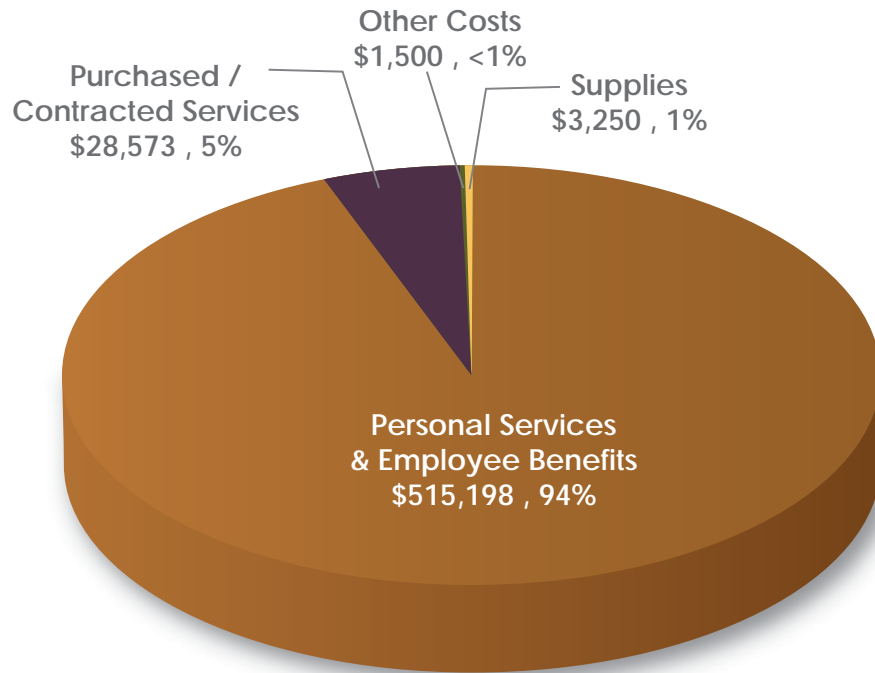
CITY MANAGER

FY20 Expenditures
by Fund:

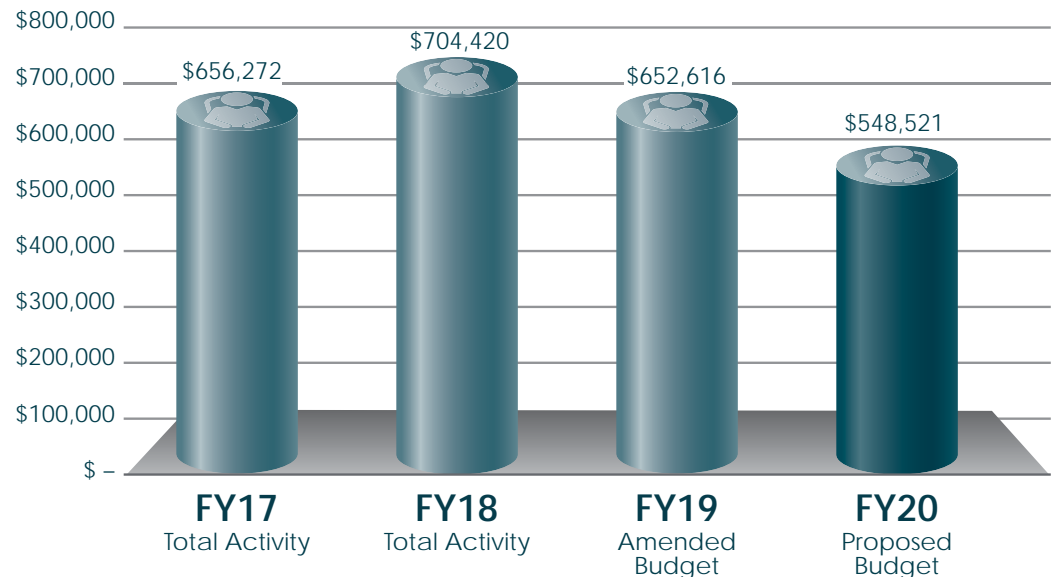
General Fund	\$548,521
M&O Initiatives	\$96,376

The department serves as the City's administrative manager based on Milton's council-manager form of municipal government, directing a variety of administrative processes that allow a city government to operate efficiently and effectively. The department includes a City Manager, appointed by the Mayor, an Assistant City Manager and an executive aide.

FY20 General Fund Expenditures By Category



Year-Over-Year History of General Fund Expenditures



City Manager General Fund Expenditures

	FY 2017 Total Activity	FY 2018 Total Activity	FY 2019 Amended Budget	FY 2020 Proposed Budget	\$ Variance	% Variance
PERSONAL SERVICES & EMPLOYEE BENEFITS						
Salaries & Wages	\$ 505,432	\$ 523,724	\$ 462,872	\$ 396,030	\$ (66,842)	(14.4)
Employee Benefits	130,383	137,513	136,556	119,168	(17,388)	(12.7)
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS	\$ 635,815	\$ 661,237	\$ 599,428	\$ 515,198	\$ (84,230)	(14.1)
PURCHASED/CONTRACTED SERVICES						
Professional Fees	\$ 3,750	\$ 13,690	\$ 29,415	\$ 14,000	\$ (15,415)	(52.4)
Communications	3,397	3,153	3,156	1,200	(1,956)	(62.0)
Postage	112	-	100	100	-	-
Advertising	-	79	-	-	-	-
Printing	967	67	500	500	-	-
Travel	479	5,262	3,644	4,758	1,114	30.6
Dues & Fees	8,971	6,529	4,497	4,175	(322)	(7.2)
Education & Training	2,072	4,993	4,300	3,840	(460)	(10.7)
Maintenance Contracts	-	4,897	4,900	-	(4,900)	(100.0)
TOTAL PURCHASED/CONTRACTED SERVICES	\$ 19,748	\$ 38,669	\$ 50,512	\$ 28,573	\$ (21,939)	(43.4)
SUPPLIES						
General Supplies	\$ 192	\$ 443	\$ 750	\$ 750	\$ -	-
Food & Meals	482	4,043	1,500	1,500	-	-
Books & Periodicals	-	-	-	1,000	1,000	-
TOTAL SUPPLIES	\$ 674	\$ 4,486	\$ 2,250	\$ 3,250	\$ 1,000	44.4
CAPITAL OUTLAYS						
Machinery & Equipment	\$ 35	\$ 28	\$ 426	\$ -	\$ (426)	(100.0)
TOTAL CAPITAL OUTLAYS	\$ 35	\$ 28	\$ 426	\$ -	\$ (426)	(100.0)
OTHER COSTS						
Payment To Others	\$ -	\$ -	\$ -	\$ 1,500	\$ 1,500	-
TOTAL OTHER COSTS	\$ -	\$ -	\$ -	\$ 1,500	\$ 1,500	-
TOTAL CITY MANAGER	\$ 656,272	\$ 704,420	\$ 652,616	\$ 548,521	\$ (104,095)	(16.0)

Notable Variances Explained

- The decrease in Salaries & Wages and Employee Benefits is a result of the decision to eliminate the second Assistant City Manager position after it was vacated in FY 2019 (the position returned to a dedicated Public Works Director role at the end of FY 2019). Some of the salary savings in FY 2019 were utilized to fund an operating transfer out to the Capital Projects Fund reducing the overall decrease seen above.
- The periodic citizen survey was conducted in FY 2019 and will not be conducted in FY 2020, which accounts for the decrease in Professional Fees seen above.

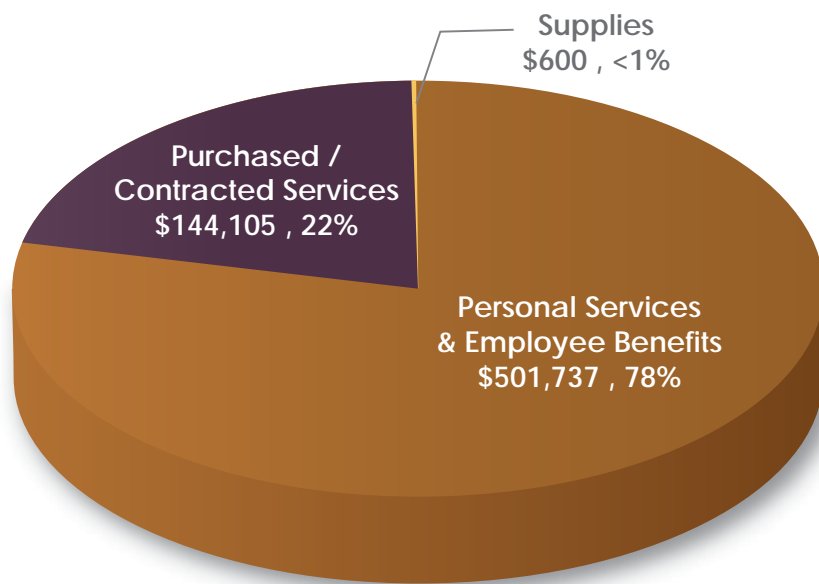


FINANCE

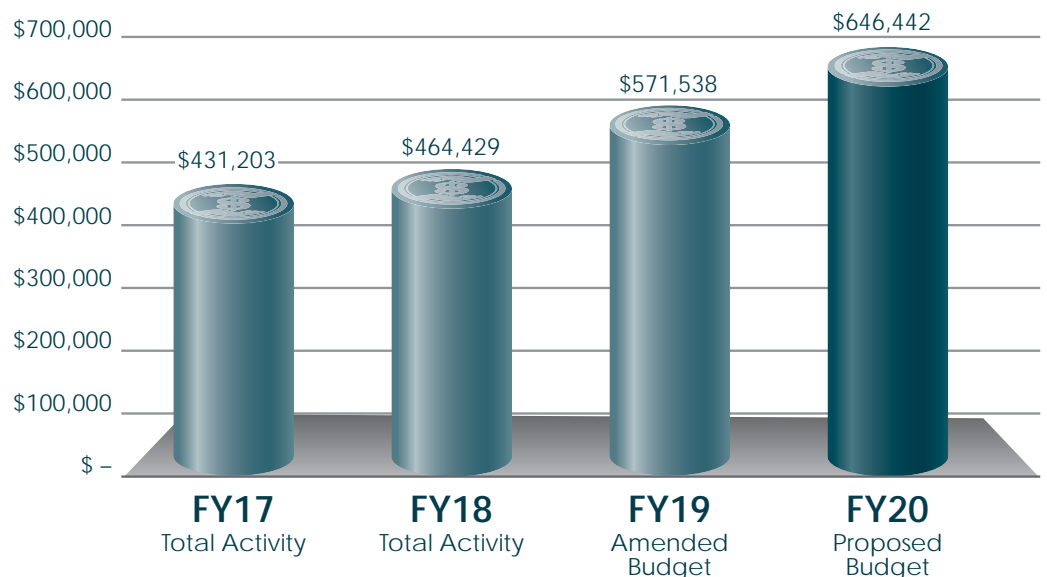
FY20 Expenditures by Fund:	General Fund	\$646,442
	Capital Projects Fund	\$(87,685)

The Finance Department plays a critical role in the city's financial health, stability and execution of each department's strategic goals. In addition to being responsible for administering Milton's occupational tax, managing alcohol licenses, billing annual property taxes, and directing the city's procurement process, the department serves as the cash manager for the city. Finance also prepares the annual budget and Comprehensive Annual Financial Report (CAFR) ensuring adherence to all federal, state, and local laws.

FY20 General Fund Expenditures By Category



Year-Over-Year History of General Fund Expenditures



Finance General Fund Expenditures

	FY 2017 Total Activity	FY 2018 Total Activity	FY 2019 Amended Budget	FY 2020 Proposed Budget	\$ Variance	% Variance
PERSONAL SERVICES & EMPLOYEE BENEFITS						
Salaries & Wages	\$ 246,689	\$ 255,105	\$ 310,489	\$ 360,995	\$ 50,506	16.3
Employee Benefits	81,090	81,691	112,255	140,742	28,487	25.4
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS	\$ 327,778	\$ 336,796	\$ 422,744	\$ 501,737	\$ 78,993	18.7
PURCHASED/CONTRACTED SERVICES						
Administrative Fees	\$ 55,653	\$ 29,114	\$ 31,011	\$ 35,000	\$ 3,989	12.9
Professional Fees	34,077	33,500	40,500	41,500	1,000	2.5
Communications	720	720	720	600	(120)	(16.7)
Postage	295	10,915	6,500	6,500	-	-
Advertising	6,103	6,753	6,000	4,500	(1,500)	(25.0)
Printing	1,571	7,656	5,288	5,120	(168)	(3.2)
Travel	1,401	1,720	3,555	3,192	(363)	(10.2)
Dues & Fees	1,063	950	1,824	2,109	285	15.6
Education & Training	1,173	1,223	3,901	5,550	1,649	42.3
Maintenance Contracts	1,095	34,717	40,913	40,034	(879)	(2.1)
TOTAL PURCHASED/CONTRACTED SERVICES	\$ 103,151	\$ 127,268	\$ 140,212	\$ 144,105	\$ 3,893	2.8
SUPPLIES						
General Supplies	\$ 198	\$ 264	\$ 500	\$ 600	\$ 100	20.0
Books & Periodicals	-	100	112	-	(112)	(100.0)
TOTAL SUPPLIES	\$ 198	\$ 364	\$ 612	\$ 600	\$ (12)	(2.0)
CAPITAL OUTLAYS						
Machinery & Equipment	\$ -	\$ -	\$ 7,970	\$ -	\$ (7,970)	(100.0)
TOTAL CAPITAL OUTLAYS	\$ -	\$ -	\$ 7,970	\$ -	\$ (7,970)	(100.0)
OTHER COSTS						
Interest Due On Tax Refunds	\$ 76	\$ -	\$ -	\$ -	\$ -	-
TOTAL OTHER COSTS	\$ 76	\$ -	\$ -	\$ -	\$ -	-
TOTAL FINANCE	\$ 431,203	\$ 464,429	\$ 571,538	\$ 646,442	\$ 74,904	13.1

Notable Variances Explained

- The increase in Salaries & Wages and Employee Benefits represents a full year of funding for the Accounting Manager reinstatement approved by Mayor & Council in July 2019.
- Machinery & Equipment in FY 2019 accounted for one-time purchases of hardware for the Accounting Manager and software enhancements to allow for recognition of the new property tax floating exemption (as required by the passage of House Bill 710).

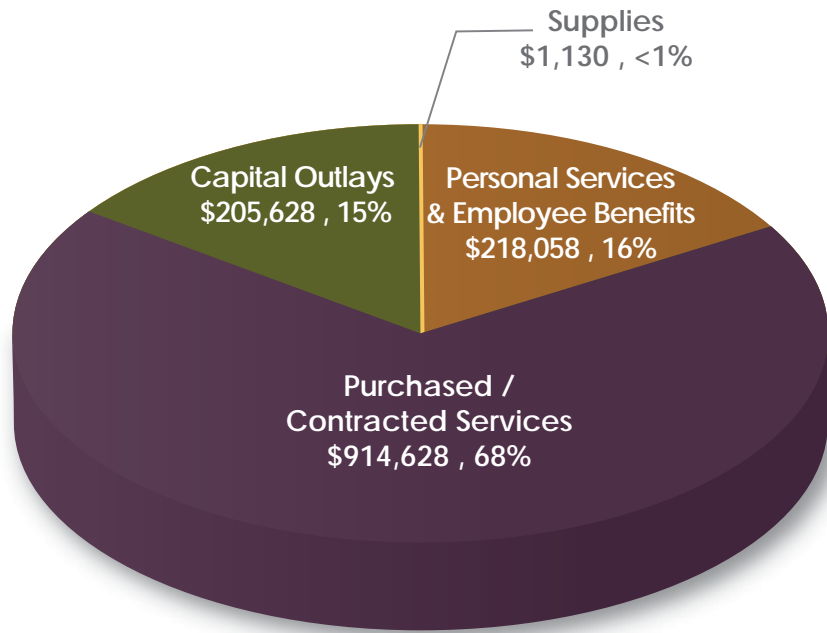


INFORMATION SERVICES (IS)

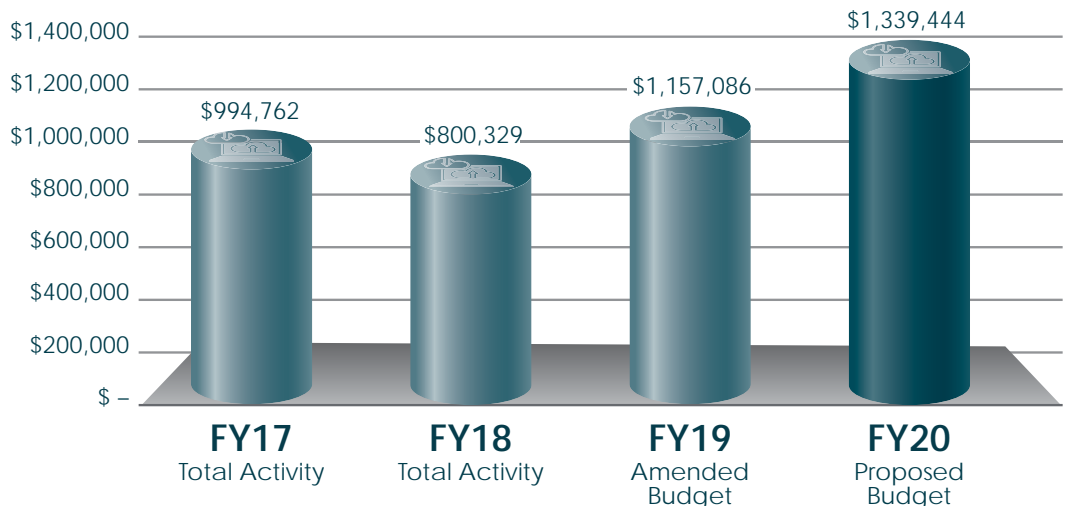
FY20 Expenditures by Fund:	General Fund	\$1,339,444
	M&O Initiatives	\$23,432
	Capital Projects Fund	\$(9,700)
	Capital Initiatives	\$209,432

The department serves as the foundation for all City services and programs by supporting City departments and staff with applications management, network and telecommunications services, and identifying and procuring IS and GIS solutions necessary for operating an efficient and effective city government. From desktop computers at City Hall to mobile public safety computers, Milton IS helps ensure the day-to-day operations of city services.

FY20 General Fund Expenditures By Category



Year-Over-Year History of General Fund Expenditures

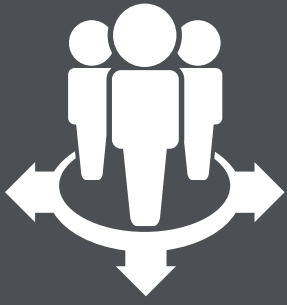


Information Services General Fund Expenditures

	FY 2017 Total Activity	FY 2018 Total Activity	FY 2019 Amended Budget	FY 2020 Proposed Budget	\$ Variance	% Variance
PERSONAL SERVICES & EMPLOYEE BENEFITS						
Salaries & Wages	\$ 93,210	\$ 96,189	\$ 168,494	\$ 154,590	\$ (13,904)	(8.3)
Employee Benefits	37,968	37,380	65,229	63,468	(1,761)	(2.7)
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS	\$ 131,179	\$ 133,569	\$ 233,723	\$ 218,058	\$ (15,665)	(6.7)
PURCHASED/CONTRACTED SERVICES						
Professional Fees	\$ 10,735	\$ 30,467	\$ -	\$ 12,750	\$ 12,750	-
Communications	158,679	168,271	187,690	90,060	(97,630)	(52.0)
Postage	576	42	-	250	250	-
Printing	41	-	-	50	50	-
Travel	971	884	7,919	8,738	819	10.3
Dues & Fees	20	20	30	20	(10)	(33.3)
Education & Training	325	325	6,370	10,800	4,430	69.5
Maintenance Contracts	550,417	389,743	603,725	791,960	188,235	31.2
TOTAL PURCHASED/CONTRACTED SERVICES	\$ 721,764	\$ 589,751	\$ 805,734	\$ 914,628	\$ 108,894	13.5
SUPPLIES						
General Supplies	\$ 4,065	\$ -	\$ -	\$ -	\$ -	-
Food & Meals	-	-	579	1,130	551	95.2
Utilities	215	-	-	-	-	-
TOTAL SUPPLIES	\$ 4,280	\$ -	\$ 579	\$ 1,130	\$ 551	105.2
CAPITAL OUTLAYS						
Machinery & Equipment	\$ 137,540	\$ 77,010	\$ 117,050	\$ 205,628	\$ 88,578	75.7
TOTAL CAPITAL OUTLAYS	\$ 137,540	\$ 77,010	\$ 117,050	\$ 205,628	\$ 88,578	75.7
TOTAL INFORMATION SERVICES	\$ 994,762	\$ 800,329	\$ 1,157,086	\$ 1,339,444	\$ 182,358	15.8

Notable Variances Explained

- Restructuring of Information Services has resulted in a net decrease to Salaries & Wages and Employee Benefits and an overall increase to managed services under the Maintenance Contracts category.
- The original FY 2019 budget for Professional Fees was moved in an amendment to cover the increase of GIS hours through the managed services contract resulting in the variance seen above.
- The variance in Communications is due to the decision to budget for department related phone lines and bandwidth in those dedicated department budgets as opposed to Information Services as in years past.
- In addition to the department's structural changes, the Maintenance Contracts category increase is also the result of the budget for a new Voice over Internet Protocol (VoIP) system and the remaining project hours needed to complete the implementation of the City's Laserfiche data management and public facing portal database.
- The overall increase in Machinery & Equipment is primarily being driven by the need to replace printers and the out-of-warranty plotter as well as the procurement of new desk phones required by the planned switch to the VoIP system.



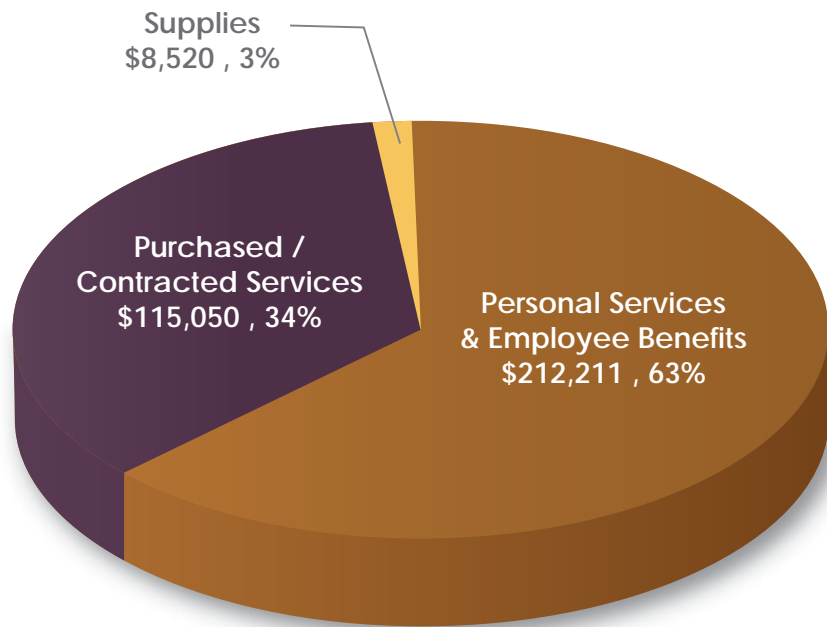
HUMAN RESOURCES

FY20 Expenditures
by Fund:

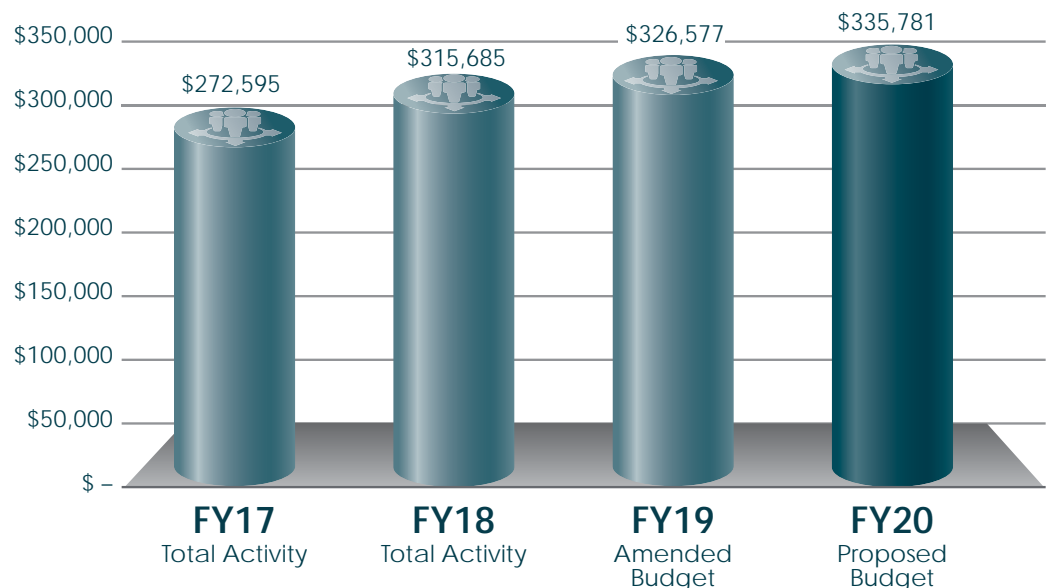
General Fund	\$335,781
M&O Initiatives	\$13,500

The importance of people to an organization Milton's size cannot be underestimated. As such, Human Resources is dedicated to providing services that promote a work environment that can be characterized by fair treatment of staff, open communications, and boasts an inspired, talented and effective workforce who are the face of the City.

FY20 General Fund Expenditures By Category



Year-Over-Year History of General Fund Expenditures



Human Resources General Fund Expenditures

	FY 2017 Total Activity	FY 2018 Total Activity	FY 2019 Amended Budget	FY 2020 Proposed Budget	\$ Variance	% Variance
PERSONAL SERVICES & EMPLOYEE BENEFITS						
Salaries & Wages	\$ 145,845	\$ 149,567	\$ 154,118	\$ 157,435	\$ 3,317	2.2
Employee Benefits	51,368	48,606	54,028	54,776	748	1.4
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS	\$ 197,213	\$ 198,173	\$ 208,146	\$ 212,211	\$ 4,065	2.0
PURCHASED/CONTRACTED SERVICES						
Administrative Fees	\$ 41,522	\$ 43,650	\$ 47,800	\$ 46,150	\$ (1,650)	(3.5)
Professional Fees	11,933	26,860	33,905	34,711	806	2.4
Rental Equipment & Vehicles	-	-	-	-	-	-
Communications	764	720	840	600	(240)	(28.6)
Postage	-	36	100	100	-	-
Advertising	141	100	1,625	1,625	-	-
Printing	106	-	100	100	-	-
Travel	9,054	5,000	16,097	18,675	2,578	16.0
Dues & Fees	485	644	1,179	1,149	(30)	(2.5)
Education & Training	8,011	36,919	9,485	11,940	2,455	25.9
Maintenance Contracts	203	203	204	-	(204)	(100.0)
TOTAL PURCHASED/CONTRACTED SERVICES	\$ 72,220	\$ 114,133	\$ 111,335	\$ 115,050	\$ 3,715	3.3
SUPPLIES						
General Supplies	\$ 1,793	\$ 2,431	\$ 2,869	\$ 3,020	\$ 151	5.3
Food & Meals	1,348	662	4,000	5,500	1,500	37.5
TOTAL SUPPLIES	\$ 3,141	\$ 3,093	\$ 6,869	\$ 8,520	\$ 1,651	24.0
CAPITAL OUTLAYS						
Furniture & Fixtures	\$ -	\$ 285	\$ -	\$ -	\$ -	-
Machinery & Equipment	21	-	227	-	(227)	(100.0)
TOTAL CAPITAL OUTLAYS	\$ 21	\$ 285	\$ 227	\$ -	\$ (227)	(100.0)
TOTAL HUMAN RESOURCES	\$ 272,595	\$ 315,685	\$ 326,577	\$ 335,781	\$ 9,204	2.8

Notable Variances Explained

- The Human Resources budget has remained fairly consistent from FY 2019 to FY 2020. There has been a request to increase Travel and Education & Training in order to take advantage of continuing education and employee appreciation opportunities.



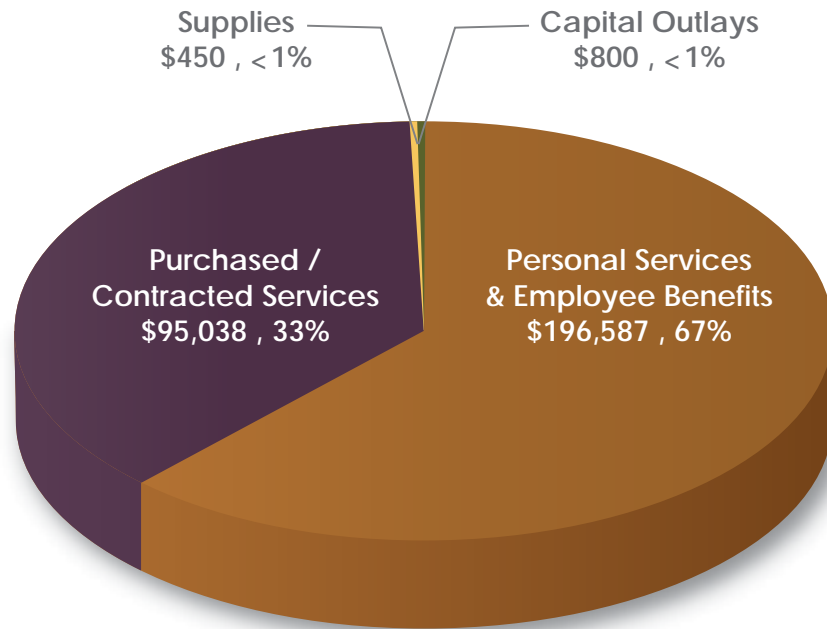
COMMUNICATIONS

FY20 Expenditures
by Fund:

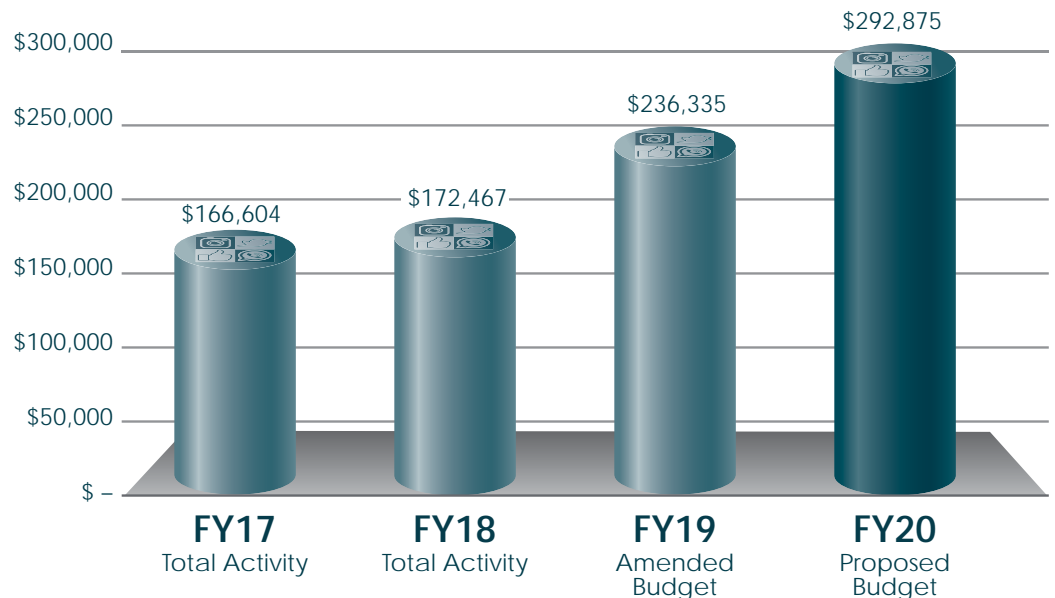
General Fund \$292,875

The department is responsible for ensuring citizens are educated and proactively informed regarding all aspects of city business through a variety of channels including traditional media, digital platforms such as web and email, social media, and print publications.

FY20 General Fund Expenditures By Category



Year-Over-Year History of General Fund Expenditures



Communications General Fund Expenditures

	FY 2017 Total Activity	FY 2018 Total Activity	FY 2019 Amended Budget	FY 2020 Proposed Budget	\$ Variance	% Variance
PERSONAL SERVICES & EMPLOYEE BENEFITS						
Salaries & Wages	\$ 70,104	\$ 72,207	\$ 120,235	\$ 138,642	\$ 18,407	15.3
Employee Benefits	9,609	10,248	21,475	57,945	36,470	169.8
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS	\$ 79,712	\$ 82,454	\$ 141,710	\$ 196,587	\$ 54,877	38.7
PURCHASED/CONTRACTED SERVICES						
Professional Fees	\$ 74,706	\$ 77,872	\$ 60,779	\$ 61,512	\$ 733	1.2
Communications	485	851	840	600	(240)	(28.6)
Postage	467	-	302	302	-	-
Advertising	5,402	436	4,000	4,000	-	-
Printing	491	1,828	2,194	3,000	806	36.7
Travel	835	1,258	1,436	1,430	(6)	(0.4)
Dues & Fees	-	645	585	585	-	-
Education & Training	364	575	3,417	3,385	(32)	(0.9)
Maintenance Contracts	3,714	6,199	19,872	20,224	352	1.8
TOTAL PURCHASED/CONTRACTED SERVICES	\$ 86,464	\$ 89,664	\$ 93,425	\$ 95,038	\$ 1,613	1.7
SUPPLIES						
General Supplies	\$ 28	\$ 320	\$ 400	\$ 400	\$ -	-
Uniforms	-	-	50	50	-	-
Promotional Items	300	-	-	-	-	-
TOTAL SUPPLIES	\$ 328	\$ 320	\$ 450	\$ 450	\$ -	-
CAPITAL OUTLAYS						
Machinery & Equipment	\$ 99	\$ 28	\$ 750	\$ 800	\$ 50	6.7
TOTAL CAPITAL OUTLAYS	\$ 99	\$ 28	\$ 750	\$ 800	\$ 50	6.7
TOTAL COMMUNICATIONS	\$ 166,604	\$ 172,467	\$ 236,335	\$ 292,875	\$ 56,540	23.9

Notable Variances Explained

- In FY 2019 Communications had salary and benefit savings from a vacant position, which were utilized to offset an operating transfer out to the Capital Projects Fund that has resulted in the variance seen above. Had those funds not been released, the increase in Salaries & Wages and Employee Benefits would have only been closer to 2.2%.

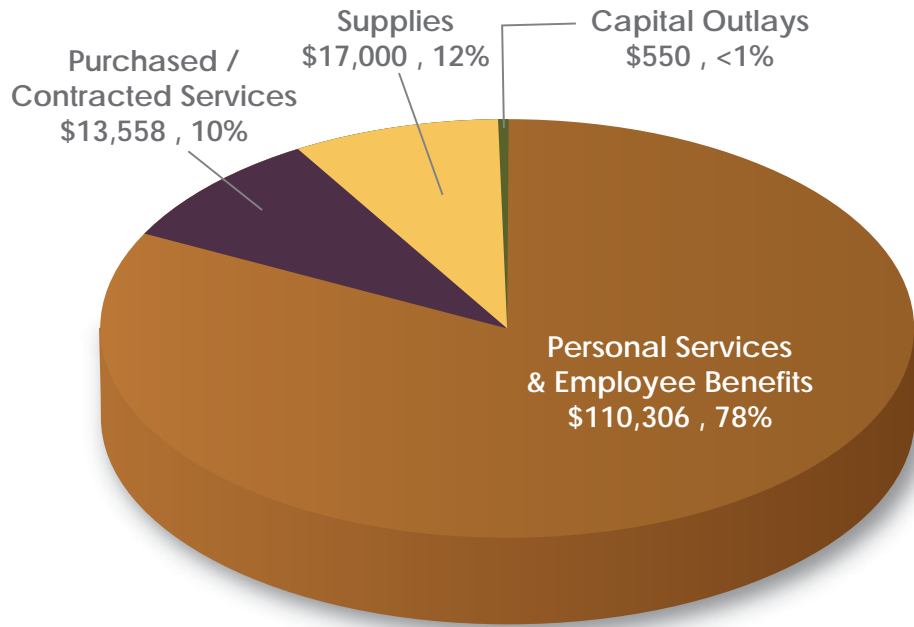


COMMUNITY OUTREACH & ENGAGEMENT

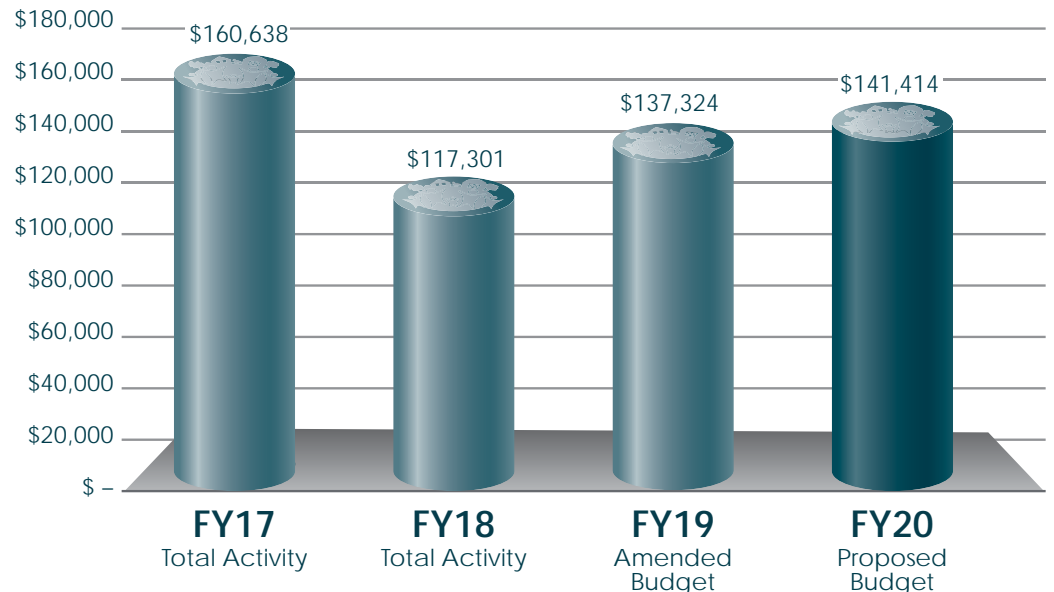
FY20 Expenditures by Fund:	General Fund	\$141,414
	M&O Initiatives	\$22,953
	Special Events Fund	\$120,688

The department is dedicated to focusing on creative ways to increase citizen engagement and strengthen community connections. By initiating partnerships with our residents, community groups, businesses, faith-based organizations, schools and other organizations, we engage stakeholders to establish and maintain a strong sense of community, belonging, and pride in Milton.

FY20 General Fund Expenditures By Category



Year-Over-Year History of General Fund Expenditures



Community Outreach & Engagement General Fund Expenditures

	FY 2017 Total Activity	FY 2018 Total Activity	FY 2019 Amended Budget	FY 2020 Proposed Budget	\$ Variance	% Variance
PERSONAL SERVICES & EMPLOYEE BENEFITS						
Salaries & Wages	\$ 75,551	\$ 76,700	\$ 77,084	\$ 83,804	\$ 6,720	8.7
Employee Benefits	31,468	31,319	30,333	26,502	(3,831)	(12.6)
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS	\$ 107,019	\$ 108,020	\$ 107,417	\$ 110,306	\$ 2,889	2.7
PURCHASED/CONTRACTED SERVICES						
Professional Fees	\$ -	\$ 371	\$ 1,500	\$ 3,000	\$ 1,500	100.0
Rental Equipment & Vehicles	-	-	1,740	1,000	(740)	(42.5)
Communications	1,137	1,176	1,440	1,200	(240)	(16.7)
Postage	-	-	500	500	-	-
Advertising	-	56	863	2,213	1,350	156.4
Printing	174	69	2,187	2,950	763	34.9
Travel	-	26	1,800	300	(1,500)	(83.3)
Dues & Fees	511	969	1,912	800	(1,112)	(58.2)
Education & Training	-	47	3,943	1,595	(2,348)	(59.5)
Maintenance Contracts	-	-	-	-	-	-
TOTAL PURCHASED/CONTRACTED SERVICES	\$ 1,822	\$ 2,714	\$ 15,885	\$ 13,558	\$ (2,327)	(14.6)
SUPPLIES						
General Supplies	\$ 47,639	\$ 1,909	\$ 3,087	\$ 7,000	\$ 3,913	126.8
Food & Meals	528	622	4,749	6,000	1,251	26.3
Promotional Items	3,398	3,540	4,000	4,000	-	-
TOTAL SUPPLIES	\$ 51,565	\$ 6,072	\$ 11,836	\$ 17,000	\$ 5,164	43.6
CAPITAL OUTLAYS						
Machinery & Equipment	\$ 233	\$ 136	\$ 1,800	\$ 550	\$ (1,250)	(69.4)
TOTAL CAPITAL OUTLAYS	\$ 233	\$ 136	\$ 1,800	\$ 550	\$ (1,250)	(69.4)
OTHER COSTS						
Payments To Others	\$ -	\$ 360	\$ 386	\$ -	\$ (386)	(100.0)
TOTAL OTHER COSTS	\$ -	\$ 360	\$ 386	\$ -	\$ (386)	(100.0)
TOTAL COMMUNITY OUTREACH & ENGAGEMENT	\$ 160,638	\$ 117,301	\$ 137,324	\$ 141,414	\$ 4,090	3.0

Notable Variances Explained

- In FY2019 salary savings from a position vacancy were used to balance shortages in benefit expenses, which has created the related variances in Salaries & Wages and Employee Benefits for this department.



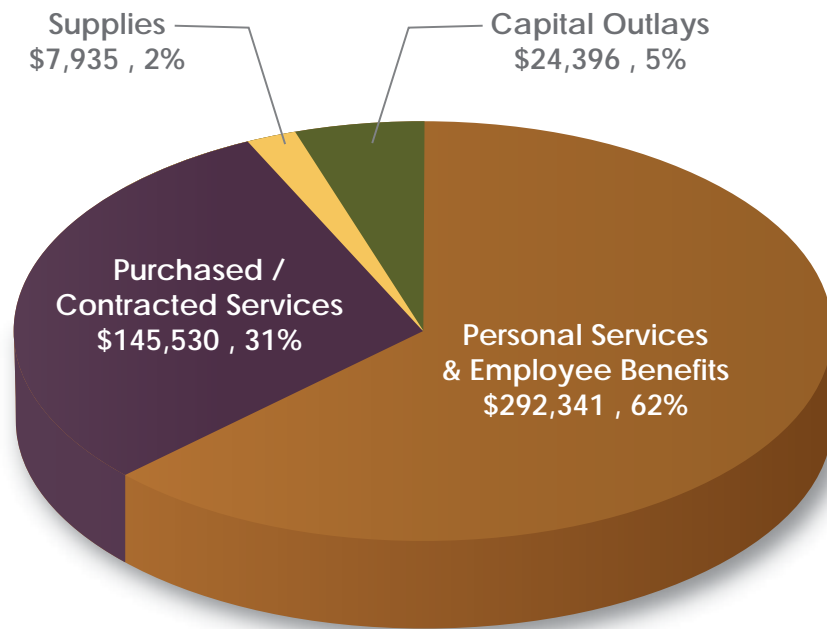
MUNICIPAL COURT

FY20 Expenditures
by Fund:

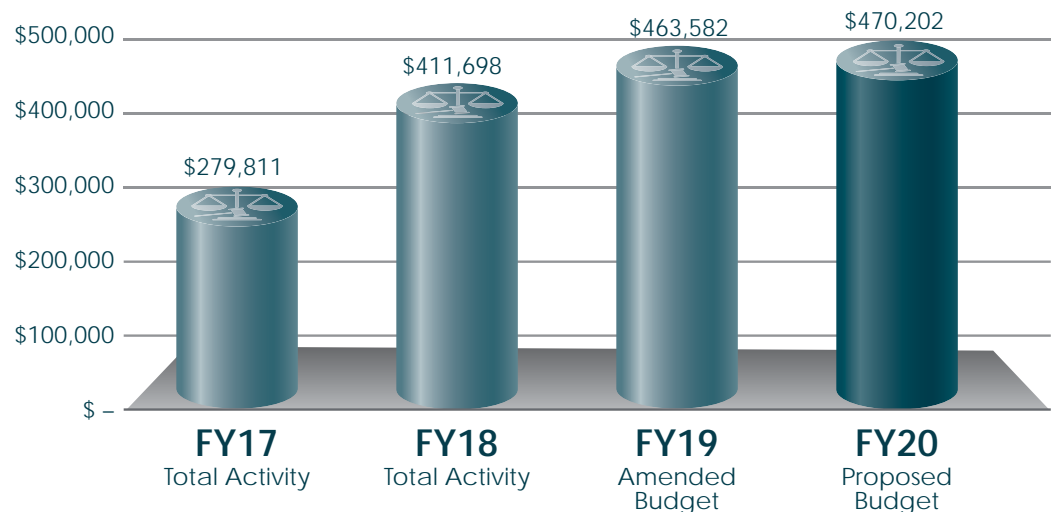
General Fund \$470,202

Milton's Municipal Court is responsible for hearing all misdemeanor traffic violations, all misdemeanor city ordinance violations, misdemeanor drug and alcohol offenses, and misdemeanor shoplifting violations. The court, dedicated to fair, courteous, and efficient municipal justice, hears more than 4,000 cases annually.

FY20 General Fund Expenditures By Category



Year-Over-Year History of General Fund Expenditures



Municipal Court General Fund Expenditures

	FY 2017 Total Activity	FY 2018 Total Activity	FY 2019 Amended Budget	FY 2020 Proposed Budget	\$ Variance	% Variance
PERSONAL SERVICES & EMPLOYEE BENEFITS						
Salaries & Wages	\$ 206,523	\$ 213,731	\$ 245,052	\$ 236,255	\$ (8,797)	(3.6)
Employee Benefits	47,307	50,444	62,848	56,086	(6,762)	(10.8)
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS	\$ 253,830	\$ 264,174	\$ 307,900	\$ 292,341	\$ (15,559)	(5.1)
PURCHASED/CONTRACTED SERVICES						
Professional Fees	\$ 18,729	\$ 20,718	\$ 23,475	\$ 18,900	\$ (4,575)	(19.5)
Cleaning Services	-	-	-	1,100	1,100	-
Facility Repair & Maintenance	2,817	750	425	-	(425)	(100.0)
Grounds Repair & Maintenance	-	-	-	900	900	-
Rental Land & Buildings	-	116,553	115,706	112,960	(2,746)	(2.4)
Communications	720	720	711	600	(111)	(15.6)
Postage	613	555	1,000	1,500	500	50.0
Printing	1,244	449	1,025	1,600	575	56.1
Travel	565	1,637	5,141	4,800	(341)	(6.6)
Dues & Fees	205	130	535	300	(235)	(43.9)
Education & Training	-	725	2,275	1,475	(800)	(35.2)
Maintenance Contracts	-	850	850	1,395	545	64.1
TOTAL PURCHASED/CONTRACTED SERVICES	\$ 24,893	\$ 143,087	\$ 151,143	\$ 145,530	\$ (5,613)	(3.7)
SUPPLIES						
General Supplies	\$ 371	\$ 1,257	\$ 1,300	\$ 5,200	\$ 3,900	300.0
Utilities	-	-	-	2,585	2,585	-
Books & Periodicals	-	-	150	150	-	-
Uniforms	-	-	-	-	-	-
TOTAL SUPPLIES	\$ 371	\$ 1,257	\$ 1,450	\$ 7,935	\$ 6,485	447.2
CAPITAL OUTLAYS						
Furniture & Fixtures	\$ 717	\$ -	\$ -	\$ 14,000	\$ 14,000	-
Machinery & Equipment	-	3,180	3,089	10,396	7,307	236.5
TOTAL CAPITAL OUTLAYS	\$ 717	\$ 3,180	\$ 3,089	\$ 24,396	\$ 21,307	689.8
TOTAL MUNICIPAL COURT	\$ 279,811	\$ 411,698	\$ 463,582	\$ 470,202	\$ 6,620	1.4

Notable Variances Explained

- The savings in Salaries & Wages and Employee Benefits correspond to the decision to job share a position with the Police Department rather than funding a dedicated part-time employee within Municipal Court.
- The increase in General Supplies and Furniture & Fixtures is due to the planned opening of the Highway 9 Public Safety Complex in the summer of FY 2020 and the items that will be needed to outfit the new building/office spaces.



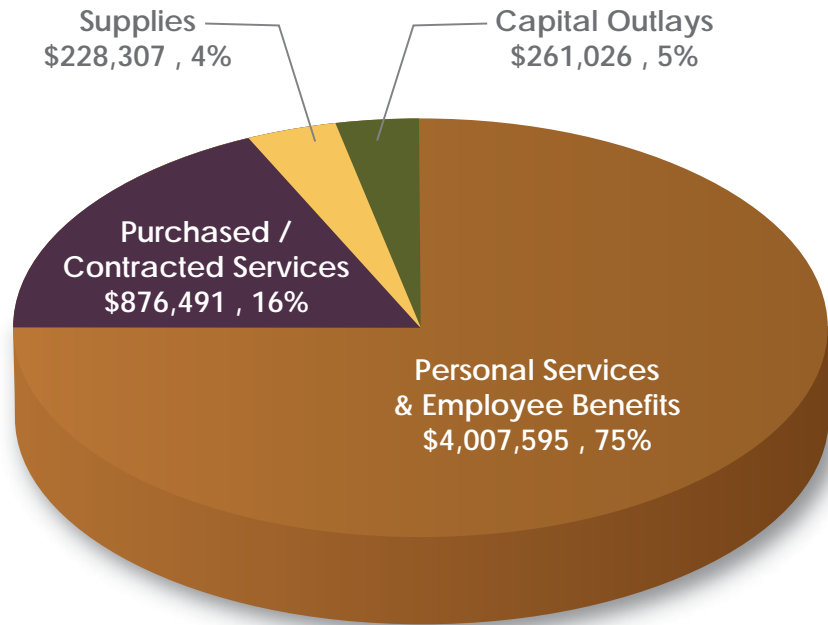
POLICE

The mission of the Milton Police Department is to provide excellent service to residents and guests of Milton, by serving with integrity, treating all with respect, working together through community relationships to ensure excellent quality of life and safety, and grow to meet the needs of an expanding and thriving community.

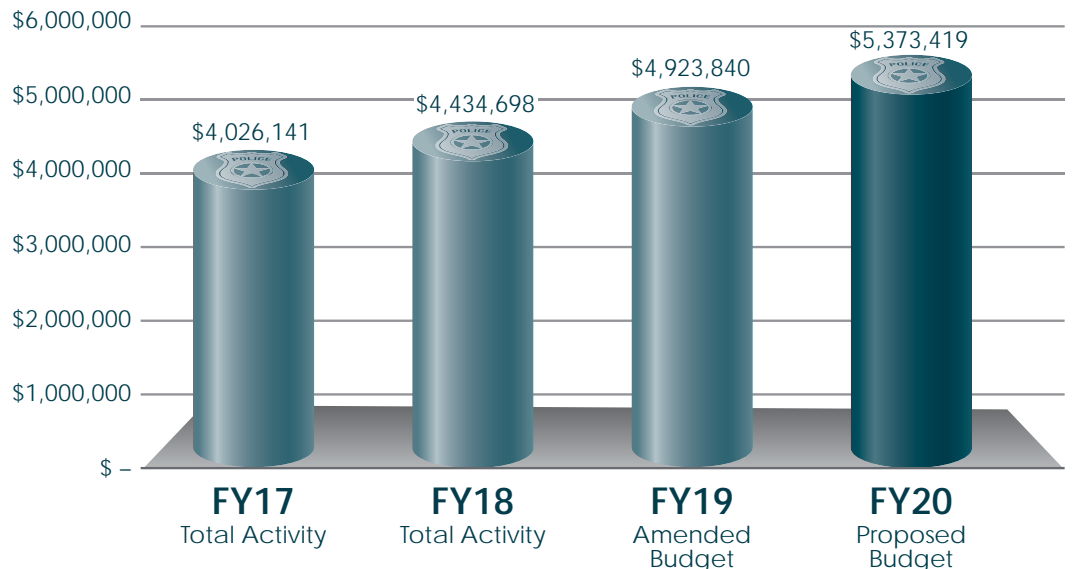
FY20 Expenditures by Fund:

General Fund	\$5,373,419
M&O Initiatives	\$256,414
Confiscated Assets Fund	\$6,717
E-911 Fund	\$980,000
Capital Projects Fund	\$190,164

FY20 General Fund Expenditures By Category



Year-Over-Year History of General Fund Expenditures

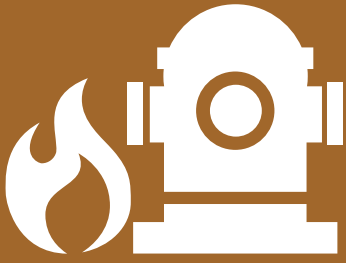


Police General Fund Expenditures

	FY 2017 Total Activity	FY 2018 Total Activity	FY 2019 Amended Budget	FY 2020 Proposed Budget	\$ Variance	% Variance
PERSONAL SERVICES & EMPLOYEE BENEFITS						
Salaries & Wages	\$ 2,359,953	\$ 2,473,279	\$ 2,597,729	\$ 2,781,238	\$ 183,509	7.1
Employee Benefits	915,471	1,009,182	1,080,817	1,226,357	145,540	13.5
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS	\$ 3,275,424	\$ 3,482,462	\$ 3,678,546	\$ 4,007,595	\$ 329,049	8.9
PURCHASED/CONTRACTED SERVICES						
Professional Fees	\$ 48,430	\$ 40,571	\$ 57,746	\$ 55,485	\$ (2,261)	(3.9)
Cleaning Services	-	-	-	1,100	1,100	-
Equipment Repair & Maintenance	1,505	2,286	4,700	3,500	(1,200)	(25.5)
Facility Repair & Maintenance	9,218	1,048	430	-	(430)	(100.0)
Vehicle Repair & Maintenance	93,921	93,767	80,000	80,000	-	-
Grounds Repair & Maintenance	-	-	-	900	900	-
Rental Land & Buildings	3,486	116,847	115,706	112,960	(2,746)	(2.4)
Communications	34,592	32,026	35,000	49,070	14,070	40.2
Postage	1,175	1,007	1,800	1,800	-	-
Advertising	-	68	-	-	-	-
Printing	4,206	3,332	4,500	14,000	9,500	211.1
Travel	30,122	18,858	29,281	33,700	4,419	15.1
Dues & Fees	14,871	16,393	23,761	24,950	1,189	5.0
Education & Training	25,703	28,343	36,455	42,200	5,745	15.8
Contract Labor	-	-	-	-	-	-
Maintenance Contracts	248,429	361,443	450,499	456,826	6,327	1.4
TOTAL PURCHASED/CONTRACTED SERVICES	\$ 515,658	\$ 715,989	\$ 839,878	\$ 876,491	\$ 36,613	4.4
SUPPLIES						
General Supplies	\$ 32,871	\$ 28,823	\$ 30,041	\$ 61,900	\$ 31,859	106.1
Utilities	-	-	-	2,585	2,585	-
Gasoline/Diesel	90,560	109,184	105,000	105,000	-	-
Food & Meals	2,563	1,599	2,250	2,700	450	20.0
Books & Periodicals	1,226	1,024	1,500	1,500	-	-
Uniforms	43,702	33,565	51,445	54,622	3,177	6.2
TOTAL SUPPLIES	\$ 170,922	\$ 174,195	\$ 190,236	\$ 228,307	\$ 38,071	20.0
CAPITAL OUTLAYS						
Furniture & Fixtures	\$ 769	\$ 724	\$ 1,000	\$ 47,250	\$ 46,250	4,625.0
Machinery & Equipment	63,368	61,328	213,816	213,776	(40)	(0.0)
TOTAL CAPITAL OUTLAYS	\$ 64,137	\$ 62,052	\$ 214,816	\$ 261,026	\$ 46,210	21.5
OTHER COSTS						
Payments To Others	\$ -	\$ -	\$ 364	\$ -	\$ (364)	(100.0)
TOTAL OTHER COSTS	\$ -	\$ -	\$ 364	\$ -	\$ (364)	(100.0)
TOTAL POLICE	\$ 4,026,141	\$ 4,434,698	\$ 4,923,840	\$ 5,373,419	\$ 449,579	9.1

Notable Variances Explained

- In FY 2019, Police had salary and benefit savings from vacancies which were utilized to offset an operating transfer out to the Capital Projects Fund that has resulted in the variances seen above. Had those funds not been released, the increase in Salaries & Wages and Employee Benefits would have been closer to 2.5%.
- The variance in Communications is due to the decision to budget for Police-related phone lines and bandwidth in this department as opposed to Information Services as in years past.
- The increase in Printing, General Supplies, Utilities, and Furniture & Fixtures is due to the planned opening of the Highway 9 Public Safety Complex in the summer of FY 2020 and the items that will be needed to operate and outfit the new building/office spaces.

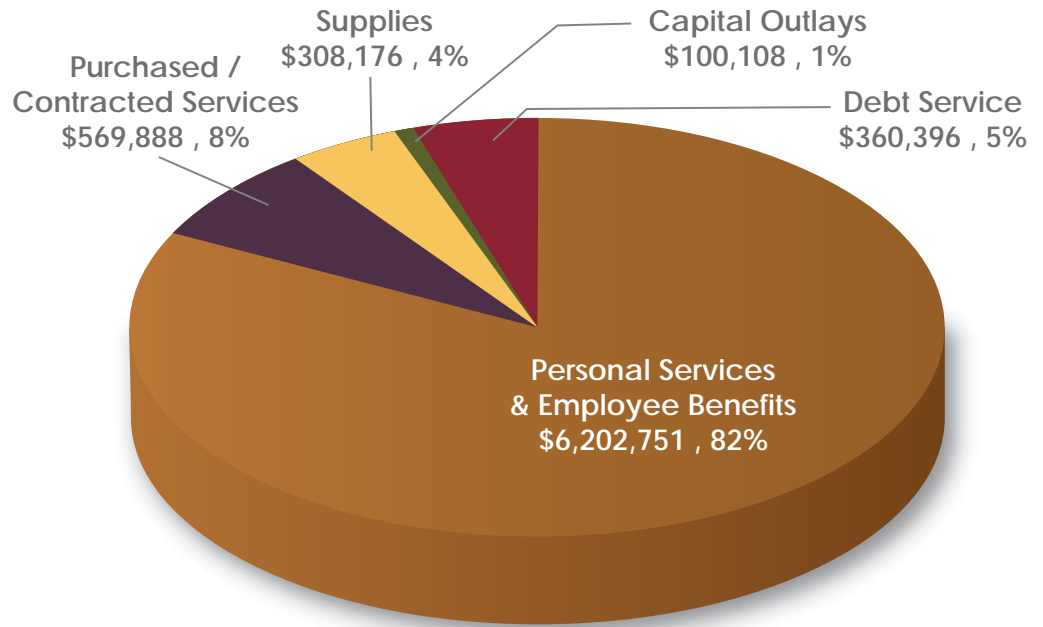


FIRE

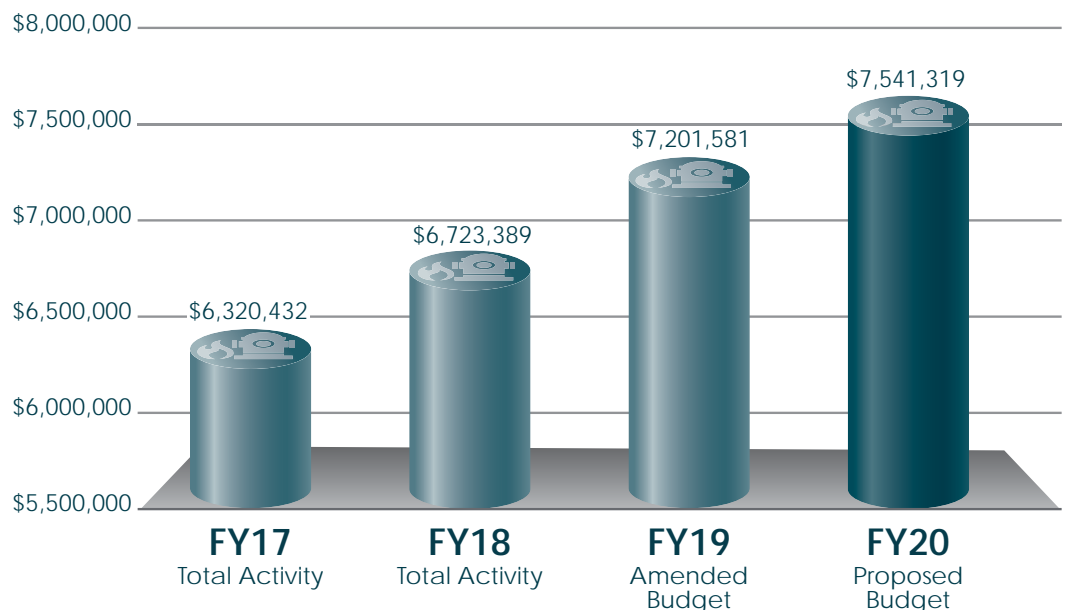
Serving the City through three Milton fire stations and one shared station with the City of Alpharetta, Milton Fire is a full-service department featuring suppression, advanced life support EMS and rescue, fire prevention, emergency management, public education and outreach, and specialized rescue units such as the Technical Large Animal Emergency Response (TLAER)

FY20 Expenditures by Fund:	General Fund	\$7,541,319
	M&O Initiatives	\$181,591
	Capital Projects Fund	\$661,905
	Impact Fees Fund	\$72,500

FY20 General Fund Expenditures By Category



Year-Over-Year History of General Fund Expenditures

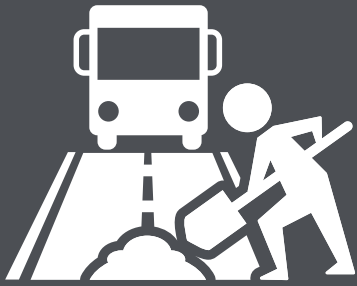


Fire General Fund Expenditures

	FY 2017 Total Activity	FY 2018 Total Activity	FY 2019 Amended Budget	FY 2020 Proposed Budget	\$ Variance	% Variance
PERSONAL SERVICES & EMPLOYEE BENEFITS						
Salaries & Wages	\$ 3,856,522	\$ 4,060,343	\$ 4,206,599	\$ 4,434,609	\$ 228,010	5.4
Employee Benefits	1,425,074	1,594,820	1,700,807	1,768,142	67,335	4.0
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS	\$ 5,281,595	\$ 5,655,163	\$ 5,907,406	\$ 6,202,751	\$ 295,345	5.0
PURCHASED/CONTRACTED SERVICES						
Professional Fees	\$ 42,005	\$ 44,148	\$ 55,566	\$ 61,730	\$ 6,164	11.1
Cleaning Services	9,260	12,058	15,400	16,000	600	3.9
Equipment Repair & Maintenance	122,886	107,936	243,444	197,943	(45,501)	(18.7)
Facility Repair & Maintenance	1,561	6,140	1,300	800	(500)	(38.5)
Grounds Repair & Maintenance	27,167	24,249	22,280	20,788	(1,492)	(6.7)
Rental Land & Buildings	4,787	3,316	2,290	3,000	710	31.0
Rental Equipment & Vehicles	-	-	-	-	-	-
Communications	17,538	19,184	20,200	66,946	46,746	231.4
Postage	83	171	338	500	162	47.9
Printing	366	279	800	900	100	12.5
Travel	4,274	13,964	9,653	18,715	9,062	93.9
Dues & Fees	8,028	8,715	9,940	9,499	(441)	(4.4)
Education & Training	33,680	10,866	8,525	8,200	(325)	(3.8)
Contract Labor	15,950	-	-	-	-	-
Maintenance Contracts	86,895	123,442	165,648	164,867	(781)	(0.5)
TOTAL PURCHASED/CONTRACTED SERVICES	\$ 374,479	\$ 374,467	\$ 555,384	\$ 569,888	\$ 14,504	2.6
SUPPLIES						
General Supplies	\$ 40,842	\$ 38,349	\$ 57,248	\$ 67,577	\$ 10,329	18.0
Utilities	46,671	51,312	57,500	58,068	568	1.0
Gasoline/Diesel	44,825	47,940	49,400	50,400	1,000	2.0
Food & Meals	1,054	683	996	996	-	-
Books & Periodicals	9,867	4,186	289	2,330	2,041	706.2
Uniforms	100,721	111,293	110,674	128,805	18,131	16.4
TOTAL SUPPLIES	\$ 243,981	\$ 253,763	\$ 276,107	\$ 308,176	\$ 32,069	11.6
CAPITAL OUTLAYS						
Property	\$ -	\$ -	\$ -	\$ 9,000	\$ 9,000	-
Machinery & Equipment	52,549	77,496	90,712	59,461	(31,251)	(34.5)
Furniture & Fixtures	5,848	887	11,069	31,647	20,578	185.9
TOTAL CAPITAL OUTLAYS	\$ 58,397	\$ 78,383	\$ 101,781	\$ 100,108	\$ (1,673)	(1.6)
DEBT SERVICE						
Station 43 Capital Lease Principal	\$ 305,038	\$ 320,010	\$ 335,394	\$ 351,760	\$ 16,366	4.9
Station 43 Capital Lease Interest	56,942	41,603	25,509	8,636	(16,873)	(66.1)
TOTAL DEBT SERVICE	\$ 361,979	\$ 361,613	\$ 360,903	\$ 360,396	\$ (507)	(0.1)
TOTAL FIRE	\$ 6,320,432	\$ 6,723,389	\$ 7,201,581	\$ 7,541,319	\$ 339,738	4.7

Notable Variances Explained

- In FY 2019 Fire had salary and benefit savings from vacancies, which were utilized to offset an operating transfer out to the Capital Projects Fund that has resulted in the variances seen above. Had those funds not been released, the increase in Salaries & Wages and Employee Benefits would have been closer to 3.2%.
- Costs associated with a one-time repair to the septic system at Fire station #42 were approved through an amendment to the Station Equipment Repair & Maintenance line-item in FY 2019. This amendment of \$50,000 along with reduced maintenance costs for the new Fire Apparatus which is under warranty are the causes of the overall decrease seen between the two fiscal years.
- The variance in Communications is due to the decision to budget for Fire-related phone lines and bandwidth in this department as opposed to Information Services as in years past.
- The increase in General Supplies and Furniture & Fixtures is due to the planned opening of the Highway 9 Public Safety Complex in the summer of FY 2020 and the items that will be needed to operate and outfit the new building/office spaces.
- The request to purchase dedicated flags for the joint honor guard, the need to outfit new hires, and the switch over to a new uniform vendor, which delayed some purchases originally planned in FY19 to FY20, has resulted in the increase in the Uniforms category.
- In FY 2019, Fire purchased a set of e-draulic tools, which will not recur in FY 2020, resulting the decrease in Machinery & Equipment.



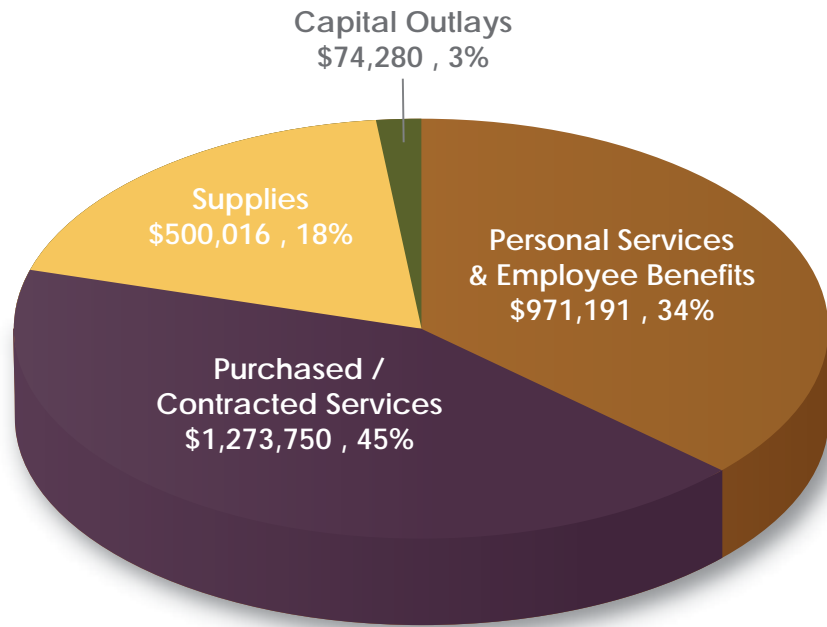
Maintaining infrastructure can be one of the most challenging tasks for smaller cities like Milton because of the significant financial costs associated with building and maintaining roads and bridges. Balancing our limited financial resources while prioritizing transportation needs and desires requires careful planning, efficient construction, and diligent maintenance by a dedicated public works and strategic third-party contractors.

PUBLIC WORKS

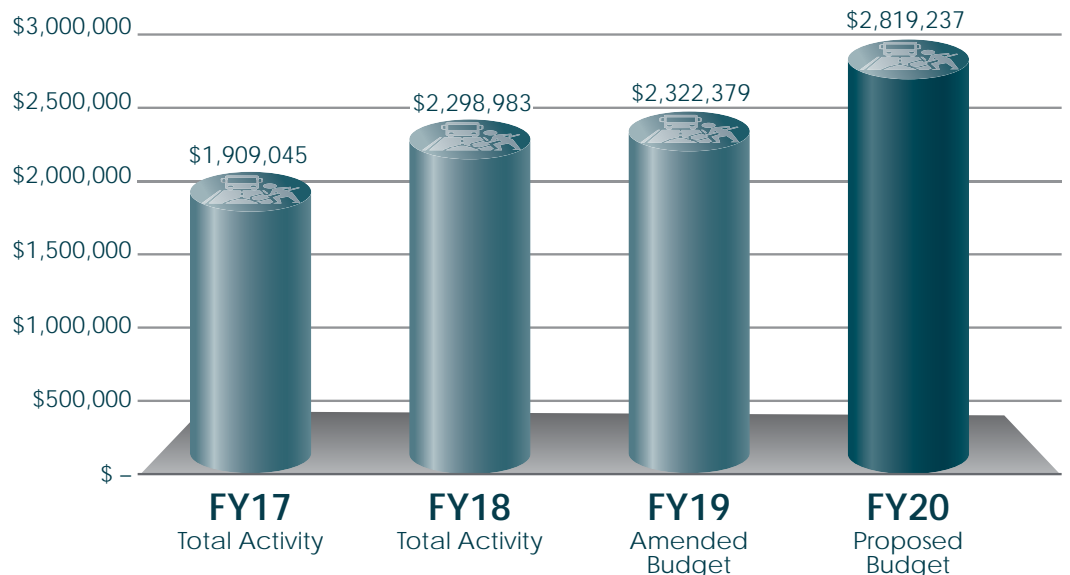
FY20 Expenditures by Fund:

General Fund	\$2,819,237
M&O Initiatives	\$160,000
Capital Projects Fund	\$2,632,997
Capital Grant Fund	\$805,528
Impact Fees Fund	\$110,000
TSPLOST Fund	\$6,405,000
Capital Initiatives	\$272,500

FY20 General Fund Expenditures By Category



Year-Over-Year History of General Fund Expenditures



Public Works General Fund Expenditures

	FY 2017 Total Activity	FY 2018 Total Activity	FY 2019 Amended Budget	FY 2020 Proposed Budget	\$ Variance	% Variance
PERSONAL SERVICES & EMPLOYEE BENEFITS						
Salaries & Wages	\$ 687,660	\$ 680,974	\$ 596,648	\$ 710,712	\$ 114,064	19.1
Employee Benefits	248,871	282,276	249,040	260,479	11,439	4.6
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS	\$ 936,531	\$ 963,249	\$ 845,688	\$ 971,191	\$ 125,503	14.8
PURCHASED/CONTRACTED SERVICES						
Professional Fees	\$ 19,173	\$ 295,642	\$ 226,362	\$ 319,000	\$ 92,638	40.9
Cleaning Services	-	4,661	12,225	22,225	10,000	81.8
Equipment Repair & Maintenance	1,373	6,962	7,950	7,950	-	-
Facility Repair & Maintenance	-	-	900	-	(900)	(100.0)
Vehicle Repair & Maintenance	8,872	11,141	12,168	9,920	(2,248)	(18.5)
Rental Equipment & Vehicles	-	1,080	1,800	1,800	-	-
Communications	6,062	5,344	7,020	5,400	(1,620)	(23.1)
Postage	109	-	50	50	-	-
Advertising	-	56	50	50	-	-
Other Purchased Services	9,934	5,072	2,493	13,960	11,467	460.0
Printing	619	230	100	100	-	-
Travel	4,862	3,942	5,491	7,021	1,530	27.9
Dues & Fees	959	765	3,018	2,673	(345)	(11.4)
Education & Training	1,488	2,248	6,406	7,326	920	14.4
Contract Labor	-	466,397	623,911	835,284	211,373	33.9
Maintenance Contracts	-	53,522	40,818	40,991	173	0.4
TOTAL PURCHASED/CONTRACTED SERVICES	\$ 53,451	\$ 857,061	\$ 950,762	\$ 1,273,750	\$ 322,988	34.0
SUPPLIES						
General Supplies	\$ 378	\$ 31,246	\$ 40,463	\$ 65,100	\$ 24,637	60.9
Utilities	395,113	403,492	409,800	419,800	10,000	2.4
Gasoline/Diesel	13,051	12,752	12,116	12,116	-	-
Food & Meals	208	486	369	600	231	62.6
Uniforms	2,808	750	2,400	2,400	-	-
TOTAL SUPPLIES	\$ 411,558	\$ 448,727	\$ 465,148	\$ 500,016	\$ 34,868	7.5
CAPITAL OUTLAYS						
Infrastructure	\$ 483,154	\$ -	\$ -	\$ -	\$ -	-
Machinery & Equipment	24,351	29,946	60,781	74,280	13,499	22.2
TOTAL CAPITAL OUTLAYS	\$ 507,505	\$ 29,946	\$ 60,781	\$ 74,280	\$ 13,499	22.2
TOTAL PUBLIC WORKS	\$ 1,909,045	\$ 2,298,983	\$ 2,322,379	\$ 2,819,237	\$ 496,858	21.4

Notable Variances Explained

- The City has returned the Public Works Director position to this department (the role was previously filled by one of the Assistant City Manager's under the previous reporting structure). This change has caused the increase in Salaries & Wages and Employee Benefits seen above.
- In FY 2019, a large share of the on-call services under Professional Fees were transferred to the Community Development Department to allow for the hiring of a Plan Review Engineer. In FY 2020, the Public Works budget for on-call services will be returned to the original amount causing an increase between the two fiscal years.
- The 33.9% variance in Contract Labor is primarily being driven by the newly negotiated contract for right-of-way mowing. The previous bid was drastically lower, but the vendor walked away from the contract due to an alleged inability to provide the desired services at the contract rate. In addition, Public Works staff has requested an increase to allow for more frequent mowing in areas of the City with curb and gutter and to add overhead trimmings to the schedule.
- A budget amendment to move funding from the Material Allowance line-item in order to fund the increase in the right of way mowing contract for the remaining months of the fiscal year along with the request to purchase pine straw and mulch for landscaping needs in FY 2020 have resulted in the variance seen in the General Supplies category.

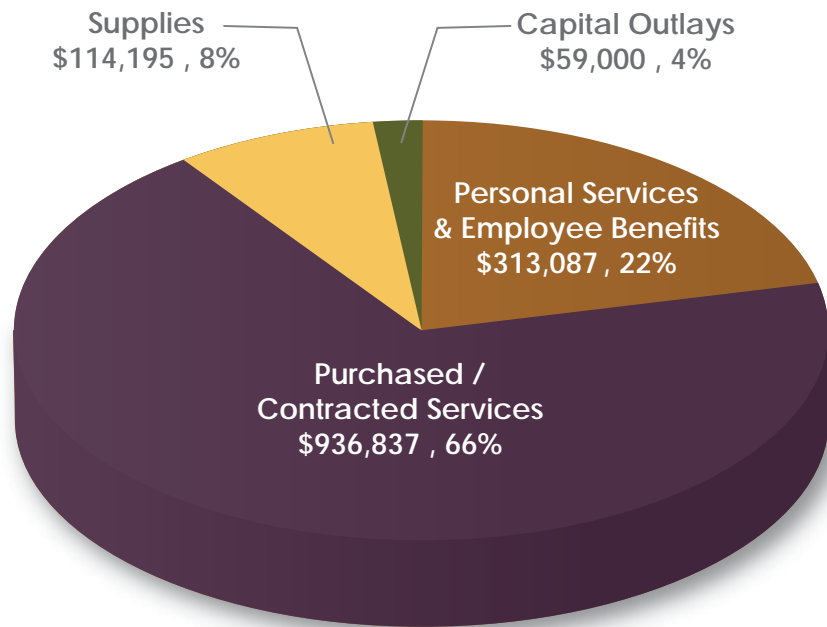


PARKS & RECREATION (ACTIVE)

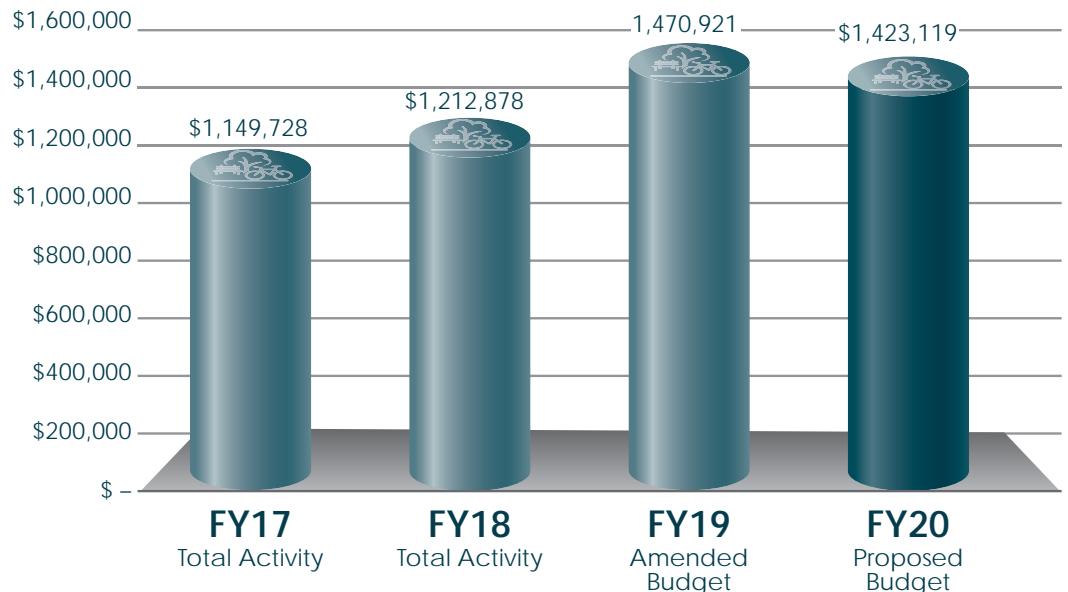
Milton's award-winning active Parks and Recreation Department is committed to providing quality parks and facilities along with traditional and innovative recreational and athletic programs for its residents. The department is focused on promoting healthy lifestyles and ensuring the best quality of life for our citizens.

FY20 Expenditures by Fund:	General Fund	\$1,423,119
	M&O Initiatives	\$95,295
	Capital Projects Fund	\$681,607
	Impact Fees Fund	\$650,000
	Capital Initiatives	\$161,105

FY20 General Fund Expenditures By Category



Year-Over-Year History of General Fund Expenditures



Parks & Recreation (Active) General Fund Expenditures

	FY 2017 Total Activity	FY 2018 Total Activity	FY 2019 Amended Budget	FY 2020 Proposed Budget	\$ Variance	% Variance
PERSONAL SERVICES & EMPLOYEE BENEFITS						
Salaries & Wages	\$ 183,738	\$ 198,607	\$ 242,552	\$ 244,413	\$ 1,861	0.8
Employee Benefits	67,000	62,825	67,392	68,674	1,282	1.9
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS	\$ 250,739	\$ 261,432	\$ 309,944	\$ 313,087	\$ 3,143	1.0
PURCHASED/CONTRACTED SERVICES						
Professional Fees	\$ 274,177	\$ 2,615	\$ 5,680	\$ 8,000	\$ 2,320	40.8
Cleaning Services	-	1,107	2,757	14,075	11,318	410.5
Facility Repair & Maintenance	13,679	16,060	74,304	57,100	(17,204)	(23.2)
Vehicle Repair & Maintenance	1,231	635	1,105	1,755	650	58.8
Grounds Repair & Maintenance	104,381	66,450	91,000	112,500	21,500	23.6
Rental Land & Buildings	21,583	37,534	52,612	67,600	14,988	28.5
Rental Equipment & Vehicles	8,955	8,813	10,652	16,400	5,748	54.0
Communications	1,556	2,188	2,070	6,574	4,504	217.6
Postage	69	-	100	50	(50)	(50.0)
Advertising	436	264	600	600	-	-
Printing	561	195	1,150	200	(950)	(82.6)
Travel	582	904	2,310	2,250	(60)	(2.6)
Dues & Fees	3,153	5,573	6,950	6,950	-	-
Education & Training	2,200	160	1,000	3,200	2,200	220.0
Contract Labor	5,029	258,468	340,100	401,963	61,863	18.2
Maintenance Contracts	365,817	463,970	455,340	233,000	(222,340)	(48.8)
Other Purchased Service	3,266	1,841	7,520	4,620	(2,900)	(38.6)
TOTAL PURCHASED/CONTRACTED SERVICES	\$ 806,675	\$ 866,777	\$ 1,055,250	\$ 936,837	\$ (118,413)	(11.2)
SUPPLIES						
General Supplies	\$ 25,674	\$ 14,470	\$ 10,600	\$ 20,300	\$ 9,700	91.5
Utilities	64,514	63,144	84,859	92,305	7,446	8.8
Gasoline/Diesel	422	667	800	400	(400)	(50.0)
Food & Meals	1,428	1,197	4,018	990	(3,028)	(75.4)
Uniforms	255	150	400	200	(200)	(50.0)
TOTAL SUPPLIES	\$ 92,293	\$ 79,629	\$ 100,677	\$ 114,195	\$ 13,518	13.4
CAPITAL OUTLAYS						
Furniture & Fixtures	\$ 21	\$ 452	\$ 250	\$ 41,000	\$ 40,750	16,300.0
Machinery & Equipment	-	4,588	4,800	18,000	13,200	275.0
TOTAL CAPITAL OUTLAYS	\$ 21	\$ 5,040	\$ 5,050	\$ 59,000	\$ 53,950	1,068.3
TOTAL PARKS & RECREATION (ACTIVE)	\$ 1,149,728	\$ 1,212,878	\$ 1,470,921	\$ 1,423,119	\$ (47,802)	(3.2)

Notable Variances Explained

- The largest variance in the this department is the direct result of the termination of the IGA with the City of Alpharetta. Milton will still owe Alpharetta a partial payment in FY 2020, therefore the result is a savings of \$227,290. Other inflationary changes in current maintenance agreements, as well as the City's decision to move the expenses associated with Bethwell Community Center and Broadwell Pavilion back to Parks & Recreation from General Government Buildings, account for the overall variance in this category.
- The majority of the other notable variances are being driven by the structural changes made in Parks & Recreation: moving Bethwell Community Center and Broadwell back to the department as well as moving the passive/greenspace properties out to the newly created Passive Parks/Greenspace Department in an effort to distinguish the difference between the active and passive park activity within the City. Also of note is the increase in mowing rates explained under the Public Works department which have also increased costs associated with park mowing.
- The increase seen in Capital Outlays is the result of a request to replace the existing furniture at the pool, and to add starting blocks and flags for the swim meets being hosted there.

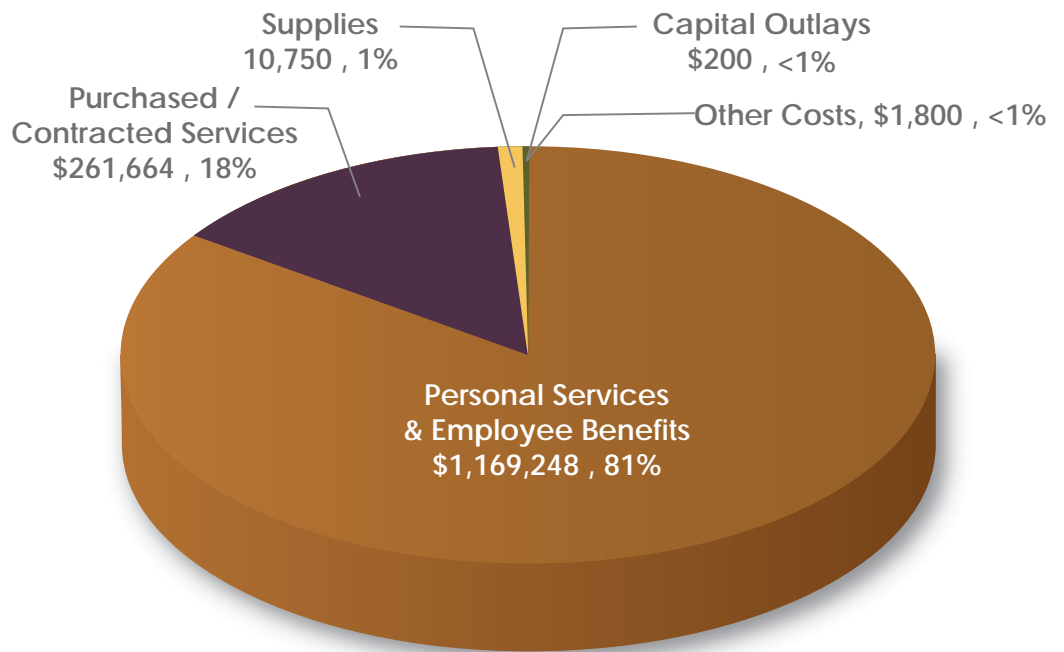


COMMUNITY DEVELOPMENT

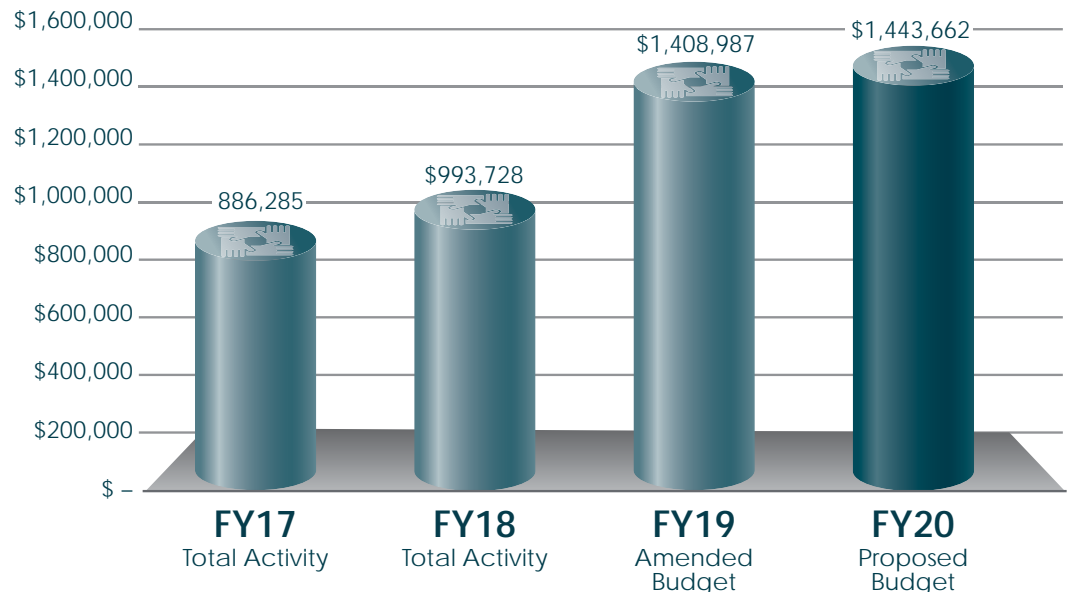
The department is responsible for ensuring Milton is developed according to the City's Comprehensive Plan as well as administering zoning and development regulations. The department executes the citizens' vision for the community through long-range planning efforts and day-to-day administrative processes such as zoning reviews, land disturbance permits and building permits. It is also responsible for the enforcement of its ordinances through code enforcement.

FY20 Expenditures by Fund:	Fund	Amount
	General Fund	\$1,443,662
	M&O Initiatives	\$258,229
	Capital Projects Fund	\$80,000
	Capital Initiatives	\$125,000
	Impact Fees Fund	\$30,000

FY20 General Fund Expenditures By Category



Year-Over-Year History of General Fund Expenditures



Community Development General Fund Expenditures

	FY 2017 Total Activity	FY 2018 Total Activity	FY 2019 Amended Budget	FY 2020 Proposed Budget	\$ Variance	% Variance
PERSONAL SERVICES & EMPLOYEE BENEFITS						
Salaries & Wages	\$ 638,005	\$ 706,658	\$ 764,495	\$ 852,467	\$ 87,972	11.5
Employee Benefits	189,867	232,581	290,842	316,781	25,939	8.9
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS	\$ 827,872	\$ 939,239	\$ 1,055,337	\$ 1,169,248	\$ 113,911	10.8
PURCHASED/CONTRACTED SERVICES						
Professional Fees	\$ 25,918	\$ 25,461	\$ 307,376	\$ 227,900	\$ (79,476)	(25.9)
Vehicle Repair & Maintenance	1,707	829	4,000	2,000	(2,000)	(50.0)
Communications	4,975	4,425	5,100	4,920	(180)	(3.5)
Postage	179	-	300	600	300	100.0
Advertising	5,026	4,269	6,000	6,000	-	-
Printing	2,872	1,092	3,600	3,600	-	-
Travel	3,690	3,512	5,194	6,702	1,508	29.0
Dues & Fees	1,534	1,608	2,692	2,584	(108)	(4.0)
Education & Training	2,906	4,841	6,658	7,358	700	10.5
TOTAL PURCHASED/CONTRACTED SERVICES	\$ 48,809	\$ 46,038	\$ 340,920	\$ 261,664	\$ (79,256)	(23.2)
SUPPLIES						
General Supplies	\$ 3,490	\$ 3,254	\$ 5,572	\$ 5,250	\$ (322)	(5.8)
Gasoline/Diesel	3,272	2,804	2,898	3,500	602	20.8
Food & Meals	454	263	800	800	-	-
Books & Periodicals	-	-	100	100	-	-
Uniforms	1,258	330	758	1,100	342	45.1
TOTAL SUPPLIES	\$ 8,474	\$ 6,652	\$ 10,128	\$ 10,750	\$ 622	6.1
CAPITAL OUTLAYS						
Machinery & Equipment	\$ 380	\$ -	\$ 802	\$ 200	\$ (602)	(75.1)
TOTAL CAPITAL OUTLAYS	\$ 380	\$ -	\$ 802	\$ 200	\$ (602)	(75.1)
OTHER COSTS						
Payments To Others	\$ 750	\$ 1,800	\$ 1,800	\$ 1,800	\$ -	-
TOTAL OTHER COSTS	\$ 750	\$ 1,800	\$ 1,800	\$ 1,800	\$ -	-
TOTAL COMMUNITY DEVELOPMENT	\$ 886,285	\$ 993,728	\$ 1,408,987	\$ 1,443,662	\$ 34,675	2.5

Notable Variances Explained

- In FY 2019 salary savings from the hiring of a new Community Development Director in December 2018 as opposed to October 2018, as well as the departure of one of the City's principal planners, accounted for the budget required to transfer the Arborist from Public Works to Community Development and to hire a Senior Planner. In FY 2020 these positions will be budgeted for 100% in Community Development which is causing the increase in Salaries & Wages and Employee Benefits.
- The decrease in Professional Fees is the result of a decision to move the budget for scanning archived files from Community Development to the City Clerk department.



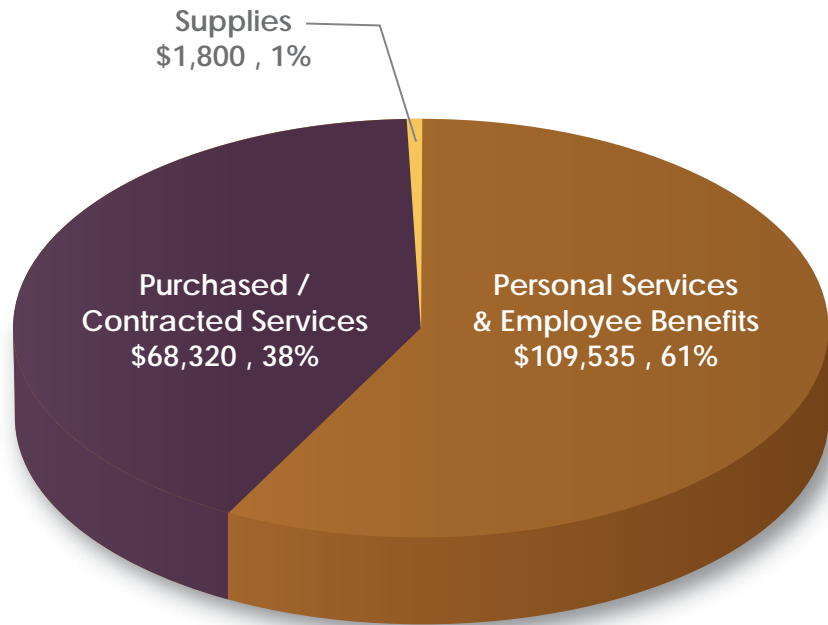
ECONOMIC DEVELOPMENT

FY20 Expenditures
by Fund:

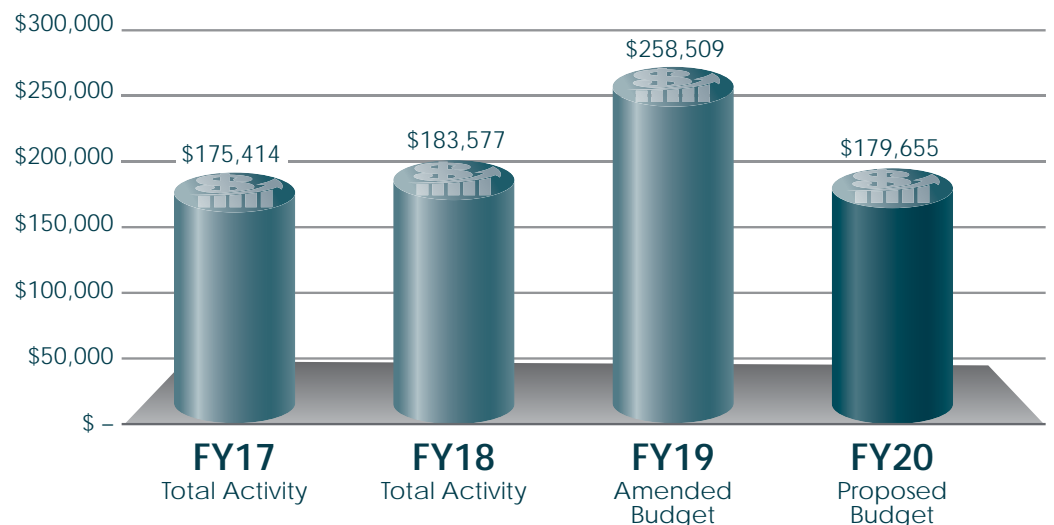
General Fund \$179,655

Economic Development is charged with fostering responsible and sustainable growth by conducting business outreach, tracking and publishing growth statistics, and providing initiatives to promote development of commercially zoned areas according to Milton's Comprehensive Plan. Strategic and responsible business growth allows the city to expand its financial resources by maximizing its key economic development corridors — Deerfield Parkway, the Crabapple District and Birmingham Crossroads.

FY20 General Fund Expenditures By Category



Year-Over-Year History of General Fund Expenditures



Economic Development General Fund Expenditures

	FY 2017 Total Activity	FY 2018 Total Activity	FY 2019 Amended Budget	FY 2020 Proposed Budget	\$ Variance	% Variance
PERSONAL SERVICES & EMPLOYEE BENEFITS						
Salaries & Wages	\$ 70,000	\$ 72,100	\$ 75,453	\$ 77,715	\$ 2,262	3.0
Employee Benefits	29,958	31,313	31,091	31,820	729	2.3
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS	\$ 99,958	\$ 103,413	\$ 106,544	\$ 109,535	\$ 2,991	2.8
PURCHASED/CONTRACTED SERVICES						
Professional Fees	\$ 58,475	\$ 59,337	\$ 134,787	\$ 41,200	\$ (93,587)	(69.4)
Communications	720	720	720	600	(120)	(16.7)
Printing	130	254	2,750	2,750	-	-
Travel	6,690	10,553	1,992	13,000	11,008	552.6
Dues & Fees	5,134	5,853	6,420	7,420	1,000	15.6
Education & Training	1,295	2,060	3,350	3,350	-	-
TOTAL PURCHASED/CONTRACTED SERVICES	\$ 72,444	\$ 78,776	\$ 150,019	\$ 68,320	\$ (81,699)	(54.5)
SUPPLIES						
General Supplies	\$ 1,120	\$ 65	\$ 246	\$ 100	\$ (146)	(59.3)
Food & Meals	1,892	1,323	1,700	1,700	-	-
TOTAL SUPPLIES	\$ 3,012	\$ 1,388	\$ 1,946	\$ 1,800	\$ (146)	(7.5)
TOTAL ECONOMIC DEVELOPMENT	\$ 175,414	\$ 183,577	\$ 258,509	\$ 179,655	\$ (78,854)	(30.5)

Notable Variances Explained

- The decrease in Professional Fees is a result of the completion of the three-year Recruitment Market Study and the Deerfield Corridor Strategy/Marketing Plan in FY 2019.
- Savings in the Travel category in FY 2019 were used to begin consultation on re-writing Chapter 4-Alcoholic Beverages of the City Code of Ordinances.

OTHER UNSTAFFED DEPARTMENTS

General Administration

Accounts for costs that are not easily tied to any one department. Some examples are office supplies, ink and toner, postage, and storage fees.

General Administration General Fund Expenditures

	FY 2017 Total Activity	FY 2018 Total Activity	FY 2019 Amended Budget	FY 2020 Proposed Budget	\$ Variance	% Variance
PURCHASED/CONTRACTED SERVICES						
Professional Fees	\$ 6,290	\$ -	\$ -	\$ -	\$ -	-
Rental Land & Buildings	2,016	2,016	2,016	2,016	-	-
Postage	9,309	8,289	8,500	8,500	-	-
Advertising	-	79	74	-	(74)	(100.0)
Printing	-	162	250	-	(250)	(100.0)
Dues & Fees	900	400	965	965	-	-
Maintenance Contracts	5,397	5,803	6,218	5,092	(1,126)	(18.1)
TOTAL PURCHASED/CONTRACTED SERVICES	\$ 23,911	\$ 16,749	\$ 18,023	\$ 16,573	\$ (1,450)	(8.0)
SUPPLIES						
General Supplies	\$ 56,245	\$ 37,677	\$ 46,372	\$ 42,100	\$ (4,272)	(9.2)
Gasoline/Diesel	-	156	-	-	-	-
Food & Meals	-	135	-	-	-	-
TOTAL SUPPLIES	\$ 56,245	\$ 37,969	\$ 46,372	\$ 42,100	\$ (4,272)	(9.2)
CAPITAL OUTLAYS						
Furniture & Fixtures	\$ -	\$ -	\$ 1,504	\$ -	\$ (1,504)	(100.0)
TOTAL CAPITAL OUTLAYS	\$ -	\$ -	\$ 1,504	\$ -	\$ (1,504)	(100.0)
TOTAL GENERAL ADMINISTRATION	\$ 80,156	\$ 54,718	\$ 65,899	\$ 58,673	\$ (7,226)	(11.0)

Notable Variances Explained

- The overall decrease in General Administration is a result of cost savings on supply orders and the recognition of those savings in the General Supplies category. Additionally, the decision to move Department Specific costs to those dedicated department budgets (ex. shredding of documents in Police and Municipal Court were accounted for under General Administration in FY 2019 and are now allocated to those departments in FY 2020) has resulted in some savings as well.

Legal

Accounts for the costs associated with the City's third-party legal team.

Legal General Fund Expenditures

	FY 2017 Total Activity	FY 2018 Total Activity	FY 2019 Amended Budget	FY 2020 Proposed Budget	\$ Variance	% Variance
PURCHASED/CONTRACTED SERVICES						
Professional Fees	\$ 261,278	\$ 285,459	\$ 320,000	\$ 295,000	\$ (25,000)	(7.8)
TOTAL PURCHASED/CONTRACTED SERVICES	\$ 261,278	\$ 285,459	\$ 320,000	\$ 295,000	\$ (25,000)	(7.8)
TOTAL LEGAL	\$ 261,278	\$ 285,459	\$ 320,000	\$ 295,000	\$ (25,000)	(7.8)

Notable Variances Explained

- The City was part of a few large regional lawsuits in FY 2019, which caused an unanticipated increase in legal expenses that are not expected to continue into FY 2020.

Risk Management

Accounts for the costs associated with providing general liability insurance for the City and its staff.

Risk Management General Fund Expenditures

	FY 2017 Total Activity	FY 2018 Total Activity	FY 2019 Amended Budget	FY 2020 Proposed Budget	\$ Variance	% Variance
PURCHASED/CONTRACTED SERVICES						
Insurance	\$ 242,644	\$ 242,109	\$ 272,551	\$ 266,706	\$ (5,845)	(2.1)
TOTAL PURCHASED/CONTRACTED SERVICES	\$ 242,644	\$ 242,109	\$ 272,551	\$ 266,706	\$ (5,845)	(2.1)
OTHER COSTS						
Payment To Others	\$ -	\$ -	\$ 156	\$ -	\$ (156)	(100.0)
TOTAL OTHER COSTS	\$ -	\$ -	\$ 156	\$ -	\$ (156)	(100.0)
TOTAL RISK MANAGEMENT	\$ 242,644	\$ 242,109	\$ 272,707	\$ 266,706	\$ (6,001)	(2.2)

Notable Variances Explained

- After accounting for the anticipated annual increase in premiums, the City has found room to reduce the overall budget for city-wide insurance in FY 2020.

General Government Buildings

Accounts for the costs associated with building and maintaining City-owned facilities including: City Hall and the Thomas S. Byrd, Sr. House.

General Government Buildings General Fund Expenditures

	FY 2017 Total Activity	FY 2018 Total Activity	FY 2019 Amended Budget	FY 2020 Proposed Budget	\$ Variance	% Variance
PURCHASED/CONTRACTED SERVICES						
Professional Fees	\$ 1,288	\$ -	\$ 587	\$ -	\$ (587)	(100.0)
Cleaning Services	18,371	29,944	32,209	36,830	4,621	14.3
Facility Repair & Maintenance	1,625	22,581	49,375	43,624	(5,751)	(11.6)
Grounds Repair & Maintenance	-	41,154	49,268	47,255	(2,013)	(4.1)
Rental Land & Buildings	308,283	2,666	-	-	-	-
Communications	-	-	-	29,160	29,160	-
Maintenance Contracts	230	2,358	2,383	1,603	(780)	(32.7)
TOTAL PURCHASED/CONTRACTED SERVICES	\$ 329,797	\$ 98,703	\$ 133,822	\$ 158,472	\$ 24,650	18.4
SUPPLIES						
General Supplies	\$ 41	\$ 11,534	\$ 12,096	\$ 10,250	\$ (1,846)	(15.3)
Utilities	39,278	64,071	77,010	70,780	(6,230)	(8.1)
TOTAL SUPPLIES	\$ 39,319	\$ 75,605	\$ 89,106	\$ 81,030	\$ (8,076)	(9.1)
CAPITAL OUTLAYS						
Furniture & Fixtures	\$ -	\$ -	\$ -	\$ 20,000	\$ 20,000	-
Machinery & Equipment	230	-	-	-	-	-
TOTAL CAPITAL OUTLAYS	\$ 230	\$ -	\$ -	\$ 20,000	\$ 20,000	-
TOTAL GENERAL GOVERNMENT BUILDINGS	\$ 369,346	\$ 174,307	\$ 222,928	\$ 259,502	\$ 36,574	16.4

Notable Variances Explained

- The variance in the Communications category is due to the decision to budget for City Hall and Thomas S. Byrd, Sr. House related phone lines and bandwidth in this department as opposed to Information Services as in years past.
- The variance in Furniture & Fixtures is due to a request to address certain acoustic issues within City Hall.

Passive Parks/Greenspace

Accounts for the maintenance and care of the City's passive parks and greenspace.

Passive Parks/Greenspace General Fund Expenditures

	FY 2017 Total Activity	FY 2018 Total Activity	FY 2019 Amended Budget	FY 2020 Proposed Budget	\$ Variance	% Variance
PURCHASED/CONTRACTED SERVICES						
Professional Fees	\$ -	\$ -	\$ -	\$ 500	\$ 500	-
Facility Repair & Maintenance	-	-	-	1,000	1,000	-
Grounds Repair & Maintenance	-	-	-	32,924	32,924	-
Contract Labor	-	-	-	98,365	98,365	-
TOTAL PURCHASED/CONTRACTED SERVICES	\$ -	\$ -	\$ -	\$ 132,789	\$ 132,789	-
SUPPLIES						
General Supplies	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000	-
Utilities	-	-	-	3,000	3,000	-
TOTAL SUPPLIES	\$ -	\$ -	\$ -	\$ 4,000	\$ 4,000	-
CAPITAL OUTLAYS						
Machinery & Equipment	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000	-
TOTAL CAPITAL OUTLAYS	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000	-
TOTAL PASSIVE PARKS/GREENSPACE	\$ -	\$ -	\$ -	\$ 137,789	\$ 137,789	-

Notable Variances Explained

- In an effort to create greater transparency with regard to distinguishing expenses related to active parks and recreation versus passive parks and greenspace, the City has added this department in FY 2020. Going forward, expenses related to all greenspace bond acquired properties, and other facilities that met certain passive criteria under current use, will be accounted for in this department's budget.

Debt Service

The debt service department in the General Fund houses the principal and interest payments due on the City's revenue bonds.

Debt Service General Fund Expenditures

	FY 2017 Total Activity	FY 2018 Total Activity	FY 2019 Amended Budget	FY 2020 Proposed Budget	\$ Variance	% Variance
PRINCIPAL						
Bond Principal	\$ 592,000	\$ 608,000	\$ 626,000	\$ 643,000	\$ 17,000	2.7
TOTAL PRINCIPAL	\$ 592,000	\$ 608,000	\$ 626,000	\$ 643,000	\$ 17,000	2.7
INTEREST						
Bond Interest	\$ 260,512	\$ 244,136	\$ 226,436	\$ 534,201	\$ 307,765	135.9
TOTAL INTEREST	\$ 260,512	\$ 244,136	\$ 226,436	\$ 534,201	\$ 307,765	135.9
TOTAL DEBT SERVICE	\$ 852,512	\$ 852,136	\$ 852,436	\$ 1,177,201	\$ 324,765	38.1

Notable Variances Explained

- Bond Interest in FY 2020 includes an estimate for the interest-only payment related to the revenue bond being issued for the construction of the Public Safety Complex and the replacement of Fire Station #42.

Other Costs/Financing Uses

Accounts for contingencies and interfund transfers out to other funds.

Other Costs/Financing Uses General Fund Expenditures

	FY 2017 Total Activity	FY 2018 Total Activity	FY 2019 Amended Budget	FY 2020 Proposed Budget	\$ Variance	% Variance
OTHER COSTS						
Contingencies / Unallocated	\$ -	\$ -	\$ -	\$ 264,448	\$ 264,448	-
TOTAL OTHER COSTS	\$ -	\$ -	\$ -	\$ 264,448	\$ 264,448	-
OTHER FINANCING USES						
Interfund Transfers Out						
To Capital Projects Fund	\$ 2,499,174	\$ 1,194,174	\$ 8,296,559	\$ 4,894,518	\$ (3,402,041)	(41.0)
To Capital Grant Fund	318	28,750	591,693	-	(591,693)	(100.0)
To Special Events Fund	10,550	17,450	-	-	-	-
To Confiscated Assets Fd	-	1,700	-	-	-	-
TOTAL OTHER FINANCING USES	\$ 2,510,042	\$ 1,242,074	\$ 8,888,252	\$ 4,894,518	\$ (3,993,734)	(44.9)
TOTAL OTHER COSTS/FINANCING USES	\$ 2,510,042	\$ 1,242,074	\$ 8,888,252	\$ 5,158,966	\$ (3,729,286)	(42.0)

Notable Variances Explained

- The decision to change the fiscal year in which current year property taxes would be recognized required the City to utilize accumulated fund balance in FY 2017 to cover spending. As a result, the majority of the funds that would typically go towards the pay-as-you-go funding program in the Capital Projects Fund were put back towards fund balance in order to meet the City's required reserve for working capital policy in FY 2018. We are happy to note that this diligent plan recouped the required fund balance in one year with additional reserves recognized at the end of FY 2018. FY 2019 marked the return to the pay-as-you-go program and excess unassigned fund balance along with FY 2019 expenditure savings and unanticipated revenue collections were applied to projects in the Capital Projects Fund and the Capital Grant Fund in the amount of \$8,888,252. FY 2020's budgeted operating transfer out to the Capital Projects Fund represents those funds available for transfer under the current 4.731 millage rate yielding the overall decrease seen year-over-year.

Maintenance & Operating (M&O) Initiatives Summary

Initiative	FY 2020 Proposed
CITY MANAGER	
Consultant for New Strategic Plan	\$ 60,000
Comprehensive Internship Program	11,376
Departmental Assessment	25,000
TOTAL CITY MANAGER	\$ 96,376
INFORMATION SERVICES	
GIS Modernization	\$ 23,432
TOTAL INFORMATION SERVICES	\$ 23,432
HUMAN RESOURCES	
Personnel Policies Re-Write	\$ 1,500
Employee Engagement Survey	12,000
TOTAL HUMAN RESOURCES	\$ 13,500
COMMUNITY OUTREACH & ENGAGEMENT	
Special Events Coordinator	\$ 22,953
TOTAL COMMUNITY OUTREACH & ENGAGEMENT	\$ 22,953
POLICE	
Police Officer	\$ 246,096
Reclassification of Lieutenant to Captain	10,318
TOTAL POLICE	\$ 256,414
FIRE	
Firefighter - EMT	\$ 162,091
Ladder Mill Replacement	11,000
Stairmaster Replacement	8,500
TOTAL FIRE	\$ 181,591
PUBLIC WORKS	
Citywide Traffic Counts and Speed Studies	\$ 125,000
Facilities Technician (contract based)	35,000
TOTAL PUBLIC WORKS	\$ 160,000
PARKS & RECREATION (ACTIVE)	
Reclassification of Part-Time Specialist to Full-Time	\$ 32,864
Camp Joyful Soles Improvements	7,431
Participation Scholarship Program	5,000
Participation Reimbursement Program	50,000
TOTAL PARKS & RECREATION (ACTIVE)	\$ 95,295

Maintenance & Operating (M&O) Initiatives Summary

Initiative	FY 2020 Proposed
COMMUNITY DEVELOPMENT	
Refinement of Form Based Codes	\$ 50,000
On Call Planning Services	50,000
Development Review Coordinator	140,048
Land Development Manager	14,358
Principal Planner	3,823
TOTAL COMMUNITY DEVELOPMENT	\$ 258,229
M&O INITIATIVES TOTAL	
	1,107,790

CITY OF MILTON
MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

City Manager
 Consultant for New Strategic Plan

Supportive of which strategy from the Strategic Plan (required field)	Enter Funding Request by Account in the Area Below:			
Strategy: Strategic, Efficient & Engaged Government	ACCOUNT DESCRIPTION	BUDGET REQUEST		
Strategic Action Item: Recognize future challenges or threats and plan for them today				
Brief Description of New Program/Service or Improvement of Existing Service Level:	Salary	-		
	Benefits	-		
Every five years Milton's City Council adopts a strategic plan that sets the strategic vision and goals for the next five-year timeframe. This request will allow for a professional consultant to guide the process, engage with the community for their input and work with Council and staff to form a meaningful and responsive plan to serve as the foundation of all decision-making and performance metrics City-wide.	Professional Fees	60,000		
	Repairs & Maintenance	-		
	Communications	-		
	Advertising	-		
	Printing	-		
	Travel	-		
	Dues & Fees	-		
	Education & Training	-		
What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement).	Contract Labor	-		
	Maintenance Contract	-		
	General Supplies	-		
	Utilities	-		
Development of a SMART goals based five-year strategic plan.	Gasoline/Diesel	-		
	Food/Meals	-		
	Uniforms	-		
	Machinery	-		
	Vehicles	-		
	Furniture/Fixtures	-		
	Computer Software	-		
	Computer Hardware	-		
	Other Equipment	-		
Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs).		-		
N/A		-		
	TOTAL	60,000		
	Salary/Benefits	-		
	Maintenance & Operating	60,000		
Impact on Future Operating Budgets	FY 2021	FY 2022	FY 2023	FY 2024
Increases Operating Costs	-	-	-	-
Decreases Operating Costs	-	-	-	-
Additional Revenues	-	-	-	-
Other	-	-	-	-
Total Operating Impact	-	-	-	-

Notes:

CITY OF MILTON
MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

City Manager

Comprehensive Internship Program (2 PT Interns)

Supportive of which strategy from the Strategic Plan (required field)	Enter Funding Request by Account in the Area Below:			
Strategy: Strategic, Efficient & Engaged Government	ACCOUNT DESCRIPTION	BUDGET REQUEST		
Strategic Action Item: Recognize future challenges or threats and plan for them today				
Brief Description of New Program/Service or Improvement of Existing Service Level:	Salary	6,000		
	Benefits	376		
A comprehensive, 10 week paid summer internship program for college students interested in learning about local government. The program will allow for the hiring of two part time interns who will learn from all city departments and assist as needed on department-specific projects. The mission for the City of Milton Summer Internship Program is to create a structured, project-based internship that provides a valuable, comprehensive, and educational experience for both the intern and city staff.	Professional Fees	-		
	Repairs & Maintenance	-		
	Communications	-		
	Advertising	500		
	Printing	-		
	Travel	-		
	Dues & Fees	-		
	Education & Training	-		
What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement).	Contract Labor	-		
	Maintenance Contract	-		
	General Supplies	100		
	Utilities	-		
Completion of department projects, student evaluations, department evaluations	Gasoline/Diesel	-		
	Food/Meals	-		
	Uniforms	-		
	Machinery	-		
	Vehicles	-		
	Furniture/Fixtures	-		
	Computer Software	-		
	Computer Hardware	4,400		
	Other Equipment	-		
Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs).		-		
		-		
Hourly pay		-		
	TOTAL	11,376		
	Salary/Benefits	6,376		
	Maintenance & Operating	5,000		
Impact on Future Operating Budgets	FY 2021	FY 2022	FY 2023	FY 2024
Increases Operating Costs	6,976	6,976	6,976	6,976
Decreases Operating Costs	-	-	-	-
Additional Revenues	-	-	-	-
Other	-	-	-	-
Total Operating Impact	6,976	6,976	6,976	6,976

Notes:

CITY OF MILTON
MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

City Manager

Departmental Assessment

Supportive of which strategy from the Strategic Plan (required field)	Enter Funding Request by Account in the Area Below:			
Strategy: Strategic, Efficient & Engaged Government	ACCOUNT DESCRIPTION	BUDGET REQUEST		
Strategic Action Item: Recognize future challenges or threats and plan for them today				
Brief Description of New Program/Service or Improvement of Existing Service Level:	Salary	-		
	Benefits	-		
Many of Milton's departments have organizations that set best practices, provide accreditation programs and/or have set policy guidelines. This request would allow for assessments of departments that may not have such organizations in order to determine best practices, identify policy changes that may be needed and perform workload assessments by professionals of that field.	Professional Fees	25,000		
	Repairs & Maintenance	-		
	Communications	-		
	Advertising	-		
	Printing	-		
	Travel	-		
	Dues & Fees	-		
	Education & Training	-		
	Contract Labor	-		
	Maintenance Contract	-		
	General Supplies	-		
	Utilities	-		
	Gasoline/Diesel	-		
	Food/Meals	-		
Uniforms	-			
Machinery	-			
Vehicles	-			
Furniture/Fixtures	-			
Computer Software	-			
Computer Hardware	-			
Other Equipment	-			
	-	-		
What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement).				
Develop a set of guidelines and expectations for the reviewed department(s) that have been developed by subject matter experts.				
Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs).				
This current request is the first attempt and results will drive the continuation of the program for other departments in future years.				
	TOTAL	25,000		
	Salary/Benefits	-		
	Maintenance & Operating	25,000		
Impact on Future Operating Budgets	FY 2021	FY 2022	FY 2023	FY 2024
Increases Operating Costs	25,000	25,000	25,000	25,000
Decreases Operating Costs	-	-	-	-
Additional Revenues	-	-	-	-
Other	-	-	-	-
Total Operating Impact	25,000	25,000	25,000	25,000

Notes:

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Information Technology

Geographic Information System (GIS) Modernization

Supportive of which strategy from the Strategic Plan (required field)		Enter Funding Request by Account in the Area Below:		
Strategy:	Strategic, Efficient & Engaged Government	ACCOUNT DESCRIPTION	BUDGET REQUEST	
Strategic Action Item:	Recognize future challenges or threats and plan for them today			
Brief Description of New Program/Service or Improvement of Existing Service Level:		Salary	-	
		Benefits	-	
Modernization to the Geographic Information System (GIS) infrastructure and architecture, including setting up additional servers to handle increased load, provide additional end user service capabilities, and enable high availability.		Professional Fees	-	
		Repairs & Maintenance	-	
		Communications	-	
		Advertising	-	
		Printing	-	
		Travel	-	
		Dues & Fees	-	
		Education & Training	-	
		Contract Labor	-	
		Maintenance Contract	-	
		General Supplies	-	
		Utilities	-	
		Gasoline/Diesel	-	
		Food/Meals	-	
		Uniforms	-	
What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement).		Machinery	-	
		Vehicles	-	
		Furniture/Fixtures	-	
		Computer Software	23,432	
		Computer Hardware	-	
Increase in uptime and availability of GIS data and web services; reduction in staff time spent on GIS maintenance; reduction in the skill and training costs required to use GIS systems, services, and tools; higher engagement rate of citizens using GIS to gain valuable information about their community.		Other Equipment	-	
			-	
			-	
			-	
Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs).			-	
This initiative involves purchasing the necessary software. There are no ongoing service, maintenance or other fees associated with this initiative. There is no expected fiscal impact on future budgets.		TOTAL	23,432	
		Salary/Benefits	-	
		Maintenance & Operating	23,432	
Impact on Future Operating Budgets	FY 2021	FY 2022	FY 2023	FY 2024
Increases Operating Costs	-	-	-	-
Decreases Operating Costs	-	-	-	-
Additional Revenues	-	-	-	-
Other	-	-	-	-
Total Operating Impact	-	-	-	-

Notes:

CITY OF MILTON
MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Human Resources
Personnel Policies Re-Write

Supportive of which strategy from the Strategic Plan (required field)	Enter Funding Request by Account in the Area Below:			
Strategy: Strategic, Efficient & Engaged Government	ACCOUNT DESCRIPTION	BUDGET REQUEST		
Strategic Action Item: Electronic Distribution of Policies				
Brief Description of New Program/Service or Improvement of Existing Service Level:	Salary	-		
Utilize an electronic cloud service to format policies, maintain and distribute the document.	Benefits	-		
What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement).	Professional Fees	-		
Enhance Employee Engagement.	Repairs & Maintenance	-		
Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs).	Communications	-		
Recurring annual cost for access to cloud based software.	Advertising	-		
	Printing	-		
	Travel	-		
	Dues & Fees	-		
	Education & Training	-		
	Contract Labor	-		
	Maintenance Contract	-		
	General Supplies	-		
	Utilities	-		
	Gasoline/Diesel	-		
	Food/Meals	-		
	Uniforms	-		
	Machinery	-		
	Vehicles	-		
	Furniture/Fixtures	-		
	Computer Software	1,500		
	Computer Hardware	-		
	Other Equipment	-		
		-		
		-		
		-		
	TOTAL	1,500		
	Salary/Benefits	-		
	Maintenance & Operating	1,500		
Impact on Future Operating Budgets	FY 2021	FY 2022	FY 2023	FY 2024
Increases Operating Costs	1,500	1,500	1,500	1,500
Decreases Operating Costs	-	-	-	-
Additional Revenues	-	-	-	-
Other	-	-	-	-
Total Operating Impact	1,500	3,000	1,500	1,500

Notes:

CITY OF MILTON
MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Human Resources
Employee Engagement Survey

Supportive of which strategy from the Strategic Plan (required field)	Enter Funding Request by Account in the Area Below:			
Strategy: Strategic, Efficient & Engaged Government	ACCOUNT DESCRIPTION	BUDGET REQUEST		
Strategic Action Item: Conduct bi-annual employee satisfaction survey				
Brief Description of New Program/Service or Improvement of Existing Service Level:	Salary	-		
	Benefits	-		
Conduct employee engagement survey. Gather data on employee morale and engagement. Look to offer/improve programs based on data.	Professional Fees	-		
	Repairs & Maintenance	-		
	Communications	-		
	Advertising	-		
	Printing	-		
	Travel	-		
	Dues & Fees	-		
	Education & Training	12,000		
	Contract Labor	-		
	Maintenance Contract	-		
What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement).	General Supplies	-		
	Utilities	-		
Results of Survey will be compared against national benchmarks.	Gasoline/Diesel	-		
	Food/Meals	-		
	Uniforms	-		
	Machinery	-		
	Vehicles	-		
	Furniture/Fixtures	-		
	Computer Software	-		
	Computer Hardware	-		
	Other Equipment	-		
			-	
Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs).		-		
		-		
The City will need to conduct a survey every 12-18 months to continue to gauge engagement.		-		
	TOTAL	12,000		
	Salary/Benefits	-		
	Maintenance & Operating	12,000		
Impact on Future Operating Budgets	FY 2021	FY 2022	FY 2023	FY 2024
Increases Operating Costs		12,000	-	12,000
Decreases Operating Costs	-	-	-	-
Additional Revenues	-	-	-	-
Other	-	-	-	-
Total Operating Impact	-	-	-	12,000

Notes:

CITY OF MILTON
MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Community Outreach & Engagement
Special Events Co-Coordinator, Part Time

Supportive of which strategy from the Strategic Plan (required field)	Enter Funding Request by Account in the Area Below:			
Strategy: Strategic, Efficient & Engaged Government	ACCOUNT DESCRIPTION	BUDGET REQUEST		
Strategic Action Item: Recognize future challenges or threats and plan for them today	ACCOUNT DESCRIPTION	BUDGET REQUEST		
Brief Description of New Program/Service or Improvement of Existing Service Level:	Salary	19,635		
	Benefits	1,118		
Adding an additional part-time Special Events Coordinator allows the City to increase the number of special events provided to Milton citizens by Community Outreach and Engagement. New facilities in the City offer opportunities for additional activities, but require staff and resources. This additional Special Events Coordinator will share responsibility for the execution of existing events, as well as help increase community offerings. They will share responsibility for the following duties at city-sponsored events: planning, coordinating, collaborating with other departments, graphic design, social media, marketing, soliciting sponsorships, connecting with community partners, soliciting volunteers, coordinating volunteers, soliciting vendors/entertainment, budgeting, seeking bids for event equipment/entertainment, etc., logistics, communications, attending and managing all of the above on event day, and participating in the event debrief with coordinating departments. The Special Events Coordinator will also collaborate with the Community Outreach Manager and existing Special Events Coordinator to develop new events. They will also work closely with the Community Outreach Manager to engage volunteers, spearhead new resident outreach and manage various community groups as needed. Filling this position will maintain and improve what makes Milton unique, its notable level of community events and engagement.	Professional Fees	-		
	Repairs & Maintenance	-		
	Communications	-		
	Advertising	-		
	Printing	-		
	Travel	-		
	Dues & Fees	-		
	Education & Training	-		
	Contract Labor	-		
	Maintenance Contract	-		
What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement).	General Supplies	-		
	Utilities	-		
	Gasoline/Diesel	-		
	Food/Meals	-		
	Uniforms	-		
	Machinery	-		
	Vehicles	-		
	Furniture/Fixtures	-		
	Computer Software	-		
	Computer Hardware	2,200		
Number of events	Other Equipment	-		
		-		
Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs).		-		
		-		
Increased costs associated with pay increase: salary and benefits.		-		
	TOTAL	22,953		
	Salary/Benefits	20,753		
	Maintenance & Operating	2,200		
Impact on Future Operating Budgets	FY 2021	FY 2022	FY 2023	FY 2024
Increases Operating Costs	21,375	22,017	22,677	23,357
Decreases Operating Costs	-	-	-	-
Additional Revenues	-	-	-	-
Other	-	-	-	-
Total Operating Impact	21,375	22,017	22,677	23,357

Notes:

CITY OF MILTON
MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Police

Police Officer - Staff Support/Relief

Supportive of which strategy from the Strategic Plan (required field)	Enter Funding Request by Account in the Area Below:			
Strategy: Strategic, Efficient & Engaged Government	ACCOUNT DESCRIPTION	BUDGET REQUEST		
Strategic Action Item: Recognize future challenges or threats and plan for them today				
Brief Description of New Program/Service or Improvement of Existing Service Level:	Salary	87,130		
Currently the department has an authorized strength of 39 FTE. Of these, 19 are patrol officers, assigned to general patrol duties. Based on the most recent studies the department would benefit greatly by having 23 patrol officers assigned to general patrol duties. As the calls for service continue to increase, along with the large geographical size of the city, the response times of the responding officers has also increased. This request is for two of the four recommended police officer positions. This manpower is needed to help improve overall response times and improve the police department's ability to meet the community's needs.	Benefits	52,278		
	Professional Fees	1,550		
	Repairs & Maintenance	-		
	Communications	7,272		
	Advertising	-		
	Printing	-		
	Travel	-		
	Dues & Fees	-		
	Education & Training	-		
	Contract Labor	-		
	Maintenance Contract	-		
	General Supplies	4,231		
	Utilities	-		
	Gasoline/Diesel	-		
	Food/Meals	-		
	Uniforms	4,500		
	What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement).	Machinery		
Vehicles		82,536		
Furniture/Fixtures		-		
Computer Software		-		
Computer Hardware		6,600		
Other Equipment		-		
		-		
		-		
		-		
		-		
Improved response time to emergency calls and increased response to community needs.	TOTAL	246,096		
	Salary/Benefits	139,408		
Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs).	Maintenance & Operating	106,688		
		-		
Increased costs associated with pay increase: salary and benefits.		-		
Impact on Future Operating Budgets	FY 2021	FY 2022	FY 2023	FY 2024
Increases Operating Costs	143,590	147,898	152,335	156,905
Decreases Operating Costs	-	-	-	-
Additional Revenues	-	-	-	-
Other	-	-	-	-
Total Operating Impact	143,590	147,898	152,335	156,905

Notes:

CITY OF MILTON
MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Police

Reclassification of Lieutenant to Captain

Supportive of which strategy from the Strategic Plan (required field)	Enter Funding Request by Account in the Area Below:			
Strategy: Strategic, Efficient & Engaged Government	ACCOUNT DESCRIPTION	BUDGET REQUEST		
Strategic Action Item: Identify appropriate staffing needs				
Brief Description of New Program/Service or Improvement of Existing Service Level:	Salary	8,600		
	Benefits	1,718		
This is a request to reclassify a current Lieutenant position to Captain. Prior to September 2017 the police department had three Captain positions. Due to retirement by one of the Captains the department was reorganized and this position was not filled. Due to changing organizational needs the department is requesting to bring back this Captain position by reclassifying a current Lieutenant position to that of Captain.	Professional Fees	-		
	Repairs & Maintenance	-		
	Communications	-		
	Advertising	-		
	Printing	-		
	Travel	-		
	Dues & Fees	-		
	Education & Training	-		
	Contract Labor	-		
	Maintenance Contract	-		
	General Supplies	-		
	Utilities	-		
	Gasoline/Diesel	-		
	Food/Meals	-		
	Uniforms	-		
	Machinery	-		
	Vehicles	-		
	Furniture/Fixtures	-		
	Computer Software	-		
	Computer Hardware	-		
Other Equipment	-			
What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement).	Data Conversion			
This would allow each division within the department to be managed by a Captain. This would improve operational efficiency.	Installation			
	Technical and training			
Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs).		-		
	TOTAL	10,318		
Increased costs associated with pay increase: salary and benefits.	Salary/Benefits	10,318		
	Maintenance & Operating	-		
Impact on Future Operating Budgets	FY 2021	FY 2022	FY 2023	FY 2024
Increases Operating Costs	10,627	10,946	11,275	11,613
Decreases Operating Costs	-	-	-	-
Additional Revenues	-	-	-	-
Other	-	-	-	-
Total Operating Impact	10,627	10,946	11,275	11,613

Notes:

**CITY OF MILTON
MAINTENANCE & OPERATING INITIATIVE REQUEST FORM**

**Fire
Firefighter - EMT - Staff Support/Relief**

Supportive of which strategy from the Strategic Plan (required field)	Enter Funding Request by Account in the Area Below:			
Strategy: Strategic, Efficient & Engaged Government	ACCOUNT DESCRIPTION	BUDGET REQUEST		
Strategic Action Item: Recognize future challenges or threats and plan for them today	ACCOUNT DESCRIPTION	BUDGET REQUEST		
Brief Description of New Program/Service or Improvement of Existing Service Level:	Salary	93,482		
This initiative involves providing two additional firefighters. Due to service requirements, Fire maintains minimum staffing of 15. 18 are assigned per shift. At full staff, at most 3 can be off at a time (sometimes fewer). Salaried Battalion Chiefs (BCs) are included in this minimum (e.g. they don't flex hours). According to BCs, in 2019 (through June 13), they have run a vacancy/multiple vacancies 141 of the 164 shifts, resulting in 18 shifts of approved vacation given up to cover staffing and an additional 42 hired OT. 2018 showed a similar pattern. The initiative would correct this by providing a relief factor, covering vacancies, FMLA, sick/workers comp, and retirements. When fully staffed, this position can be assigned to an apparatus or support Battalion/command operations.	Benefits	56,089		
	Professional Fees	-		
	Repairs & Maintenance	-		
	Communications	-		
	Advertising	-		
	Printing	-		
	Travel	320		
	Dues & Fees	200		
	Education & Training	-		
	Contract Labor	-		
	Maintenance Contract	-		
	General Supplies	-		
	Utilities	-		
	Gasoline/Diesel	-		
	Food/Meals	-		
	Uniforms	1,000		
	Machinery	-		
	Vehicles	-		
Furniture/Fixtures	-			
Computer Software	-			
Computer Hardware	-			
Other Equipment	11,000			
What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement).		-		
		-		
Staff analysis on these positions will be conducted based on periodic job-task analysis, NPFA/ISO standards, and vacation/sick/FMLA usage. Supporting documentation provided by shift Battalion Chiefs available if needed.		-		
Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs).		-		
		-		
Increased costs associated with pay increase: salary and benefits.		-		
		-		
	TOTAL	162,091		
	Salary/Benefits	149,571		
	Maintenance & Operating	12,520		
Impact on Future Operating Budgets	FY 2021	FY 2022	FY 2023	FY 2024
Increases Operating Costs	154,058	158,680	163,440	168,344
Decreases Operating Costs	-	-	-	-
Additional Revenues	-	-	-	-
Other	-	-	-	-
Total Operating Impact	154,058	158,680	163,440	168,344

Notes:

CITY OF MILTON
MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Fire
Health & Wellness Ladder mill Replacement

Supportive of which strategy from the Strategic Plan (required field)	Enter Funding Request by Account in the Area Below:			
Strategy: Strategic, Efficient & Engaged Government	ACCOUNT DESCRIPTION	BUDGET REQUEST		
Strategic Action Item: Build a Positive, Productive Workforce				
Brief Description of New Program/Service or Improvement of Existing Service Level:	Salary	-		
	Benefits	-		
Since 2008 the department has made a goal of ensuring that its firefighters remain healthy and in good physical condition in order to provide exceptional service to it's citizens and to reduce cardiovascular disease the leading cause of firefighter fatalities along with reducing the severity of musculoskeletal injuries. Over the years we have implemented a health and wellness program consisting of yearly medical evaluations and physical assessments that are designed to simulate job related tasks. Our health & wellness program helps to measure each firefighter and their ability to handle the physical demands of the job. Since implementing our program the department has made great strides and have seen the health and physical ability of it's firefighters improve.	Professional Fees	-		
	Repairs & Maintenance	-		
	Communications	-		
	Advertising	-		
	Printing	-		
	Travel	-		
	Dues & Fees	-		
	Education & Training	-		
	Contract Labor	-		
	Maintenance Contract	-		
	General Supplies	-		
	Utilities	-		
	Gasoline/Diesel	-		
	Food/Meals	-		
	Uniforms	-		
	Machinery	11,000		
	Vehicles	-		
Furniture/Fixtures	-			
Computer Software	-			
Computer Hardware	-			
Other Equipment	-			
	-	-		
What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement).				
Continued improved performance on yearly medical evaluations and physical assessments. Also the increase of resistance to cardiovascular disease and musculoskeletal injuries. The department will continue to conduct a yearly analysis of it's job tasks to ensure the health and wellness program is meeting the needs of the firefighters.				
Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs).				
This will be a one time purchase and should last us for another 5 to 10 years.				
	TOTAL	11,000		
	Salary/Benefits	-		
	Maintenance & Operating	11,000		
Impact on Future Operating Budgets	FY 2021	FY 2022	FY 2023	FY 2024
Increases Operating Costs	-	-	-	-
Decreases Operating Costs	-	-	-	-
Additional Revenues	-	-	-	-
Other	-	-	-	-
Total Operating Impact	-	-	-	-

Notes:

One of the key components of our program that simulate some of the most physically demanding parts of a firefighter's job duties include the ladder mill. This piece of wellness equipment is an integral part of our program helping to train and maintain a level of fitness required for our job and is also utilized to evaluate prospective employees ensuring they can meet the physicals demands of the job. Having this equipment has helped to improve and maintain the overall fitness of our employees as witnessed during our yearly physical assessment times. Those times have remained at acceptable levels even as our workforce has aged.

The current step mill is approximately 5 yrs. old and is in need of replacement due to age and heavy usage. If approved the current ladder mill will be placed at another station allowing others the opportunity to take advantage of the benefits that this equipment offers.

CITY OF MILTON
MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Public Works
Citywide Traffic Counts and Speed Studies

Supportive of which strategy from the Strategic Plan (required field)	Enter Funding Request by Account in the Area Below:			
Strategy: Strategic, Efficient & Engaged Government	ACCOUNT DESCRIPTION	BUDGET REQUEST		
Strategic Action Item: Mobility				
Brief Description of New Program/Service or Improvement of Existing Service Level:	Salary	-		
	Benefits	-		
Utilize contractor/consultant to collect traffic counts on roadways and at intersections and provide analytics. This will set a baseline for intersection operations and managing a historic count data program. The first year of this program and subsequent years as needed will include a speed study planning document. The plan will use the traffic data collected, community input and analysis for speed studies to support for citywide speed limit reductions.	Professional Fees	125,000		
	Repairs & Maintenance	-		
	Communications	-		
	Advertising	-		
	Printing	-		
	Travel	-		
	Dues & Fees	-		
	Education & Training	-		
What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement).	Contract Labor	-		
	Maintenance Contract	-		
	General Supplies	-		
	Utilities	-		
This program will include data collection to be utilized in analysis of mobility and evaluate traffic patterns and growth.	Gasoline/Diesel	-		
	Food/Meals	-		
	Uniforms	-		
	Machinery	-		
	Vehicles	-		
	Furniture/Fixtures	-		
	Computer Software	-		
	Computer Hardware	-		
	Other Equipment	-		
Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs).		-		
		-		
This data collection program is proposed to be utilized every 2 years with speed study planning support as needed beyond first year of funding.		-		
	TOTAL	125,000		
	Salary/Benefits	-		
	Maintenance & Operating	125,000		
Impact on Future Operating Budgets	FY 2021	FY 2022	FY 2023	FY 2024
Increases Operating Costs	-	30,000	-	30,000
Decreases Operating Costs	-	-	-	-
Additional Revenues	-	-	-	-
Other	-	-	-	-
Total Operating Impact	-	30,000	-	30,000

Notes:

CITY OF MILTON
MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Public Works

Facilities Technician Services

Supportive of which strategy from the Strategic Plan (required field)	Enter Funding Request by Account in the Area Below:			
Strategy: Strategic, Efficient & Engaged Government	ACCOUNT DESCRIPTION	BUDGET REQUEST		
Strategic Action Item: Facility Operations				
Brief Description of New Program/Service or Improvement of Existing Service Level:	Salary	-		
Utilize maintenance contract to provide daily technician service for city facilities.	Benefits	-		
	Professional Fees	-		
	Repairs & Maintenance	-		
	Communications	-		
	Advertising	-		
	Printing	-		
	Travel	-		
	Dues & Fees	-		
	Education & Training	-		
	What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement).	Contract Labor	35,000	
Maintenance Contract		-		
General Supplies		-		
Utilities		-		
By implementing a work request/work order tracking system for facilities, the services under this contract will be measured. This contract will support the safe, efficient and effective operations of facilities.		Gasoline/Diesel	-	
		Food/Meals	-	
		Uniforms	-	
		Machinery	-	
		Vehicles	-	
		Furniture/Fixtures	-	
	Computer Software	-		
	Computer Hardware	-		
	Other Equipment	-		
	Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs).		-	
		-		
This is proposed to begin as a contracted program and would continue, expand, or transition to internal position.	TOTAL	35,000		
	Salary/Benefits	-		
	Maintenance & Operating	35,000		
Impact on Future Operating Budgets	FY 2021	FY 2022	FY 2023	FY 2024
Increases Operating Costs	35,000	35,000	35,000	35,000
Decreases Operating Costs	-	-	-	-
Additional Revenues	-	-	-	-
Other	-	-	-	-
Total Operating Impact	35,000	35,000	35,000	35,000

Notes:

CITY OF MILTON
MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Parks & Recreation (Active)
Camp Joyful Soles Improvements

Supportive of which strategy from the Strategic Plan (required field)	Enter Funding Request by Account in the Area Below:			
Strategy: Park & Recreation Enrichment	ACCOUNT DESCRIPTION	BUDGET REQUEST		
Strategic Action Item: Job Satisfaction and Safety				
Brief Description of New Program/Service or Improvement of Existing Service Level:	Salary	7,000		
	Benefits	431		
We have identified a need to change one of the Camp Supervisor positions to a Camp Manager position. This individual is expected to have a higher level of certification in work with special needs people. The individual will also take over the majority of the program planning, hiring of counselors, screening of campers, creating the training program for staff, additional training for staff, day in and day out camp management and providing overall direction on the camp to the Department Director. These duties are currently being handled by our Program Manager and the goal is to shift them to the Camp Manager.	Professional Fees	-		
	Repairs & Maintenance	-		
	Communications	-		
	Advertising	-		
	Printing	-		
	Travel	-		
	Dues & Fees	-		
	Education & Training	-		
	Contract Labor	-		
	Maintenance Contract	-		
	General Supplies	-		
	Utilities	-		
	What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement).	Gasoline/Diesel	-	
		Food/Meals	-	
		Uniforms	-	
		Machinery	-	
		Vehicles	-	
		Furniture/Fixtures	-	
		Computer Software	-	
		Computer Hardware	-	
Other Equipment		-		
		-		
The pay raise is intended to help us attract and retain a seasonal employees who lead Camp Joyful Soles.		-		
		-		
Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs).		-		
		-		
Increased costs associated with pay increase: salary and benefits.		-		
	TOTAL	7,431		
	Salary/Benefits	7,431		
	Maintenance & Operating	-		
Impact on Future Operating Budgets	FY 2021	FY 2022	FY 2023	FY 2024
Increases Operating Costs	7,654	7,883	8,120	8,363
Decreases Operating Costs	-	-	-	-
Additional Revenues	-	-	-	-
Other	-	-	-	-
Total Operating Impact	7,654	7,883	8,120	8,363

Notes:

CITY OF MILTON
MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Parks & Recreation (Active)
Participation Scholarship Program

Supportive of which strategy from the Strategic Plan (required field)	Enter Funding Request by Account in the Area Below:			
Strategy: Park & Recreation Enrichment	ACCOUNT DESCRIPTION	BUDGET REQUEST		
Strategic Action Item: Explore partnerships and relationships to meet the needs of the community				
Brief Description of New Program/Service or Improvement of Existing Service Level:	Salary	-		
	Benefits	-		
It has been recognized that all Milton residents should have the opportunity to participate in Milton recreational offerings. This program will provide scholarships to children of Milton families participating in Milton programs who meet the predetermined income eligibility requirements.	Professional Fees	-		
	Repairs & Maintenance	-		
	Communications	-		
	Advertising	-		
	Printing	-		
	Travel	-		
	Dues & Fees	-		
	Education & Training	-		
	Contract Labor	-		
	Maintenance Contract	-		
	General Supplies	-		
	Utilities	-		
	What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement).	Gasoline/Diesel	-	
		Food/Meals	-	
Uniforms		-		
Machinery		-		
Vehicles		-		
Furniture/Fixtures		-		
Computer Software		-		
Computer Hardware		-		
Other Equipment		-		
Other Costs		5,000		
Number of residents able to participate in programs.		-		
		-		
		-		
Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs).		-		
The program will be reviewed annually and recommendations for funding will be provided. At this time the \$5,000 per year limit will be a first attempt at meeting the goal of inclusive programming.	TOTAL	5,000		
	Salary/Benefits	-		
	Maintenance & Operating	5,000		
Impact on Future Operating Budgets	FY 2021	FY 2022	FY 2023	FY 2024
Increases Operating Costs	5,000	5,000	5,000	5,000
Decreases Operating Costs	-	-	-	-
Additional Revenues	-	-	-	-
Other	-	-	-	-
Total Operating Impact	5,000	5,000	5,000	5,000

Notes:

CITY OF MILTON
MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Parks & Recreation (Active)
Participation Reimbursement Program

Supportive of which strategy from the Strategic Plan (required field)	Enter Funding Request by Account in the Area Below:	
Strategy: Park & Recreation Enrichment	ACCOUNT DESCRIPTION	BUDGET REQUEST
Strategic Action Item: Explore partnerships and relationships to meet the needs of the community		
Brief Description of New Program/Service or Improvement of Existing Service Level:	Salary	-
	Benefits	-
	Professional Fees	-
	Repairs & Maintenance	-
	Communications	-
	Advertising	-
	Printing	-
	Travel	-
	Dues & Fees	-
	Education & Training	-
	Contract Labor	-
	Maintenance Contract	-
	General Supplies	-
	Utilities	-
	Gasoline/Diesel	-
	Food/Meals	-
	Uniforms	-
	Machinery	-
	Vehicles	-
	Furniture/Fixtures	-
	Computer Software	-
	Computer Hardware	-
	Other Equipment	-
	Other Costs	50,000
		-
		-
		-
What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement).		
Number of residents able to participate in programs.		
Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs).		
This is a temporary program that will go away as more Milton programs and partnerships are put into place.	TOTAL	50,000
	Salary/Benefits	-
	Maintenance & Operating	50,000

Impact on Future Operating Budgets	FY 2021	FY 2022	FY 2023	FY 2024
Increases Operating Costs	40,000	30,000	20,000	10,000
Decreases Operating Costs	-	-	-	-
Additional Revenues	-	-	-	-
Other	-	-	-	-
Total Operating Impact	40,000	30,000	20,000	10,000

Notes:

CITY OF MILTON
MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Community Development
On Call Planning Services

Supportive of which strategy from the Strategic Plan (required field)	Enter Funding Request by Account in the Area Below:			
Strategy: Strategic, Efficient & Engaged Government	ACCOUNT DESCRIPTION	BUDGET REQUEST		
Strategic Action Item: Identify appropriate staffing needs and make sound recommendations				
Brief Description of New Program/Service or Improvement of Existing Service Level:	Salary	-		
	Benefits	-		
Consulting Services on an as needed basis to include but not limited to code revisions, zoning overlay districts, text amendments, site planning, small area plans, and public outreach. This will allow the Community Development Staff to work on their various tasks and projects and work more efficiently. This would be a five year professional services contract. During the contract term, the city will execute assignments for various projects. No baseline amount of work is guaranteed with the contract.	Professional Fees	50,000		
	Repairs & Maintenance	-		
	Communications	-		
	Advertising	-		
	Printing	-		
	Travel	-		
	Dues & Fees	-		
	Education & Training	-		
What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement).	Contract Labor	-		
	Maintenance Contract	-		
	General Supplies	-		
	Utilities	-		
The amount of time to complete various projects/tasks within the department will decrease and therefore will provide better service to the citizens as well as to the customers who utilize the services within the department.	Gasoline/Diesel	-		
	Food/Meals	-		
	Uniforms	-		
	Machinery	-		
	Vehicles	-		
	Furniture/Fixtures	-		
	Computer Software	-		
	Computer Hardware	-		
	Other Equipment	-		
Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs).		-		
		-		
Five year contract at a maximum amount of \$50,000 per year.		-		
	TOTAL	50,000		
	Salary/Benefits	-		
	Maintenance & Operating	50,000		
Impact on Future Operating Budgets	FY 2021	FY 2022	FY 2023	FY 2024
Increases Operating Costs	50,000	50,000	50,000	50,000
Decreases Operating Costs	-	-	-	-
Additional Revenues	-	-	-	-
Other	-	-	-	-
Total Operating Impact	50,000	50,000	50,000	50,000

Notes: The average rate for the listed services ranges from \$100-\$120 per hour.

CITY OF MILTON
MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Community Development

Land Development Manager Reclassification

Supportive of which strategy from the Strategic Plan (required field)	Enter Funding Request by Account in the Area Below:			
Strategy: Strategic, Efficient & Engaged Government	ACCOUNT DESCRIPTION	BUDGET REQUEST		
Strategic Action Item: Identify appropriate staffing needs				
Brief Description of New Program/Service or Improvement of Existing Service Level:	Salary	12,000		
<p>Requesting a salary adjustment/reclassification for the Land Development Manager. This individual oversees the day to day operations associated with the City's environmental and land development regulations, administers policies and procedures related to land development code compliance, permitting, enforcement, and complaint resolutions, coordinates various staff workflows related to development activity such as plan reviewers, site inspectors, and arborists, serves as a liaison between applicants and the city and communicates land development requirements to staff, developers, engineers and the public, and incorporates proper land development best management practices into public and private development within the city.</p> <p>What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement).</p> <p>This position is responsible to work with all section managers and the department director to collect, coordinate, and make sure all performance measures are collected every month. This position will be responsible to develop presentations to showcase the department's performance measures to the City Manager's office and to the City Council.</p> <p>Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs).</p> <p>Increased costs associated with pay increase: salary and benefits.</p>	Benefits	2,358		
	Professional Fees	-		
	Repairs & Maintenance	-		
	Communications	-		
	Advertising	-		
	Printing	-		
	Travel	-		
	Dues & Fees	-		
	Education & Training	-		
	Contract Labor	-		
	Maintenance Contract	-		
	General Supplies	-		
	Utilities	-		
	Gasoline/Diesel	-		
	Food/Meals	-		
	Uniforms	-		
	Machinery	-		
Vehicles	-			
Furniture/Fixtures	-			
Computer Software	-			
Computer Hardware	-			
Other Equipment	-			
	-			
	-			
	-			
	TOTAL	14,358		
	Salary/Benefits	14,358		
	Maintenance & Operating	-		
Impact on Future Operating Budgets	FY 2021	FY 2022	FY 2023	FY 2024
Increases Operating Costs	14,789	15,232	15,689	16,160
Decreases Operating Costs	-	-	-	-
Additional Revenues	-	-	-	-
Other	-	-	-	-
Total Operating Impact	14,789	15,232	15,689	16,160

Notes: This increase will allow for internal equity among other managers in the department.

CITY OF MILTON
MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Community Development
Principal Planner Reclassification

Supportive of which strategy from the Strategic Plan (required field)	Enter Funding Request by Account in the Area Below:			
Strategy: Strategic, Efficient & Engaged Government	ACCOUNT DESCRIPTION	BUDGET REQUEST		
Strategic Action Item: Identify appropriate staffing needs				
Brief Description of New Program/Service or Improvement of Existing Service Level:	Salary	3,600		
	Benefits	223		
Requesting salary adjustment for the Principal Planner position due to added supervisory responsibilities. Recommending 5 percent increase (\$3,600) annually. Under the new department structure, the Principal Planner will be directly managing the work of the Conservation Program Manager and the Senior Planner.	Professional Fees	-		
	Repairs & Maintenance	-		
	Communications	-		
	Advertising	-		
	Printing	-		
	Travel	-		
	Dues & Fees	-		
	Education & Training	-		
What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement).	Contract Labor	-		
	Maintenance Contract	-		
	General Supplies	-		
	Utilities	-		
Managing the long range planning and the conservation program functions of the city.	Gasoline/Diesel	-		
	Food/Meals	-		
	Uniforms	-		
	Machinery	-		
	Vehicles	-		
	Furniture/Fixtures	-		
	Computer Software	-		
	Computer Hardware	-		
	Other Equipment	-		
Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs).		-		
		-		
Increased costs associated with pay increase: salary and benefits.		-		
	TOTAL	3,823		
	Salary/Benefits	3,823		
	Maintenance & Operating	-		
Impact on Future Operating Budgets	FY 2021	FY 2022	FY 2023	FY 2024
Increases Operating Costs	3,938	4,056	4,178	4,303
Decreases Operating Costs	-	-	-	-
Additional Revenues	-	-	-	-
Other	-	-	-	-
Total Operating Impact	3,600	4,056	4,178	4,303

Notes:



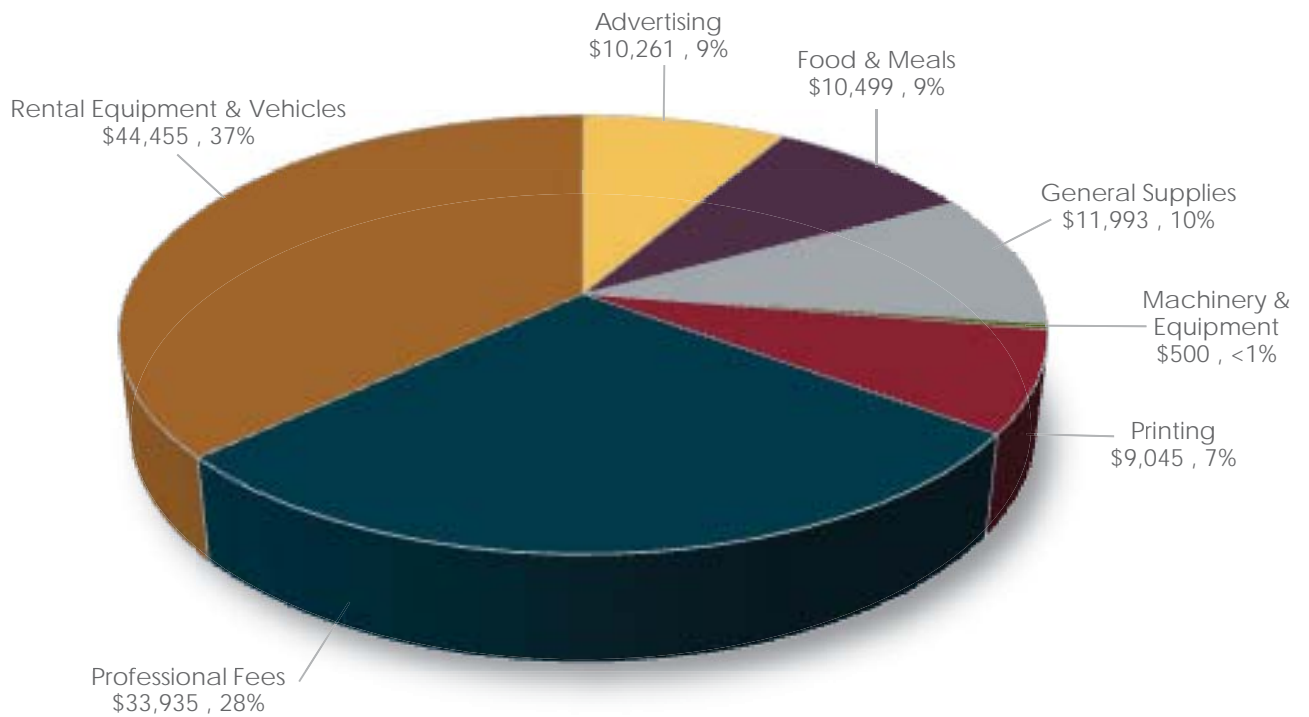
SPECIAL REVENUE FUNDS

Special Events Fund Budget Summary

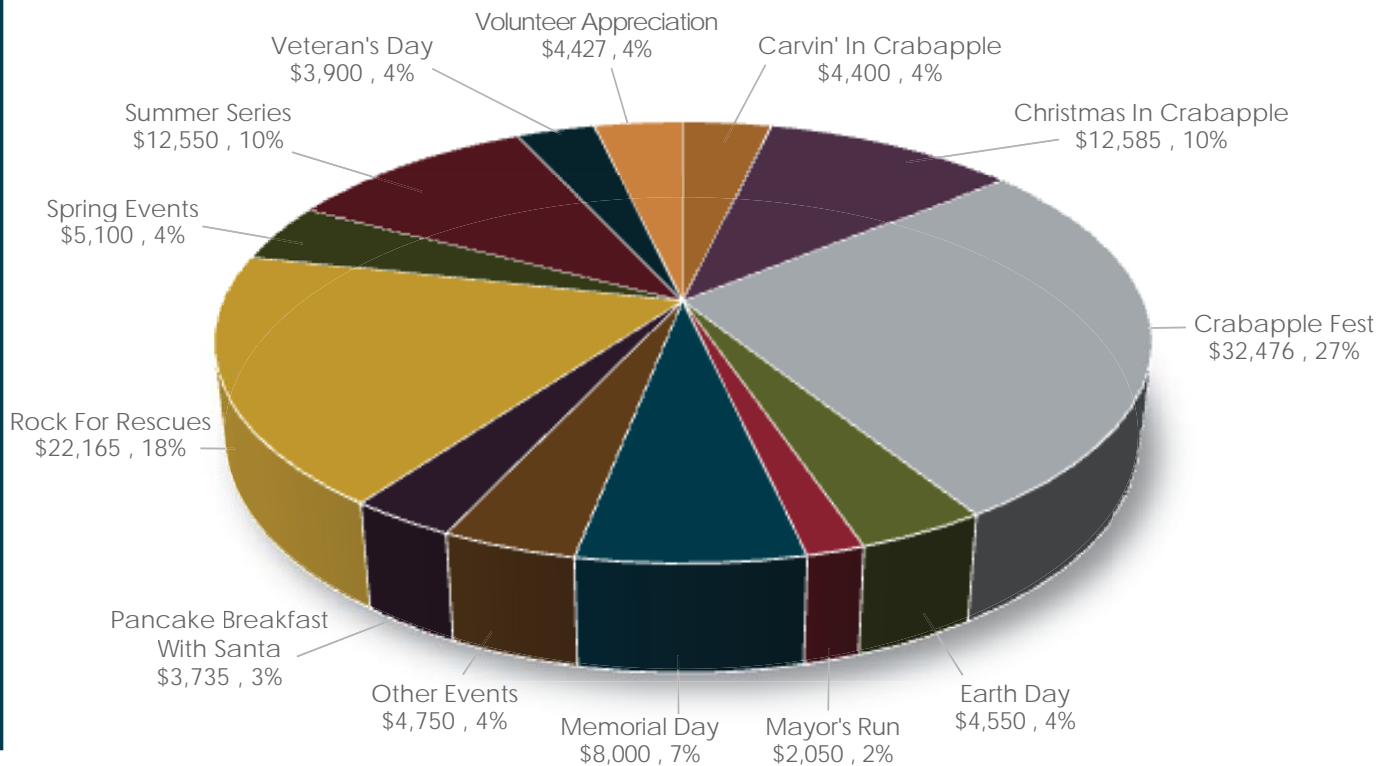
	FY 2017 Total Activity	FY 2018 Total Activity	FY 2019 Amended Budget	FY 2020 Proposed Budget	\$ Variance	% Variance
REVENUES						
Charges for Services	\$ -	\$ 440	\$ 2,744	\$ -	\$ (2,744)	(100.0)
Investment Income	13	12	-	-	-	-
Contributions & Donations	9,871	8,913	18,300	17,000	(1,300)	(7.1)
Miscellaneous Revenue	30	640	-	-	-	-
<i>subtotal</i>	\$ 9,914	\$ 10,005	\$ 21,044	\$ 17,000	\$ (4,044)	(19.2)
Other Financing Sources						
Interfund Transfers In	\$ 65,839	\$ 95,948	\$ 80,000	\$ 80,000	-	-
<i>subtotal</i>	\$ 65,839	\$ 95,948	\$ 80,000	\$ 80,000	\$ -	-
TOTAL REVENUES	\$ 75,753	\$ 105,953	\$ 101,044	\$ 97,000	\$ (4,044)	(4.0)
EXPENDITURES (by Department)						
Community Outreach & Engagement	\$ 68,006	\$ 77,061	\$ 114,348	\$ 120,688	\$ 6,340	5.5
TOTAL EXPENDITURES	\$ 68,006	\$ 77,061	\$ 114,348	\$ 120,688	\$ 6,340	5.5
Total Revenues Over/(Under) Expenditures	\$ 7,746	\$ 28,892	\$ (13,304)	\$ (23,688)		
Beginning Fund Balance	20,961	28,708	57,600	44,296		
ENDING FUND BALANCE	\$ 28,708	\$ 57,600	\$ 44,296	\$ 20,608		

SPECIAL EVENTS

EXPENDITURES BY CATEGORY



EXPENDITURES BY EVENT



Special Events Fund Expenditures By Event

	FY 2017 Total Activity	FY 2018 Total Activity	FY 2019 Amended Budget	FY 2020 Proposed Budget	\$ Variance	% Variance
CRABAPPLE FEST						
Professional Fees	\$ 6,725	\$ 1,605	\$ 15,685	\$ 15,685	\$ -	-
Rental Equipment & Vehicles	1,006	13,189	13,288	13,288	-	-
Advertising	1,350	2,027	1,061	1,061	-	-
Printing	1,698	1,683	841	1,800	959	114.0
General Supplies	-	276	393	393	-	-
Food & Meals	-	391	249	249	-	-
TOTAL CRABAPPLE FEST	\$ 10,779	\$ 19,170	\$ 31,517	\$ 32,476	\$ 959	3.0
CARVIN' IN CRABAPPLE						
Professional Fees	\$ -	\$ 690	\$ 1,500	\$ 1,500	\$ -	-
Advertising	-	-	450	450	-	-
Printing	-	480	500	500	-	-
General Supplies	-	596	700	700	-	-
Food & Meals	-	-	1,000	1,000	-	-
Machinery & Equipment	-	-	250	250	-	-
TOTAL CARVIN' IN CRABAPPLE	\$ -	\$ 1,766	\$ 4,400	\$ 4,400	\$ -	-
LITERARY FESTIVAL*						
Professional Fees	\$ 2,460	\$ 1,265	\$ -	\$ -	\$ -	-
Rental Equipment & Vehicles	357	234	-	-	-	-
Advertising	409	350	-	-	-	-
Printing	2,723	1,518	-	-	-	-
General Supplies	568	186	-	-	-	-
Food & Meals	708	603	-	-	-	-
TOTAL LITERARY FESTIVAL	\$ 7,225	\$ 4,157	\$ -	\$ -	\$ -	-
VETERAN'S DAY						
Professional Fees	\$ -	\$ -	\$ 348	\$ 300	\$ (48)	(13.8)
Rental Equipment & Vehicles	-	-	250	250	-	-
Advertising	700	1,026	700	700	-	-
Printing	-	-	300	300	-	-
General Supplies	-	102	350	350	-	-
Food & Meals	169	1,840	2,000	2,000	-	-
TOTAL VETERAN'S DAY	\$ 869	\$ 2,968	\$ 3,948	\$ 3,900	\$ (48)	(1.2)
TREE LIGHTING**						
Professional Fees	\$ 500	\$ -	\$ -	\$ -	\$ -	-
Rental Equipment & Vehicles	2,000	6,125	-	-	-	-
Advertising	830	350	-	-	-	-
General Supplies	67	-	-	-	-	-
Food & Meals	64	-	-	-	-	-
Machinery & Equipment	-	99	-	-	-	-
TOTAL TREE LIGHTING	\$ 3,460	\$ 6,574	\$ -	\$ -	\$ -	-
CHRISTMAS IN CRABAPPLE						
Professional Fees	\$ 1,340	\$ 1,870	\$ 2,140	\$ 2,140	\$ -	-
Rental Equipment & Vehicles	510	492	6,852	6,875	23	0.3
Advertising	50	-	800	800	-	-
Printing	-	480	770	770	-	-
General Supplies	16	49	500	500	-	-
Food & Meals	-	-	-	1,500	1,500	-
TOTAL CHRISTMAS IN CRABAPPLE	\$ 1,915	\$ 2,891	\$ 11,062	\$ 12,585	\$ 1,523	13.8
PANCAKE BREAKFAST WITH SANTA						
Professional Fees	\$ 280	\$ -	\$ 660	\$ 660	\$ -	-
Rental Equipment & Vehicles	885	-	882	1,000	118	13.4
Advertising	-	350	350	350	-	-
Printing	-	576	683	725	42	6.1

Special Events Fund Expenditures By Event

	FY 2017 Total Activity	FY 2018 Total Activity	FY 2019 Amended Budget	FY 2020 Proposed Budget	\$ Variance	% Variance
General Supplies	280	296	-	-	-	-
Food & Meals	900	-	1,039	1,000	(39)	(3.8)
Machinery & Equipment	-	247	-	-	-	-
TOTAL PANCAKE BREAKFAST WITH SANTA	\$ 2,345	\$ 1,469	\$ 3,614	\$ 3,735	\$ 121	3.3
MAYOR'S RUN						
Rental Equipment & Vehicles	\$ 367	\$ -	\$ 400	\$ 400	\$ -	-
Advertising	385	350	480	450	(30)	(6.3)
Printing	248	578	1,000	1,000	-	-
General Supplies	152	-	200	200	-	-
TOTAL MAYOR'S RUN	\$ 1,151	\$ 928	\$ 2,080	\$ 2,050	\$ (30)	(1.4)
EARTH DAY						
Professional Fees	\$ 1,425	\$ 1,741	\$ 1,700	\$ 1,700	\$ -	-
Rental Equipment & Vehicles	136	-	500	500	-	-
Advertising	350	350	450	450	-	-
Printing	533	240	600	600	-	-
Contract Labor	720	-	-	-	-	-
General Supplies	330	209	1,050	1,050	-	-
Food & Meals	131	154	250	250	-	-
TOTAL EARTH DAY	\$ 3,625	\$ 2,694	\$ 4,550	\$ 4,550	\$ -	-
SPRING EVENTS						
Professional Fees	\$ 840	\$ -	\$ 800	\$ 800	\$ -	-
Rental Equipment & Vehicles	991	451	400	400	-	-
Advertising	350	-	350	350	-	-
Printing	94	-	1,060	500	(560)	(52.8)
General Supplies	41	-	1,980	2,750	770	38.9
Food & Meals	-	-	300	300	-	-
TOTAL SPRING EVENTS	\$ 2,316	\$ 451	\$ 4,890	\$ 5,100	\$ 210	4.3
ROCK FOR RESCUES (FORMERLY HOMETOWN JUBILEE)						
Professional Fees	\$ 500	\$ 300	\$ 6,011	\$ 4,000	\$ (2,011)	(33.5)
Rental Equipment & Vehicles	840	1,487	13,892	13,915	23	0.2
Advertising	385	715	1,550	1,550	-	-
Printing	480	-	600	600	-	-
Contract Labor	3,690	-	-	-	-	-
General Supplies	-	523	2,300	1,500	(800)	(34.8)
Food & Meals	35	502	600	600	-	-
Other Equipment	-	-	58	-	(58)	(100.0)
TOTAL ROCK FOR RESCUES	\$ 5,930	\$ 3,526	\$ 25,011	\$ 22,165	\$ (2,846)	(11.4)
MEMORIAL DAY						
Professional Fees	\$ 3,301	\$ 1,040	\$ 1,550	\$ 1,550	\$ -	-
Rental Equipment & Vehicles	1,305	3,071	3,071	2,900	(171)	(5.6)
Advertising	700	700	350	1,550	1,200	342.9
Printing	1,489	855	1,000	1,000	-	-
General Supplies	28	139	500	500	-	-
Food & Meals	300	1,000	1,200	500	(700)	(58.3)
TOTAL MEMORIAL DAY	\$ 7,123	\$ 6,805	\$ 7,671	\$ 8,000	\$ 329	4.3
SUMMER SERIES						
Professional Fees	\$ 8,550	\$ 8,101	\$ 3,689	\$ 5,000	\$ 1,311	35.5
Rental Equipment & Vehicles	4,314	5,650	1,802	3,800	1,998	110.9
Advertising	735	2,087	800	800	-	-
Printing	480	585	500	500	-	-
Contract Labor	1,170	720	-	-	-	-
General Supplies	681	280	372	1,500	1,128	303.2
Food & Meals	322	438	700	700	-	-

Special Events Fund Expenditures By Event

	FY 2017 Total Activity	FY 2018 Total Activity	FY 2019 Amended Budget	FY 2020 Proposed Budget	\$ Variance	% Variance
Machinery & Equipment	-	897	192	250	58	30.2
TOTAL SUMMER SERIES	\$ 16,251	\$ 18,758	\$ 8,055	\$ 12,550	\$ 4,495	55.8
VOLUNTEER APPRECIATION						
Rental Equipment & Vehicles	\$ -	\$ 309	\$ 327	\$ 327	\$ -	-
Advertising	-	-	423	350	(73)	(17.3)
Printing	-	-	250	250	-	-
General Supplies	-	176	1,500	1,500	-	-
Food & Meals	-	1,461	2,000	2,000	-	-
TOTAL VOLUNTEER APPRECIATION	\$ -	\$ 1,947	\$ 4,500	\$ 4,427	\$ (73)	(1.6)
OTHER EVENTS						
Professional Fees	\$ 1,246	\$ 349	\$ 600	\$ 600	\$ -	-
Rental Equipment & Vehicles	-	-	800	800	-	-
Advertising	350	-	-	1,400	1,400	-
Printing	1,321	-	500	500	-	-
Maintenance Contracts	-	576	-	-	-	-
General Supplies	1,682	2,023	750	1,050	300	40.0
Food & Meals	417	10	400	400	-	-
TOTAL OTHER EVENTS	\$ 5,016	\$ 2,957	\$ 3,050	\$ 4,750	\$ 1,700	55.7
TOTAL EXPENDITURES	\$ 68,006	\$ 77,061	\$ 114,348	\$ 120,688	\$ 6,340	5.5

*The Literary Festival was turned over to the authors and is no longer be a City-run event.

**Expenditures associated with the tree lighting have been combined with the Christmas in Crabapple Event.

Confiscated Assets Fund Budget Summary

	FY 2017 Total Activity	FY 2018 Total Activity	FY 2019 Amended Budget	FY 2020 Proposed Budget	\$ Variance	% Variance
REVENUES						
Fines & Forfeitures - Federal	\$ 20,761	\$ 11,088	\$ 14,825	\$ -	\$ (14,825)	(100.0)
Fines & Forfeitures - State	1,413	-	-	-	-	-
Investment Income - Federal	29	32	36	-	(36)	(100.0)
Investment Income - State	22	16	-	-	-	-
<i>subtotal</i>	\$ 22,225	\$ 11,136	\$ 14,861	\$ -	\$ (11,136)	(100.0)
Other Financing Sources						
Interfund Transfers In	\$ -	\$ 1,700	\$ -	\$ -	\$ -	-
<i>subtotal</i>	\$ -	\$ 1,700	\$ -	\$ -	\$ (1,700)	(100.0)
TOTAL REVENUES	\$ 22,225	\$ 12,836	\$ 14,861	\$ -	\$ (12,836)	(100.0)
EXPENDITURES (by Department)						
Police - Federal	\$ 758	\$ 9,714	\$ 91,965	\$ 6,716	\$ (85,249)	(92.7)
Police - State	-	55,283	-	-	-	-
TOTAL EXPENDITURES	\$ 758	\$ 64,997	\$ 91,965	\$ 6,716	\$ (85,249)	(92.7)
Total Revenues Over/(Under)						
Expenditures	\$ 21,466	\$ (52,161)	\$ (77,104)	\$ (6,716)		
Beginning Fund Balance	114,515	135,981	83,820	6,716		
ENDING FUND BALANCE	\$ 135,981	\$ 83,820	\$ 6,716	\$ -		

E911 Fund Budget Summary

	FY 2017 Total Activity	FY 2018 Total Activity	FY 2019 Amended Budget	FY 2020 Proposed Budget	\$ Variance	% Variance
REVENUES						
Charges for Services	\$ 923,104	\$ 966,265	\$ 975,000	\$ 980,000	\$ 5,000	0.5
Investment Income	-	-	-	-	\$ -	-
TOTAL REVENUES	\$ 923,104	\$ 966,265	\$ 975,000	\$ 980,000	\$ 5,000	0.5
EXPENDITURES (by Department)						
Police	\$ 923,107	\$ 966,265	\$ 975,000	\$ 980,000	\$ 5,000	0.5
TOTAL EXPENDITURES	\$ 923,107	\$ 966,265	\$ 975,000	\$ 980,000	\$ 5,000	0.5
Total Revenues Over/(Under)						
Expenditures	\$ (3)	\$ -	\$ -	\$ -		
Beginning Fund Balance	3	-	-	-		
ENDING FUND BALANCE	\$ -	\$ -	\$ -	\$ -		

Hotel/Motel Tax Fund Budget Summary

	FY 2017 Total Activity	FY 2018 Total Activity	FY 2019 Amended Budget	FY 2020 Proposed Budget	\$ Variance	% Variance
REVENUES						
Taxes	\$ 75,289	\$ 78,498	\$ 80,000	\$ 80,000	\$ -	-
TOTAL REVENUES	\$ 75,289	\$ 78,498	\$ 80,000	\$ 80,000	\$ -	-
EXPENDITURES						
Interfund Transfers Out						
General Fund	\$ 20,000	\$ -	\$ -	\$ -	\$ -	-
Special Events Fund	55,289	78,498	80,000	80,000	-	-
TOTAL EXPENDITURES	\$ 75,289	\$ 78,498	\$ 80,000	\$ 80,000	\$ -	-
Total Revenues Over/(Under)						
Expenditures	\$ -	\$ -	\$ -	\$ -		
Beginning Fund Balance	-	-	-	-		
ENDING FUND BALANCE	\$ -	\$ -	\$ -	\$ -		



CAPITAL PROJECTS FUNDS

Capital Projects Funds Budget Summaries

CAPITAL PROJECTS FUND				
	FY 2017 Total Activity	FY 2018 Total Activity	FY 2019 Amended Budget	FY 2020 Proposed Budget
Revenues	\$ 4,304,660	\$ 1,514,152	\$ 8,981,951	\$ 5,052,518
Expenditures	\$ 7,682,070	\$ 5,447,508	\$ 16,470,917	\$ 5,147,868
Total Revenues Over/(Under) Expenditures	\$ (3,377,410)	\$ (3,933,356)	\$ (7,488,966)	\$ (95,350)
Beginning Fund Balance	\$ 14,897,782	\$ 11,520,372	\$ 7,587,016	\$ 98,050
ENDING FUND BALANCE	\$ 11,520,372	\$ 7,587,016	\$ 98,050	\$ 2,700

GREENSPACE BOND FUND				
	FY 2017 Total Activity	FY 2018 Total Activity	FY 2019 Amended Budget	FY 2020 Proposed Budget
Revenues	\$ 25,424,186	\$ 1,082,392	\$ 2,197,775	\$ 1,927,095
Expenditures	\$ 356,322	\$ 5,289,269	\$ 22,929,378	\$ 1,913,875
Total Revenues Over/(Under) Expenditures	\$ 25,067,864	\$ (4,206,877)	\$ (20,731,603)	\$ 13,220
Beginning Fund Balance	\$ -	\$ 25,067,864	\$ 20,860,987	\$ 129,384
ENDING FUND BALANCE	\$ 25,067,864	\$ 20,860,987	\$ 129,384	\$ 142,604

The Greenspace Bond Fund accounts for bond proceeds as well as the debt service due on the bond

TSPLOST FUND				
	FY 2017 Total Activity	FY 2018 Total Activity	FY 2019 Amended Budget	FY 2020 Proposed Budget
Revenues	\$ 3,025,990	\$ 6,410,060	\$ 6,200,000	\$ 6,500,000
Expenditures	\$ 65,929	\$ 738,529	\$ 12,369,842	\$ 6,405,000
Total Revenues Over/(Under) Expenditures	\$ 2,960,061	\$ 5,671,531	\$ (6,169,842)	\$ 95,000
Beginning Fund Balance	\$ -	\$ 2,960,061	\$ 8,631,592	\$ 2,461,751
ENDING FUND BALANCE	\$ 2,960,061	\$ 8,631,592	\$ 2,461,751	\$ 2,556,751

Capital Projects Funds Summaries Continued

CAPITAL GRANT FUND				
	FY 2017 Total Activity	FY 2018 Total Activity	FY 2019 Amended Budget	FY 2020 Proposed Budget
Revenues	\$ 540,288	\$ 764,347	\$ 1,634,671	\$ 805,528
Expenditures	\$ 224,749	\$ 1,316,281	\$ 1,883,207	\$ 805,528
Total Revenues Over/(Under) Expenditures	\$ 315,539	\$ (551,934)	\$ (248,536)	\$ -
Beginning Fund Balance	\$ 484,997	\$ 800,535	\$ 248,602	\$ 66
ENDING FUND BALANCE	\$ 800,535	\$ 248,602	\$ 66	\$ 66

IMPACT FEES FUND				
	FY 2017 Total Activity	FY 2018 Total Activity	FY 2019 Amended Budget	FY 2020 Proposed Budget
Revenues	\$ 1,251,919	\$ 2,781,002	\$ 1,086,182	\$ 875,500
Expenditures	\$ 1,251,919	\$ 903,499	\$ 2,963,685	\$ 875,500
Total Revenues Over/(Under) Expenditures	\$ (0)	\$ 1,877,503	\$ (1,877,503)	\$ -
Beginning Fund Balance	\$ -	\$ (0)	\$ 1,877,503	\$ -
ENDING FUND BALANCE	\$ (0)	\$ 1,877,503	\$ -	\$ -

REVENUE BOND FUND				
	FY 2017 Total Activity	FY 2018 Total Activity	FY 2019 Amended Budget	FY 2020 Proposed Budget
Revenues	\$ -	\$ -	\$ 19,106,563	\$ -
Expenditures	\$ 762,158	\$ -	\$ 19,106,563	\$ -
Total Revenues Over/(Under) Expenditures	\$ (762,158)	\$ -	\$ (0)	\$ -
Beginning Fund Balance	\$ 762,158	\$ 0	\$ 0	\$ -
ENDING FUND BALANCE	\$ 0	\$ 0	\$ -	\$ -

**Capital Improvement Plan
FY2020-FY2026 Funding Requests By Department/Project
All Funding Sources**

DEPARTMENT	PROJECT	Estimated Project Cost	PREVIOUSLY ALLOCATED (ALL SOURCES)	FY20-FY26 Operating Transfers	FY20-FY26 TSPLOST Funding	FY20-FY26 Impact Fees	FY20-FY26 Proposed Debt Financing	FY20-FY26 Other Funding Sources	Unfunded Amount / (Over)
GENERAL ADMINISTRATION									
	Vehicle Replacement Reserve	\$ -	\$ 33,176	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL GENERAL ADMINISTRATION		\$ -	\$ 33,176	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FINANCE									
	Software Replacement	\$ 162,315	\$ 250,000	\$ (87,685)	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL FINANCE		\$ 162,315	\$ 250,000	\$ (87,685)	\$ -	\$ -	\$ -	\$ -	\$ -
INFORMATION SERVICES									
	Parcel Alignment Project	\$ 55,300	\$ 65,000	\$ (9,700)	\$ -	\$ -	\$ -	\$ -	\$ -
	Software Improvements	293,628	293,628	-	-	-	-	-	-
	Hardware Improvements	424,000	424,000	-	-	-	-	-	-
TOTAL INFORMATION SERVICES		\$ 772,928	\$ 782,628	\$ (9,700)	\$ -	\$ -	\$ -	\$ -	\$ -
GENERAL GOVERNMENT BUILDINGS									
	City Hall	\$ 12,814,573	\$ 12,814,573	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Police/Fire/Court Facility	16,153,178	16,140,178	-	-	13,000	-	-	-
TOTAL GENERAL GOVERNMENT BUILDINGS		\$ 28,967,751	\$ 28,954,751	\$ -	\$ -	\$ 13,000	\$ -	\$ -	\$ -
POLICE									
	Vehicle Replacement Reserve	\$ -	\$ 1,309,052	\$ 1,331,148	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL POLICE		\$ -	\$ 1,309,052	\$ 1,331,148	\$ -	\$ -	\$ -	\$ -	\$ -
FIRE									
	Fire Station Roof Replacement	\$ 80,000	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Fuel Management System Upgrades	50,288	50,288	-	-	-	-	-	-
	Station 42 Replacement	4,104,435	3,959,435	-	-	145,000	-	-	-
	Apparatus/Vehicle Replacement	-	3,176,198	3,198,305	-	362,500	-	-	-
	AED Units	46,218	46,218	-	-	-	-	-	-
	Mass Notification Sirens	298,200	298,200	-	-	-	-	-	-
	SCBA Replacement	327,200	-	327,200	-	-	-	-	-
	West Side Fire Station	4,000,000	-	150,000	-	-	3,850,000	-	-
TOTAL FIRE		\$ 8,906,341	\$ 7,610,339	\$ 3,675,505	\$ -	\$ 507,500	\$ 3,850,000	\$ -	\$ -
PUBLIC WORKS									
	Asset Management Software	\$ 49,448	\$ 49,448	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Bridge Replacement Program	-	1,061,172	2,100,000	-	-	-	-	-
	Construction Inspectors	-	99,912	46,395	-	-	-	-	-
	Crabapple SE Connector	150,000	-	150,000	-	-	-	-	-
	Crabapple Streetscape	782,250	782,250	-	-	-	-	-	-
	Gravel Roads Maintenance	-	650,452	1,989,788	-	-	-	-	-
	Intersection-Crabapple @ Birmingham	4,774,527	4,774,527	-	-	-	-	-	-
	Intersection-Freemanville @ Providence	2,500,472	2,500,472	-	-	-	-	-	-
	Pavement Management	-	12,487,007	11,640,000	-	-	-	3,623,528	-
	Repair Major Stormwater Structures	-	1,311,464	1,925,000	-	-	-	-	-
	Re-Striping Existing Roads	-	254,239	(79,510)	-	-	-	-	-
	Sidewalk Construction & Repair	-	1,652,682	700,000	-	-	-	-	-
	Storage Building and Yard Construction	604,586	604,586	-	-	-	-	-	-
	Traffic Calming	-	136,363	100,000	-	-	-	-	-
	Trail Connection to Big Creek Greenway	4,750,000	550,318	-	599,682	-	-	400,000	3,200,000
	Vehicle Replacement Reserve	-	220,416	125,000	-	-	-	-	-
	Mobile Traffic Control Center	320,000	-	-	-	-	-	-	320,000
	Crabapple Pedestrian Enhancements	409,000	409,000	-	-	-	-	-	-
	Intersection-Crabapple @ Green	75,000	75,000	-	-	-	-	-	-

**Capital Improvement Plan
FY2020-FY2026 Funding Requests By Department/Project
All Funding Sources**

DEPARTMENT	PROJECT	Estimated Project Cost	PREVIOUSLY ALLOCATED (ALL SOURCES)	FY20-FY26 Operating Transfers	FY20-FY26 TSPLOST Funding	FY20-FY26 Impact Fees	FY20-FY26 Proposed Debt Financing	FY20-FY26 Other Funding Sources	Unfunded Amount / (Over)
	TSPLOST Program Management	750,000	375,000	-	375,000	-	-	-	-
	Windward Parkway MIL-038	500,000	500,000	-	-	-	-	-	-
	SR140 @ Green MIL-009	1,010,000	1,010,000	-	-	-	-	-	-
	NE Crabapple Connector MIL-005/MIL-030	4,988,300	4,988,300	-	-	-	-	-	-
	Hopewell @ Bethany MIL-001	3,080,000	3,080,000	-	-	-	-	-	-
	Freemanville @ Birmingham MIL-004	1,990,000	100,000	-	1,890,000	-	-	-	-
	Hopewell @ Thompson MIL-006	3,800,000	1,400,000	-	2,400,000	-	-	-	-
	Pedestrian 1 MIL-034	2,772,808	171,000	-	2,601,808	-	-	-	-
	Hopewell @ Hamby MIL-008	3,420,000	700,000	-	2,720,000	-	-	-	-
	Birmingham Middle Bridge MIL-012	1,610,000	-	-	1,610,000	-	-	-	-
	Morris Road Widening MIL-031	5,440,000	650,000	-	4,790,000	-	-	-	-
	Bethany @ Providence MIL-002	1,820,000	203,742	-	1,286,258	330,000	-	-	-
TOTAL PUBLIC WORKS		\$ 45,596,391	\$ 40,797,350	\$ 18,696,673	\$ 18,272,748	\$ 330,000	\$ -	\$ 4,023,528	\$ 3,520,000
PARKS & RECREATION (ACTIVE)									
	Bell Memorial Park Shade Structures	\$ 137,220	\$ 137,220	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Thomas S Byrd Sr House Renovations	808,174	826,567	(18,393)	-	-	-	-	0
	Park & Trail Expansion	-	5,149,749	-	-	4,550,000	-	-	-
	Vehicle Replacement Reserve	-	26,921	-	-	-	-	-	-
	Providence Park	6,604,200	1,297,320	3,500,000	-	-	-	-	1,806,880
	Community Center	10,000,000	-	-	-	-	10,000,000	-	-
	Former Milton Country Club Facility Impr	3,024,000	1,000,000	2,024,000	-	-	-	-	-
TOTAL PARKS & RECREATION (ACTIVE)		\$ 20,573,594	\$ 8,437,777	\$ 5,505,607	\$ -	\$ 4,550,000	\$ 10,000,000	\$ -	\$ 1,806,880
PASSIVE PARKS/GREENSPACE									
	Land Conservation	\$ -	\$ 25,721,153	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -
	Birmingham Park	1,500,000	-	1,300,000	-	-	-	-	200,000
	Mayfield Farm Park	35,000	35,000	-	-	-	-	-	-
	Former Milton Country Club Passive Imp	6,120,000	938,188	1,000,000	-	-	-	-	4,181,812
TOTAL PASSIVE PARKS/GREENSPACE		\$ 7,655,000	\$ 26,694,341	\$ 2,300,000	\$ -	\$ -	\$ -	\$ 200,000	\$ 4,381,812
COMMUNITY DEVELOPMENT									
	Tree Recompense	\$ -	\$ 374,905	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Gateway/Wayfinding Signage & Historic Markers	543,313	303,313	240,000	-	-	-	-	-
	Unified Development Code	195,000	195,000	-	-	-	-	-	-
	Permit Tracking Software	301,843	301,843	-	-	-	-	-	-
	Equestrian Zoning	35,000	35,000	-	-	-	-	-	-
	Smart Communities	125,000	125,000	-	-	-	-	-	-
	Smart Communities	-	33,325	-	-	30,000	-	-	-
TOTAL COMMUNITY DEVELOPMENT		\$ 1,200,156	\$ 1,368,386	\$ 240,000	\$ -	\$ 30,000	\$ -	\$ -	\$ -
TOTAL CAPITAL IMPROVEMENT PLAN		\$ 113,834,475	\$ 116,237,800	\$ 31,651,547	\$ 18,272,748	\$ 5,430,500	\$ 13,850,000	\$ 4,223,528	\$ 9,708,692

**Capital Improvement Plan
FY2020-FY2026 Funding Requests By Department/Project
Operating Transfers (Pay-As-You-Go) Funding**

DEPARTMENT	PROJECT	FY 2020 Proposed Budget	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
FINANCE								
	Software Replacement	\$ (87,685)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL FINANCE		\$ (87,685)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
INFORMATION SERVICES								
	Parcel Alignment Project	\$ (9,700)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL INFORMATION SERVICES		\$ (9,700)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
POLICE								
	Vehicle Replacement Reserve	\$ 190,164	\$ 190,164	\$ 190,164	\$ 190,164	\$ 190,164	\$ 190,164	\$ 190,164
TOTAL POLICE		\$ 190,164	\$ 190,164	\$ 190,164	\$ 190,164	\$ 190,164	\$ 190,164	\$ 190,164
FIRE								
	Apparatus/Vehicle Replacement	\$ 498,305	\$ 450,000	\$ 450,000	\$ 450,000	\$ 450,000	\$ 450,000	\$ 450,000
	SCBA Replacement	163,600	163,600	-	-	-	-	-
	West Side Fire Station	-	150,000	-	-	-	-	-
TOTAL FIRE		\$ 661,905	\$ 763,600	\$ 450,000	\$ 450,000	\$ 450,000	\$ 450,000	\$ 450,000
PUBLIC WORKS								
	Bridge Replacement Program	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000
	Construction Inspectors	46,395	-	-	-	-	-	-
	Crabapple SE Connector	-	150,000	-	-	-	-	-
	Gravel Roads Maintenance	258,112	266,372	274,895	283,692	292,770	302,139	311,807
	Pavement Management	1,440,000	1,700,000	1,700,000	1,700,000	1,700,000	1,700,000	1,700,000
	Repair Major Stormwater Structures	275,000	275,000	275,000	275,000	275,000	275,000	275,000
	Re-Striping Existing Roads	(79,510)	-	-	-	-	-	-
	Sidewalk Construction & Repair	100,000	100,000	100,000	100,000	100,000	100,000	100,000
	Traffic Calming	100,000	-	-	-	-	-	-
	Vehicle Replacement Reserve	35,000	15,000	15,000	15,000	15,000	15,000	15,000
TOTAL PUBLIC WORKS		\$ 2,474,997	\$ 2,806,372	\$ 2,664,895	\$ 2,673,692	\$ 2,682,770	\$ 2,692,139	\$ 2,701,807
PARKS & RECREATION (ACTIVE)								
	Thomas S Byrd Sr House Renovations	\$ (18,393)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Providence Park	700,000	550,000	450,000	450,000	450,000	450,000	450,000
	Former Milton Country Club Facility Improvements	-	-	450,000	450,000	450,000	450,000	224,000
TOTAL PARKS & RECREATION (ACTIVE)		\$ 681,607	\$ 550,000	\$ 900,000	\$ 900,000	\$ 900,000	\$ 900,000	\$ 674,000
PASSIVE PARKS/GREENSPACE								
	Birmingham Park	\$ -	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 300,000
	Former Milton Country Club Passive Park Impr	-	-	200,000	200,000	200,000	200,000	200,000
TOTAL PASSIVE PARKS/GREENSPACE		\$ -	\$ 200,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 500,000
COMMUNITY DEVELOPMENT								
	Gateway/Wayfinding Signage & Historic Markers	\$ 80,000	\$ 80,000	\$ 80,000	\$ -	\$ -	\$ -	\$ -
TOTAL COMMUNITY DEVELOPMENT		\$ 80,000	\$ 80,000	\$ 80,000	\$ -	\$ -	\$ -	\$ -
TOTAL CAPITAL IMPROVEMENT PLAN		\$ 3,991,288	\$ 4,590,136	\$ 4,685,059	\$ 4,613,856	\$ 4,622,934	\$ 4,632,303	\$ 4,515,971

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Vehicle Replacement Reserve (Admin)	Estimated Project Cost:	N/A
		Estimated Completion:	N/A

DEPARTMENT: General Administration **Account #:** 300-1500-542202000

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	These funds provide for standard replacement of vehicles other than Police, Fire and Public Works.
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ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	-

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 19	19,414

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 19	13,762

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
Operating Budget	33,176	-	-	-	-	-	-	-	33,176	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	33,176	-	-	-	-	-	-	-	33,176	

IMPACT ON OPERATING BUDGET:	The impact will involve general vehicle maintenance, insurance, and fuel.	Estimated Annual Impact:	
		Expenditures	
		Personnel	-
		Maintenance	500
		Other	-
Revenues			
		Total:	500

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Financial Software Replacement	Estimated Project Cost:	\$162,315
		Estimated Completion:	2019

DEPARTMENT: Finance **Account #:** 300-1510-542401000

STRATEGIC PLAN STRATEGY: Strategic, Efficient & Engaged Government

STRATEGIC ACTION ITEM: Recognize future challenges or threats and plan for them today. **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	Our current financial software has been inconsistent with regard to performance over the past year. After moving to a new tax module within the current software package, issues with general ledger postings and processes were recognized. If the CPI exemption passes in November, we in finance are concerned about the ability of the existing software to perform the complex calculations necessary to yield the exemptions due.
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ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	162,315
Total Project Cost:	162,315

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 19	-

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 19	250,000

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
Operating Budget	250,000	(87,685)	-	-	-	-	-	-	162,315	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	250,000	(87,685)	-	-	-	-	-	-	162,315	

IMPACT ON OPERATING BUDGET:	Annual maintenance fees would be similar to those already realized with the current software package.	Estimated Annual Impact:	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
Revenues			
		Total:	-

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Parcel Alignment Project	Estimated Project Cost:	\$55,300
		Estimated Completion:	2019

DEPARTMENT: Information Services **Account #:** 300-1535-521200000

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	This is a project to re-align and correct the geometry of the existing GIS parcel dataset that the City receives from Fulton County. Currently, the geometry of the parcels is of very poor quality and is not being maintained correctly by the County. This project would encompass georeferencing and/or COGO drawing of all subdivision plats, LDPs, capital improvement plans and other documents to place the parcels in their correct geographic location. This project will increase the geographic accuracy of the parcel dataset and any future analyses that will use this dataset.
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ESTIMATED PROJECT COST:	
Planning & Design	40,685
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	14,615
Total Project Cost:	55,300

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 19	50,810

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 19	14,190

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
Operating Budget	65,000	(9,700)	-	-	-	-	-	-	55,300	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	65,000	(9,700)	-	-	-	-	-	-	55,300	

IMPACT ON OPERATING BUDGET:	No additional impact anticipated.	Estimated Annual Impact:	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
Revenues			
		Total:	-

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Software Improvements	Estimated Project Cost:	\$293,628
		Estimated Completion:	2019

DEPARTMENT: Information Services **Account #:** 300-1535-542401000

STRATEGIC PLAN STRATEGY: Strategic, Efficient & Engaged Government

STRATEGIC ACTION ITEM: Recognize future challenges or threats and plan for them today **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	A new records management system will combine existing records into a single repository that integrates with the City's different software applications to centralize data and increase transparency to citizens. Workflow features will streamline processes, and employees will access the data through a single interface. Having all City records and searchable in one location will result in faster data search and retrieval, reduce the amount of office space needed to store physical records, and increase collaboration between employees and citizens. In FY 2019, Council approved an initiative to complete needed infrastructure improvements including an additional \$97,000 for software improvements.
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ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	293,628
Total Project Cost:	293,628

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 19	230,384

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 19	63,244

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
Operating Budget	293,628	-	-	-	-	-	-	-	293,628	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	293,628	-	-	-	-	-	-	-	293,628	

IMPACT ON OPERATING BUDGET:	The fiscal impact will be the initial cost of implementation, followed by annually renewed support agreements.	Estimated Annual Impact:	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
Revenues			
		Total:	-

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Infrastructure Improvements (Hardware)	Estimated Project Cost:	\$424,000
		Estimated Completion:	2019

DEPARTMENT: Information Services **Account #:** 300-1535-542402000

STRATEGIC PLAN STRATEGY: Strategic, Efficient & Engaged Government

STRATEGIC ACTION ITEM: Recognize future challenges or threats and plan for them today **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	<p>City staff have found that the current hosted desktop solution has limited value and suffers from widespread compatibility issues.</p> <p>The costs for this initiative are associated with the transition from an environment hosted by the current managed services provider to a premise-based infrastructure. Staff understands the importance of redundancy and Business Continuity planning. Data backups, security measures, email archiving, and other critical service will continue to be hosted offsite as prescribed by best practices.</p> <p>Hardware costs will be high in this first year, but drop significantly as the city begins a standard 3-5 year lifecycle for the replaced equipment</p>
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ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	424,000
Total Project Cost:	424,000

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 19	356,801

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 19	67,199

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
Operating Budget	424,000	-	-	-	-	-	-	-	424,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	424,000	-	-	-	-	-	-	-	424,000	

IMPACT ON OPERATING BUDGET:	No additional impact anticipated.	Estimated Annual Impact:	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
Revenues			
		Total:	-

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	City Hall	Estimated Project Cost:	\$12,814,573
		Estimated Completion:	2017

DEPARTMENT: General Govt Building **Account #:** 300-1565-541200001

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	In 2014, the City acquired approximately two acres in the heart of Crabapple for the future site of City Hall. The vision is to create a vibrant downtown for Milton in this area. Planning and design work for the building has already begun. The anticipated completion will be in the spring of 2017.
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ESTIMATED PROJECT COST:	
Planning & Design	200,000
Construction	11,668,922
Land Acquisition	945,651
Fleet Acquisition	-
Other	-
Total Project Cost:	12,814,573

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 19	12,769,227

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 19	45,346

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
Operating Budget	12,814,573	-	-	-	-	-	-	-	12,814,573	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	12,814,573	-	-	-	-	-	-	-	12,814,573	

IMPACT ON OPERATING BUDGET:	The impact on the operating budget will consist of general building maintenance, utilities, janitorial services and grounds maintenance.	Estimated Annual Impact:	
		Expenditures	
		Personnel	-
		Maintenance	162,000
		Revenues	
			-
		Total:	162,000



CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Police/Court and Fire Facility	Estimated Project Cost:	\$16,153,178
		Estimated Completion:	2020

DEPARTMENT: General Govt Building **Account #:** 300-1565-541300100

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	In order to vacate the currently leased City Hall space, the City will need to design and build a combined police headquarters and court facility along with a fire station. This will be located on Highway 9 on property currently owned by the City.
--	---

ESTIMATED PROJECT COST:	
Planning & Design	800,000
Construction	11,700,000
Land Acquisition	-
Fleet Acquisition	-
Other	3,653,178
Total Project Cost:	16,153,178

ACTUAL EXPENDITURES TO DATE:			
	Cap Proj	Impact Fee	Bond Fund
Expended Through FY 19	679,741	-	218,102

BUDGET ROLLOVER FROM PRIOR YEAR:			
	Cap Proj	Impact Fee	Bond Fund
Rollover at FYE 19	-	60,437	15,181,898

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
Operating Budget	679,741	-	-	-	-	-	-	-	679,741	
Debt Financing	15,400,000	-	-	-	-	-	-	-	15,400,000	
Grant Funding	-	-	-	-	-	-	-	-	-	
Impact Fees	60,437	13,000	-	-	-	-	-	-	73,437	
Funding Source Total:	16,140,178	13,000	-	-	-	-	-	-	16,153,178	

IMPACT ON OPERATING BUDGET:	The impact on the operating budget will consist of general building maintenance, utilities, janitorial services and grounds maintenance.	Estimated Annual Impact:	
		Expenditures	
		Personnel	-
		Maintenance	200,000
		Other	-
Revenues			
			-
		Total:	200,000



3.7 Acre Site on Highway 9

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Vehicle Replacement Reserve (Police)	Estimated Project Cost:	N/A
		Estimated Completion:	N/A

DEPARTMENT: Police **Account #:** 300-3210-542202000

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Engage in Proactive Planning **Recurring/Non-Recurring:** Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	This will cover costs of replacement vehicles in the Police Department.
--	---

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	-

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 19	1,272,359

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 19	36,693

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
Operating Budget	1,239,826	190,164	190,164	190,164	190,164	190,164	190,164	190,164	2,570,974	
Debt Financing	-	-	-	-	-	-	-	-	-	
HIDTA	3,750	-	-	-	-	-	-	-	3,750	
Insurance Proceeds	65,476	-	-	-	-	-	-	-	65,476	
Funding Source Total:	1,309,052	190,164	190,164	190,164	190,164	190,164	190,164	190,164	2,640,200	-

IMPACT ON OPERATING BUDGET:	The impact will involve general vehicle maintenance, insurance, and fuel.	Estimated Annual Impact:										
		<table border="0"> <tr> <td>Expenditures</td> <td></td> </tr> <tr> <td>Personnel</td> <td align="right">-</td> </tr> <tr> <td>Maintenance</td> <td align="right">3,000</td> </tr> <tr> <td>Other</td> <td align="right">-</td> </tr> <tr> <td>Revenues</td> <td align="right">-</td> </tr> <tr> <td align="right">Total:</td> <td align="right">3,000</td> </tr> </table>	Expenditures		Personnel	-	Maintenance	3,000	Other	-	Revenues	-
Expenditures												
Personnel	-											
Maintenance	3,000											
Other	-											
Revenues	-											
Total:	3,000											



Police Vehicle

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Fire Station Roof Replacement	Estimated Project Cost:	\$80,000
		Estimated Completion:	2018

DEPARTMENT: Fire **Account #:** 300-3510-522280000

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	<p>This project is to repair the roof on Fire Station 42, which has several leaks in the engine room and roof penetrations.</p> <p>At the request of the Fire Department, a roofing contractor (Garland) completed an assessment of Fire Station 41's roof in June of 2017 and determined that the roof needed to be replaced. In addition, the exterior of the building has failed in many areas allowing moisture to seep into the building.</p> <p>Cove joint replacement - \$4,000, Exterior damp proofing - \$8,000, New architectural shingles - \$65,000 (includes 10% roof decking replacement), Gutter and Downspouts - \$7,000, Total estimate - \$84,000 Plus and additional \$6,000 for contingency Total project cost - \$90,000</p>
--	---

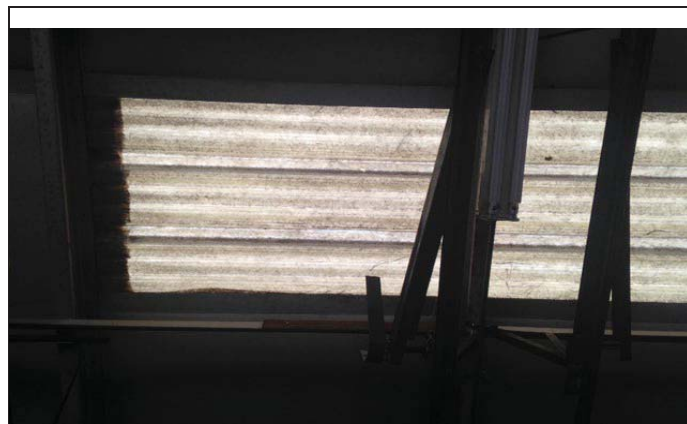
ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	80,000
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	80,000

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 19	63,710

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 19	16,290

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
Operating Budget	80,000	-	-	-	-	-	-	-	80,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	80,000	-	-	-	-	-	-	-	80,000	

IMPACT ON OPERATING BUDGET:	No additional impact anticipated.	Estimated Annual Impact:	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	-



Station 42 Interior Sky Lights

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Fuel Management System Upgrades	Estimated Project Cost:	\$50,288
		Estimated Completion:	2020

DEPARTMENT: Fire **Account #:** 300-3510-542100001

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	The fuel management system will replace the current one that hasn't been functional in over a year. What this system does is track the fuel usage among departments, as well as control access to the three fueling stations in the City. In FY19 Council approved a request to fund upgrades to the existing systems at Stations 41 & 43 and to add a system at Station 42.
--	--

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	50,288
Total Project Cost:	50,288

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 19	29,822

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 19	20,466

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
Operating Budget	50,288	-	-	-	-	-	-	-	50,288	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	50,288	-	-	-	-	-	-	-	50,288	

IMPACT ON OPERATING BUDGET:	No additional impact anticipated.	Estimated Annual Impact:	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
Revenues			
		Total:	-



Station 43 Fuel Pump

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Station 42 Replacement	Estimated Project Cost:	\$4,104,435
		Estimated Completion:	2020

DEPARTMENT: Fire **Account #:** 300-3510-541200001

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Engage in Proactive Planning **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	This project is for the replacement of Fire Station 42 on Thompson Rd, which provides critical fire and EMS services to the City. It is also constructed on a piece of land with a deed noting use specifically for the location of a fire station. The current structure on this site was built in the 1970s is mainly of corrugated metal construction with a brick facade. The building is past the end of its life span (Fulton County intended to replace it in 1992) and is in serious need of renovation/reconstruction. As currently configured, it is outside of construction standards (including ADA, National Electrical Code, and various NFPA facility-related codes), to say nothing of the environmental construction. This project anticipates building cost minus site work. Please see Fire Department's Five-Year Plan and Fire Station 42 Assessment document.
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ESTIMATED PROJECT COST:	
Planning & Design	157,000
Construction	3,706,563
Land Acquisition	-
Fleet Acquisition	-
Other	240,872
Total Project Cost:	4,104,435

ACTUAL EXPENDITURES TO DATE:			
	Cap Proj	Impact Fees	Bond fund
Expended Through FY 18	6,000	-	-

BUDGET ROLLOVER FROM PRIOR YEAR:			
	Cap Proj	Impact Fees	Bond Fund
Rollover at FYE 18	-	246,872	3,706,563

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
Operating Budget	6,000	-	-	-	-	-	-	-	6,000	
Impact Fees	246,872	72,500	72,500	-	-	-	-	-	391,872	
Debt Financing	3,706,563	-	-	-	-	-	-	-	3,706,563	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	3,959,435	72,500	72,500	-	-	-	-	-	4,104,435	-

IMPACT ON OPERATING BUDGET:	This project will result in a reduction in M&O costs because of the extreme inefficiency of this facility and costs of upkeep.	Estimated Annual Impact:	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
Revenues			
		Total:	-



Fire Station 42 (15240 Thompson Road)

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Apparatus/Vehicle Replacement Reserve (Fire)	Estimated Project Cost:	N/A
		Estimated Completion:	N/A

DEPARTMENT: Fire **Account #:** 300-3510-542202000

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Engage in Proactive Planning **Recurring/Non-Recurring:** Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	We have completed the planned replacement of the three front line engines. We still maintain high-mileage quint and engine in our fleet as reserve apparatus. This update of the fire vehicle CIP is based on a fresh analysis of station planning, equipment needs, and eventual replacement of other vehicles in our fleet over the next 11 years. This anticipates a \$0 balance to begin with following the impending purchase of two Pierce engines. If all assumptions hold true, staggering the purchase over the life of this project will provide adequate funding through FY 2026 if we fund at \$450,000 per year (with a shortfall in FY 2027 if the planned purchase of a replacement ladder truck occurs).
--	--

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	-

ACTUAL EXPENDITURES TO DATE:		
	Cap Proj	Impact Fees
Expended Through FY 19	2,043,061	-

BUDGET ROLLOVER FROM PRIOR YEAR:		
	Cap Proj	Impact Fees
Rollover at FYE 19	1,133,137	-

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
Operating Budget	3,176,198	498,305	450,000	450,000	450,000	450,000	450,000	450,000	6,374,503	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Impact Fees (Apparatus Only)	-	-	-	72,500	72,500	72,500	72,500	72,500	362,500	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	3,176,198	498,305	450,000	522,500	522,500	522,500	522,500	522,500	6,737,003	-

IMPACT ON OPERATING BUDGET:	Preventative maintenance and annual pump testing are budgeted in the M&O budget, no addition cost is expected.	Estimated Annual Impact:	
		Expenditures	
		Personnel	-
		Maintenance	5,000
		Other	-
		Revenues	-
		Total:	5,000



CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	AED Units	Estimated Project Cost:	\$46,218
		Estimated Completion:	N/A

DEPARTMENT: Fire **Account #:** 300-3510-542507101

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	<p>This is an enhancement to the Heart Ready City Program already in place. This project is to allow the Fire Department to take total responsibility of all AEDs and supplies. AEDs, with adult and child defibrillation pads, including CPR pocket masks will be placed in all City owned vehicles. City owned facilities will receive AEDs, cabinets, including signage. This plan includes CPR and AED training for all City of Milton employees.</p> <p>City Vehicles include: Fire Administrative vehicles - 5 Police vehicles - 11 (3 CID, 3 Admin, 5 new patrol cars) Community Development - 3 Public Works - 3</p>
--	--

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	46,218
Total Project Cost:	46,218

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 19	39,199

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 19	7,019

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
Operating Budget	46,218	-	-	-	-	-	-	-	46,218	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	46,218	-	-	-	-	-	-	-	46,218	

IMPACT ON OPERATING BUDGET:	CPR training and supplies (training aides, AED batteries, replacement defibrillation pads and pocket masks) are currently budgeted in the M&O. No additional impact will be experienced.	Estimated Annual Impact:	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
Revenues			
		Total:	-



AED

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Emergency Management - Mass Notification Siren Project	Estimated Project Cost:	\$298,200
		Estimated Completion:	2018

DEPARTMENT: Fire **Account #:** 300-3510-542507102

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	This project involves providing mass warning sirens strategically located about the City for severe weather emergencies. The current budget in this outline anticipates approximately 10 sirens to cover the city (numbers wont be fully established until the RFP), a communications system for the sirens and annual maintenance for both. This project could likely take until FY 2018 to complete. This is related to the Code Red Initiative from FY 2012.
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ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	298,200
Total Project Cost:	298,200

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 19	260,622

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 19	37,578

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
Operating Budget	298,200	-	-	-	-	-	-	-	298,200	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	298,200	-	-	-	-	-	-	-	298,200	

IMPACT ON OPERATING BUDGET:	Annual maintenance fee.	Estimated Annual Impact:	
		Expenditures	
		Personnel	-
		Maintenance	5,000
		Revenues	
			-
		Total:	5,000



Tornado Siren

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Self-Contained Breathing Apparatus (SCBA) Replacement	Estimated Project Cost:	\$327,200
		Estimated Completion:	2021

DEPARTMENT: Fire

Account #: 300-3510-542507103

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Engage in Proactive Planning

Recurring/Non-Recurring: Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	This project involves replacement of the 40 SCBAs and 40 SCBA Bottles that we currently have in our inventory. An SCBA is a vital piece of the firefighters' protective ensemble and provides breathable air in a deadly, toxic environment. We have more bottles than SCBA backpack units because one bottle is generally insufficient to sustain firefighting operations, which requires two bottles per single unit (e.g. per firefighter): one bottle to be filled while the other is in use. These items are warranted at eight years and the bottles are rated a maximum 15 years. They were purchased in 2007 and thus will face standard-required replacement in 2020. SCOTT Air-Pak x3 4.5 NFPA 2013 ed. Includes: Standard Kevlar Harness, Ez Flow Regulator, Pak Alert SE7 Integrated PASS, AV3000 HT Face piece, 45 Minute Carbon Fiber Cylinder, Snap Change Connection, Regulator Quick Disconnect + \$200, Dual EBSS + \$500, Cost per SCBA = \$6,200, x 40 = \$248,000 , Cost per cylinder = \$1000 x 40 = \$40,000 , Cost per Mask = \$280 x 40 = \$11,200 Total cost = \$327,200 - Purchase in FY21
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Total Project Cost:	327,200
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ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 19	-
BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 19	-

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
Operating Budget	-	163,600	163,600	-	-	-	-	-	327,200	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	-	163,600	163,600	-	-	-	-	-	327,200	-

IMPACT ON OPERATING BUDGET:	We currently have a maintenance program in place for SCBAs. There should be no new added M&O expenses.	Estimated Annual Impact:										
		<table border="1"> <tr> <td>Expenditures</td> <td></td> </tr> <tr> <td>Personnel</td> <td align="right">-</td> </tr> <tr> <td>Maintenance</td> <td align="right">-</td> </tr> <tr> <td>Other</td> <td align="right">-</td> </tr> <tr> <td>Revenues</td> <td align="right">-</td> </tr> <tr> <td align="right">Total:</td> <td align="right">-</td> </tr> </table>	Expenditures		Personnel	-	Maintenance	-	Other	-	Revenues	-
Expenditures												
Personnel	-											
Maintenance	-											
Other	-											
Revenues	-											
Total:	-											



CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	West Side Fire Station (Station 45)	Estimated Project Cost:	\$4,000,000
		Estimated Completion:	2024

DEPARTMENT: Fire **Account #:**

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Engage in Proactive Planning **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	<p>With GIS mapping clearly showing the area of Highway 372 and the New Providence Rd outside the 1 1/2 and 2 1/2 road miles from Fire Stations 41 and 43 required by ISO. Community Development is showing this area as having 405 new residents in 2014. With a new City Hall building down the street, a new fire station will be needed in this area. The City has acquired approximately two acres of land in this area. Strategically positioned, fire crews will have easy access in all directions due to the round about. Future residents in this area of the City will benefit from improved response times and an improved ISO rating City-wide.</p> <p>Public Works has expressed interest in utilizing an area behind this proposed fire station to store materials used during snow and ice events due to it's central location in the City.</p>
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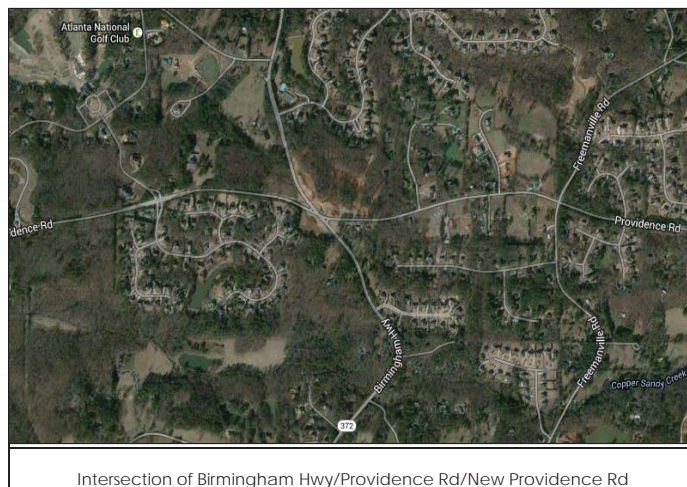
ESTIMATED PROJECT COST:	
Planning & Design	150,000
Construction	3,850,000
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	4,000,000

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 19	-

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 19	-

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
Operating Budget	-	-	150,000	-	-	-	-	-	150,000	
Debt Financing	-	-	-	3,850,000	-	-	-	-	3,850,000	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	-	-	150,000	3,850,000	-	-	-	-	4,000,000	-

IMPACT ON OPERATING BUDGET:	When the fire station construction is completed, there will be additional staffing of 12 firefighters needed for operations. There will also be annual maintenance and utility costs.	Estimated Annual Impact:	
		Expenditures	
		Personnel	705,200
		Maintenance	10,000
		Other	-
		Revenues	-
		Total:	715,200



CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Asset Management Software	Estimated Project Cost:	\$49,448
		Estimated Completion:	2018

DEPARTMENT: Public Works **Account #:** 300-4101-542401000

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	This provides for new Public Works software to handle work orders and asset management.
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ESTIMATED PROJECT COST:	
Planning & Design	49,448
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	49,448

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 19	25,200

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 19	24,248

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
Operating Budget	49,448	-	-	-	-	-	-	-	49,448	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	49,448	-	-	-	-	-	-	-	49,448	

IMPACT ON OPERATING BUDGET:	Annual maintenance fees	Estimated Annual Impact:	
		Expenditures	
		Personnel	-
		Maintenance	5,000
		Revenues	
			-
		Total:	5,000

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Bridge Replacement Program	Estimated Project Cost:	N/A
		Estimated Completion:	N/A

DEPARTMENT: Public Works **Account #:** 300-4101-541401200

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	These funds will be used for design and construction services related to the bridge replacement and improvement program. Bridges will be repaired and maintained in accordance with the recommendations provided in the URS and GDOT inspection reports.
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ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	-

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 19	614,353

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 19	446,819

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
Operating Budget	1,061,172	300,000	300,000	300,000	300,000	300,000	300,000	300,000	3,161,172	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	1,061,172	300,000	300,000	300,000	300,000	300,000	300,000	300,000	3,161,172	

IMPACT ON OPERATING BUDGET:	No additional impact anticipated.	Estimated Annual Impact:	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
Revenues			
		Total:	-

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Construction Inspectors	Estimated Project Cost:	N/A
		Estimated Completion:	N/A

DEPARTMENT: Public Works **Account #:** 300-4101-52120500

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	These funds are for assistance in project management and construction inspection for projects in excess of \$50,000.
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ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	-

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 19	97,568

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 19	2,344

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
Operating Budget	99,912	46,395	-	-	-	-	-	-	146,307	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	99,912	46,395	-	-	-	-	-	-	146,307	

IMPACT ON OPERATING BUDGET:	No additional impact anticipated.	Estimated Annual Impact:	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
Revenues			
		Total:	-

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Crabapple SE Connector	Estimated Project Cost:	\$150,000
		Estimated Completion:	Beyond 2021

DEPARTMENT: Public Works **Account #:**

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	This project is for a new location road at either or both Marstrow Dr and Dunbrody Dr from Broadwell Rd to Mid Broadwell Rd to Charlotte Dr. Estimated costs for each option will be determined at a later date.
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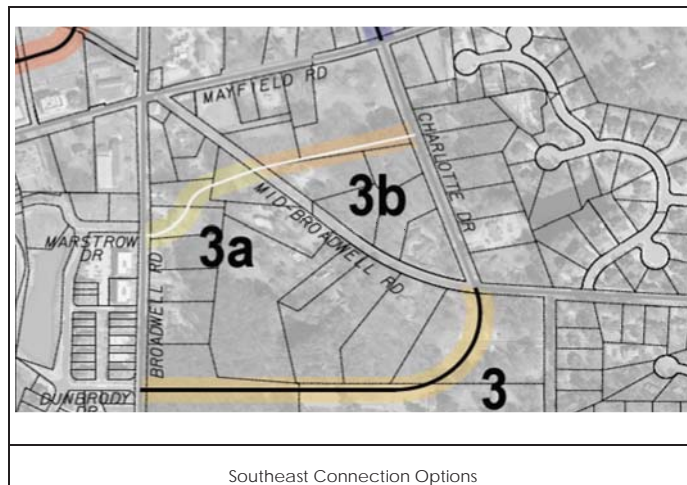
ESTIMATED PROJECT COST:	
Planning & Design	150,000
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	150,000

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 19	-

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 19	-

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
Operating Budget	-	-	150,000	-	-	-	-	-	150,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	-	-	150,000	-	-	-	-	-	150,000	

IMPACT ON OPERATING BUDGET:	Concept development has not been finalized. Operating impact to be determined upon final design approval.	Estimated Annual Impact:	
		Expenditures	
		Personnel	-
		Maintenance	-
		Revenues	
			-
		Total:	-



CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Crabapple Streetscape	Estimated Project Cost:	\$782,250
		Estimated Completion:	2019

DEPARTMENT: Public Works **Account #:** 340-4101-541401801

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	The project consists of a streetscape enhancement (approximately 1,200 linear feet) along Mayfield Road (Project begins approximately at the intersection of SR 372/Birmingham Hwy and ends approximately 130 linear feet east of the intersection of Charlotte Drive). Improvements include: asphalt resurfacing, curb and gutter, sidewalks and curb ramps with ADA accessibility, brick pavers, driveway aprons, storm water drainage pipes and inlets, retaining walls, pedestrian lighting, benches, trash receptacles, crosswalks, pavement markings, street trees, and sod.
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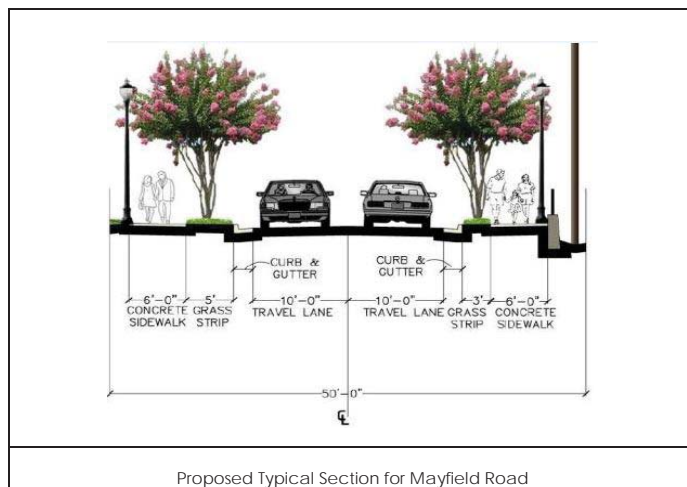
ESTIMATED PROJECT COST:	
Planning & Design	100,000
Construction	657,250
Land Acquisition	-
Fleet Acquisition	-
Other	25,000
Total Project Cost:	782,250

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 19	674,227

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 19	108,023

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
Operating Budget	282,250	-	-	-	-	-	-	-	282,250	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	500,000	-	-	-	-	-	-	-	500,000	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	782,250	-	-	-	-	-	-	-	782,250	

IMPACT ON OPERATING BUDGET:	The annual impact will be minimal.	Estimated Annual Impact:		
		Expenditures		
		Personnel	-	
		Maintenance	-	
		Other	-	
Revenues				
			Total:	-



CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Gravel Roads Maintenance	Estimated Project Cost:	N/A
		Estimated Completion:	N/A

DEPARTMENT: Public Works **Account #:** 300-4101-522203000

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	These funds would be used to provide supplemental grading and maintenance activities for the 13 miles of gravel roads.
--	--

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	-

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 19	563,325

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 19	87,127

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
Operating Budget	650,452	258,112	266,372	274,895	283,692	292,770	302,139	311,807	2,640,240	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	650,452	258,112	266,372	274,895	283,692	292,770	302,139	311,807	2,640,240	-

IMPACT ON OPERATING BUDGET:	No additional impact anticipated.	Estimated Annual Impact:	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
Revenues			
		Total:	-

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Intersection Improvement - SR 372 (Crabapple Rd-Birmingham Hwy) (FKA Mayfield at Mid Broadwell Intersection)	Estimated Project Cost:	\$4,774,527
		Estimated Completion:	2019

DEPARTMENT: Public Works **Account #:** 340-4101-541400510

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	This project involves improving the existing intersection of SR 372/Mayfield Road/Broadwell Road by adding left turn lanes on SR 372 and Broadwell Road; improving the existing intersection of SR 372 at McFarlin Lane with a single lane roundabout; improving the existing intersection of SR 372 at Crabapple Chase Drive with a single lane roundabout. The typical section and alignment of the existing local roads from the existing intersection of McFarlin Lane and SR 372 to the end of the existing Branyan Trail will be improved to meet the current design standards. Branyan Trail will also be extended approx. 500 feet to the new roundabout located at the intersection of S 372 and Crabapple Chase Drive.
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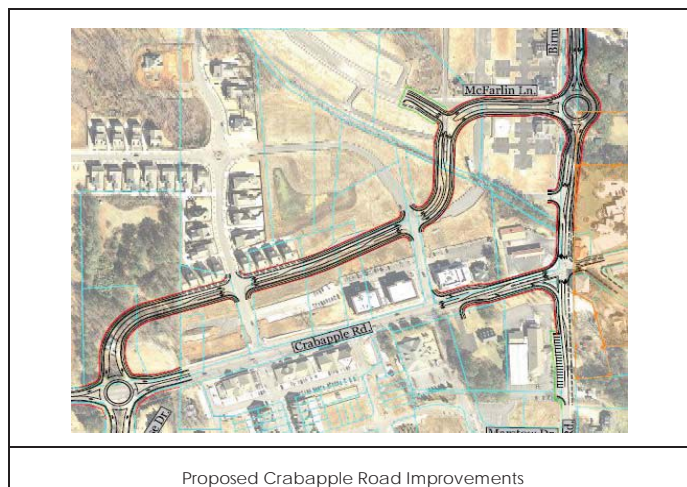
ESTIMATED PROJECT COST:	
Planning & Design	691,999
Construction	793,517
Land Acquisition	3,289,011
Fleet Acquisition	-
Other	-
Total Project Cost:	4,774,527

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 19	4,602,347

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 19	172,180

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
Operating Budget	2,144,602	-	-	-	-	-	-	-	2,144,602	
Debt Financing	-	-	-	-	-	-	-	-	-	
GDOT HPP Funds	2,629,925	-	-	-	-	-	-	-	2,629,925	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	4,774,527	-	-	-	-	-	-	-	4,774,527	

IMPACT ON OPERATING BUDGET:	Annual impact will be minimal.	Estimated Annual Impact:	
		Expenditures	
		Personnel	-
		Maintenance	-
		Revenues	
		Other	-
		Total:	-



CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Intersection Improvements - Freemanville Road @ Providence Road	Estimated Project Cost:	\$2,500,472
		Estimated Completion:	2019

DEPARTMENT: Public Works **Account #:** 300-4101-541401703

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	Provides for intersection improvements at Freemanville Road@Providence Road
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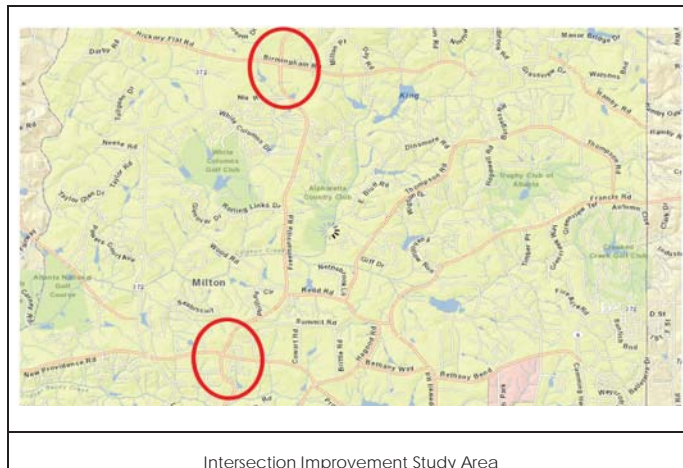
ESTIMATED PROJECT COST:	
Planning & Design	183,735
Construction	1,802,724
Land Acquisition	314,000
Fleet Acquisition	-
Other	200,013
Total Project Cost:	2,500,472

ACTUAL EXPENDITURES TO DATE:		
	Cap Proj	Impact Fees
Expended Through FY 19	1,635,377	205,425

BUDGET ROLLOVER FROM PRIOR YEAR:		
	Cap Proj	Impact Fees
Rollover at FYE 19	506,703	152,967

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
Operating Budget	1,839,522	-	-	-	-	-	-	-	1,839,522	
Debt Financing	-	-	-	-	-	-	-	-	-	
IGA Funding	302,558	-	-	-	-	-	-	-	302,558	
Impact Fees	358,392	-	-	-	-	-	-	-	358,392	
Funding Source Total:	2,500,472	-	-	-	-	-	-	-	2,500,472	

IMPACT ON OPERATING BUDGET:	The impact will be minimal.	Estimated Annual Impact:										
		<table border="1"> <tr> <td>Expenditures</td> <td></td> </tr> <tr> <td>Personnel</td> <td align="right">-</td> </tr> <tr> <td>Maintenance</td> <td align="right">5,000</td> </tr> <tr> <td>Other</td> <td align="right">-</td> </tr> <tr> <td>Revenues</td> <td align="right">-</td> </tr> <tr> <td align="right">Total:</td> <td align="right">5,000</td> </tr> </table>	Expenditures		Personnel	-	Maintenance	5,000	Other	-	Revenues	-
Expenditures												
Personnel	-											
Maintenance	5,000											
Other	-											
Revenues	-											
Total:	5,000											



CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Pavement Management	Estimated Project Cost:	N/A
		Estimated Completion:	N/A

DEPARTMENT: Public Works **Account #:** 300-4101-522260000
340-4101-522260000

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	These funds are used for the annual pavement management, resurfacing/reconstruction program and to provide deep patching and edge of roadway repair for those sections of roads which have been prioritized through the pavement management program.
--	--

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	-

ACTUAL EXPENDITURES TO DATE:		
	Cap Proj	Cap Grant
Expended Through FY 19	9,380,471	2,007,402

BUDGET ROLLOVER FROM PRIOR YEAR:		
	Cap Proj	Cap Grant
Rollover at FYE 19	1,099,134	(0)

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
Operating Budget	10,290,310	1,440,000	1,700,000	1,700,000	1,700,000	1,700,000	1,700,000	1,700,000	21,930,310	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding (LMIG)	2,007,402	405,528	400,000	400,000	400,000	400,000	400,000	400,000	4,812,930	
Capital Revenues	189,295	158,000	110,000	110,000	110,000	110,000	110,000	110,000	1,007,295	
Funding Source Total:	12,487,007	2,003,528	2,210,000	2,210,000	2,210,000	2,210,000	2,210,000	2,210,000	27,750,535	-

IMPACT ON OPERATING BUDGET:	No additional impact anticipated.	Estimated Annual Impact:	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
Revenues			
		Total:	-

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Repair Major Stormwater Structures (as needed)	Estimated Project Cost:	N/A
		Estimated Completion:	N/A

DEPARTMENT: Public Works **Account #:** 300-4101-522250000

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	These funds will include the scoping, design and construction of repairs associated with the City's stormwater infrastructure. It is anticipated that as the stormwater system is inspected and inventoried under the requirements of the NPDES stormwater permit that deficiencies in the system will be identified.
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ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	-

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 19	1,105,478

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 19	205,986

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
Operating Budget	1,311,464	275,000	275,000	275,000	275,000	275,000	275,000	275,000	3,236,464	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	1,311,464	275,000	275,000	275,000	275,000	275,000	275,000	275,000	3,236,464	

IMPACT ON OPERATING BUDGET:	No additional impact anticipated.	Estimated Annual Impact:	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
Revenues			
		Total:	-

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Re-Striping of Existing Roads	Estimated Project Cost:	N/A
		Estimated Completion:	N/A

DEPARTMENT: Public Works **Account #:** 300-4101-541400900

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	Continue the proactive re-striping of roads.
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ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	-

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 19	164,184

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 19	90,055

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
Operating Budget	254,239	(79,510)	-	-	-	-	-	-	174,729	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	254,239	(79,510)	-	-	-	-	-	-	174,729	

IMPACT ON OPERATING BUDGET:	No additional impact anticipated.	Estimated Annual Impact:	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
Revenues			
		Total:	-

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Sidewalk Construction and Repair	Estimated Project Cost:	N/A
		Estimated Completion:	N/A

DEPARTMENT: Public Works **Account #:** 300-4101-541301300

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	City-wide sidewalk and curb & gutter construction and repairs.
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ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	-

ACTUAL EXPENDITURES TO DATE:		
	Cap Proj	Cap Grant
Expended Through FY 19	600,046	32,619

BUDGET ROLLOVER FROM PRIOR YEAR:		
	Cap Proj	Cap Grant
Rollover at FYE 19	1,020,017	0

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
Operating Budget	1,507,346	100,000	100,000	100,000	100,000	100,000	100,000	100,000	2,207,346	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding-CDBG	32,619	-	-	-	-	-	-	-	32,619	
Other-Sidewalk Replacement Fund	112,717	-	-	-	-	-	-	-	112,717	
Funding Source Total:	1,652,682	100,000	100,000	100,000	100,000	100,000	100,000	100,000	2,352,682	-

IMPACT ON OPERATING BUDGET:	No additional impact anticipated.	Estimated Annual Impact:	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
Revenues			
Total:		-	

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Storage Building and Public Works Yard Construction	Estimated Project Cost:	\$604,586
		Estimated Completion:	2019

DEPARTMENT: Public Works **Account #:** 300-4101-541200001

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	Since deployment, the Fire Department has acquired several capital assets, including four fire engines, one ladder truck, one battalion vehicle, one command trailer, one air trailer, one TLAER trailer, and one TLAER truck, as well as two golf carts. Most of this equipment and all the necessary supporting items are being housed in separate fire stations. In addition, the Fire Department stores fire hose, station supplies, lawn equipment, training equipment, tires, bulky gear, EMS supplies, and numerous other items at various stations. This has created a storage problem. This item involves constructing a large steel storage building behind Fire Station 43. The vision is a three bay building 60' x 75' that would be shared with Public Works for their equipment. A master plan of the area will be performed prior to the construction of the building.
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ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	604,586
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	604,586

ACTUAL EXPENDITURES TO DATE:		
	Cap Proj	Impact Fees
Expended Through FY 19	270,266	39,195

BUDGET ROLLOVER FROM PRIOR YEAR:		
	Cap Proj	Impact Fees
Rollover at FYE 19	294,068	1,057

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
Operating Budget	564,334	-	-	-	-	-	-	-	564,334	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Impact Fees (Fire)	40,252	-	-	-	-	-	-	-	40,252	
Funding Source Total:	604,586	-	-	-	-	-	-	-	604,586	

IMPACT ON OPERATING BUDGET:	The impact on the operating budget will be minimal including utilities to avoid extreme temperatures.	Estimated Annual Impact:	
		Expenditures	
		Personnel	-
		Maintenance	16,000
		Other	-
Revenues			
		Total:	16,000

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Traffic Calming	Estimated Project Cost:	N/A
		Estimated Completion:	N/A

DEPARTMENT: Public Works **Account #:** 300-4101-541400400

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	Section 48-281 (a) of the City of Milton Code of Ordinances provides for a 50% cost sharing on the part of the City for the installation of basic traffic calming devices. This account provides those funds for potential use on qualifying projects.
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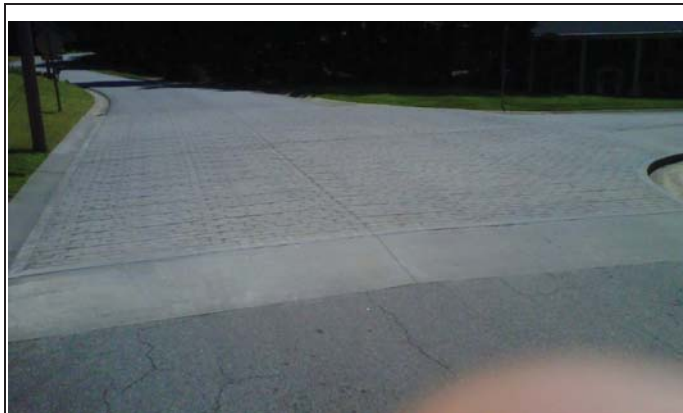
ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	-

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 19	98,914

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 19	37,449

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
Operating Budget	126,334	100,000	-	-	-	-	-	-	226,334	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other-Traffic Calming Revenues	10,029	-	-	-	-	-	-	-	10,029	
Funding Source Total:	136,363	100,000	-	-	-	-	-	-	236,363	-

IMPACT ON OPERATING BUDGET:	No additional impact anticipated.	Estimated Annual Impact:	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
Revenues			
		Total:	-



Neighborhood Applications of Traffic Calming Measures

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Trail Connection to Big Creek Greenway	Estimated Project Cost:	\$4,750,000
		Estimated Completion:	2019

DEPARTMENT: Public Works **Account #:** 340-4101-541401804
335-4101-541400007

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	The City of Milton has completed a local Comprehensive Transportation Plan, North Fulton Comprehensive Transportation Plan, and Livable Centers Initiative that all looked at multi-use connections in areas of the City and regional connections. Milton's Multi-use Trail Connection to the Big Creek Greenway is a project that creates multi-use connections in the Windward Parkway Activity Center and surrounding areas between regional thoroughfare networks, schools, parks, senior centers, retail, MARTA bus routes, and greenways. Given the potential scope of this project, both short and long term connections to the Big Creek Greenway will be evaluated.
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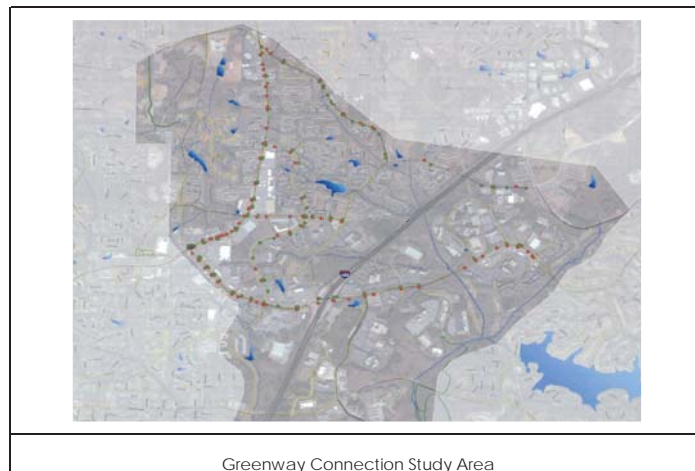
ESTIMATED PROJECT COST:	
Planning & Design	750,000
Construction	3,000,000
Land Acquisition	1,000,000
Fleet Acquisition	-
Other	-
Total Project Cost:	4,750,000

ACTUAL EXPENDITURES TO DATE:		
	Grant Fund	TSPLOST Fund
Expended Through FY 19	250,318	-

BUDGET ROLLOVER FROM PRIOR YEAR:		
	Grant Fund	TSPLOST Fund
Rollover at FYE 19	460,000	-

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
Operating Budget	320,318	-	-	-	-	-	-	-	320,318	
TSPLOST Funding	-	300,000	299,682	-	-	-	-	-	599,682	
Grant Funding	-	400,000	-	-	-	-	-	-	400,000	
Alpharetta, NFCID & GDOT TAP	230,000	-	-	-	-	-	-	-	230,000	
Funding Source Total:	550,318	700,000	299,682	-	-	-	-	-	1,550,000	

IMPACT ON OPERATING BUDGET:	The impact will be minimal.	Estimated Annual Impact:	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
Revenues			
			-
		Total:	-



CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Vehicle Replacement Reserve (Public Works)	Estimated Project Cost:	N/A
		Estimated Completion:	N/A

DEPARTMENT: Public Works **Account #:** 300-4101-542201000

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	These funds provide for standard replacement of Public Works vehicles.
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ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	-

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 19	215,651

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 19	4,765

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
Operating Budget	210,191	35,000	15,000	15,000	15,000	15,000	15,000	15,000	335,191	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other - Insurance Proceeds	10,225	-	-	-	-	-	-	-	10,225	
Funding Source Total:	220,416	35,000	15,000	15,000	15,000	15,000	15,000	15,000	345,416	-

IMPACT ON OPERATING BUDGET:	The impact will involve general vehicle maintenance, insurance, and fuel.	Estimated Annual Impact:	
		Expenditures	
		Personnel	-
		Maintenance	500
		Other	-
Revenues			
		Total:	500

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Mobile Traffic Control Center	Estimated Project Cost:	\$320,000.00
		Estimated Completion:	TBD

DEPARTMENT: Public Works **Account #:** 300-4101-542500001

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	Provide signal controller and software communication system. This pilot project will initially allow for wireless signal diagnostics and adjustments from inside a vehicle as opposed to being exposed to the elements at the signal controller. The next phase of the project would allow control of all signalized intersections from a central/mobile location. Project is being delayed due to GDOT equipment and software evaluations.
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ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	320,000
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	320,000

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 19	-

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 19	-

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
Operating Budget	-	-	-	-	-	-	-	-	-	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	-	-	-	-	-	-	-	-	-	

IMPACT ON OPERATING BUDGET:	The final project would minimize the response, diagnostic and repair time for signal issues by allowing the evaluation of signal problems from one central/mobile location.	Estimated Annual Impact:	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	10,200
		Revenues	-
		Total:	10,200

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Crabapple Pedestrian Enhancements	Estimated Project Cost:	\$409,000
		Estimated Completion:	2021

DEPARTMENT: Public Works **Account #:** 300-4101-541401708

STRATEGIC PLAN STRATEGY: Strategic, Efficient & Engaged Government

STRATEGIC ACTION ITEM: Create a safer commute for pedestrians **Recurring/Non-Recurring:** Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	To provide enhanced pedestrian mobility within the Crabapple area. Adds crosswalks on Heritage Walk, and Crabapple Road (SR372), refuge islands on Crabapple Road (SR372) and additional parking where possible.
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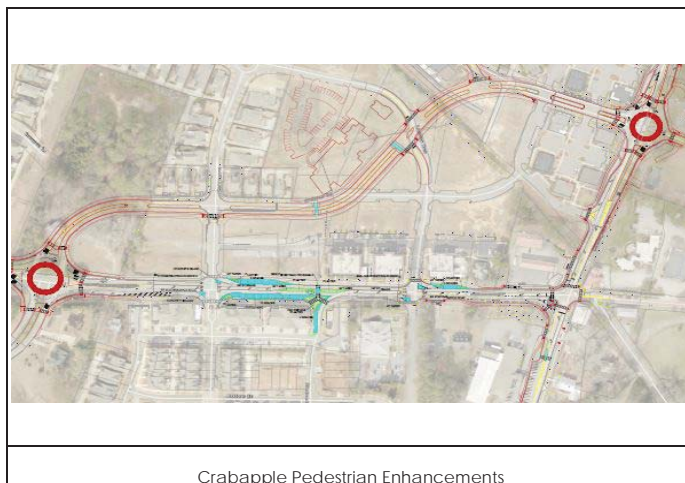
ESTIMATED PROJECT COST:	
Planning & Design	29,000
Construction	380,000
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	409,000

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 19	59,826

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 19	349,174

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
Operating Budget	409,000	-	-	-	-	-	-	-	409,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	409,000	-	-	-	-	-	-	-	409,000	

IMPACT ON OPERATING BUDGET:	No additional impact anticipated.	Estimated Annual Impact:	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
Revenues	-		
Total:		-	



CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Crabapple @ Green Intersection Improvements	Estimated Project Cost:	\$75,000
		Estimated Completion:	2019

DEPARTMENT: Public Works **Account #:** 300-4101-541401709

STRATEGIC PLAN STRATEGY: Strategic, Efficient & Engaged Government

STRATEGIC ACTION ITEM: Create a safer commute for pedestrians **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	Enhancements to the GDOT project to include a right turn on Green and raised median with extra pavement width to create the Florida T on Crabapple.
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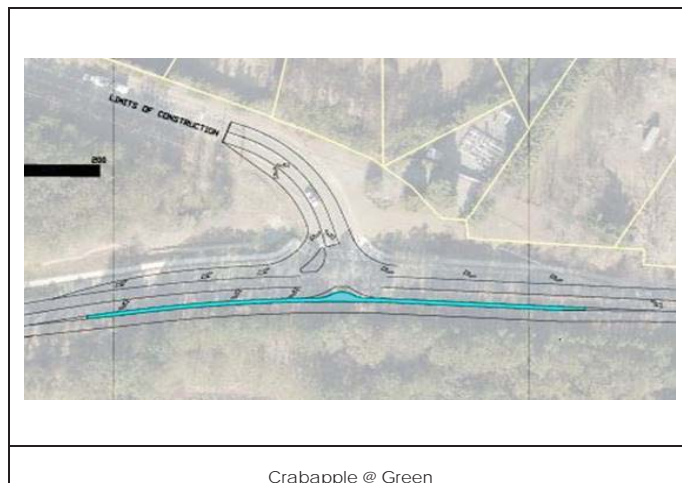
ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	75,000
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	75,000

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 19	72,068

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 19	2,932

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
Operating Budget	75,000	-	-	-	-	-	-	-	75,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	75,000	-	-	-	-	-	-	-	75,000	

IMPACT ON OPERATING BUDGET:	No additional impact anticipated.	Estimated Annual Impact:												
		<table border="0"> <tr> <td colspan="2">Expenditures</td> </tr> <tr> <td>Personnel</td> <td align="right">-</td> </tr> <tr> <td>Maintenance</td> <td align="right">-</td> </tr> <tr> <td>Other</td> <td align="right">-</td> </tr> <tr> <td colspan="2">Revenues</td> </tr> <tr> <td></td> <td align="right">-</td> </tr> <tr> <td align="right">Total:</td> <td align="right">-</td> </tr> </table>	Expenditures		Personnel	-	Maintenance	-	Other	-	Revenues			-
Expenditures														
Personnel	-													
Maintenance	-													
Other	-													
Revenues														
	-													
Total:	-													



CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	TSPLOST Program Management	Estimated Project Cost:	\$750,000
		Estimated Completion:	2023

DEPARTMENT: Public Works **Account #:** 335-4101-54100000

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	With the passage of the November 2016 TSPLOST Referendum, as well as a need for support of the existing capital improvement program and land development, the Department of Public Works requested proposals for City Program Management Services. In accordance with our standard procurement practices a Request for Qualifications (RFQ) was issued to identify the most qualified team to provide the required services and BM&K was awarded the City Program Management contract. The services to be provided could include overall program management, design project management, right of way management and acquisition, construction project management, construction inspection, and materials and testing services.
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ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	750,000
Total Project Cost:	750,000

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 19	244,115

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 19	130,885

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
TSPLOST Funding	375,000	125,000	125,000	125,000	-	-	-	-	750,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Operating Budget	-	-	-	-	-	-	-	-	-	
Funding Source Total:	375,000	125,000	125,000	125,000	-	-	-	-	750,000	

IMPACT ON OPERATING BUDGET:	No additional impact.	Estimated Annual Impact:													
		<table border="1"> <tr> <td colspan="2">Expenditures</td> </tr> <tr> <td>Personnel</td> <td align="right">-</td> </tr> <tr> <td>Maintenance</td> <td align="right">-</td> </tr> <tr> <td>Other</td> <td align="right">-</td> </tr> <tr> <td colspan="2">Revenues</td> </tr> <tr> <td></td> <td align="right">-</td> </tr> <tr> <td align="right">Total:</td> <td align="right">-</td> </tr> </table>	Expenditures		Personnel	-	Maintenance	-	Other	-	Revenues			-	Total:
Expenditures															
Personnel	-														
Maintenance	-														
Other	-														
Revenues															
	-														
Total:	-														



Program Management, Right of Way and Construction Inspection by BM&K

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Windward Parkway MIL-038	Estimated Project Cost:	\$500,000
		Estimated Completion:	2021

DEPARTMENT: Public Works **Account #:** 335-4101-541400001

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	Financial support of Alpharetta project ALP-005 Windward Parkway improvements including the addition of one travel lane in each direction from State Route 9 to Westside Parkway to improve traffic flow and safety.
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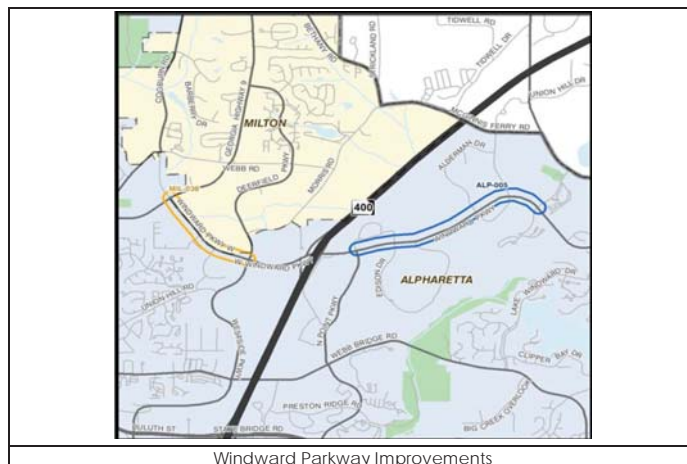
ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	500,000
Total Project Cost:	500,000

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 19	-

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 19	500,000

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
TSPLOST Funding	500,000	-	-	-	-	-	-	-	500,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Operating Budget	-	-	-	-	-	-	-	-	-	
Funding Source Total:	500,000	-	-	-	-	-	-	-	500,000	

IMPACT ON OPERATING BUDGET:	Concept development has not been finalized. Operating impact to be determined upon final design approval.	Estimated Annual Impact:										
		<table border="0"> <tr> <td>Expenditures</td> <td></td> </tr> <tr> <td>Personnel</td> <td align="right">-</td> </tr> <tr> <td>Maintenance</td> <td align="right">-</td> </tr> <tr> <td>Other</td> <td align="right">-</td> </tr> <tr> <td>Revenues</td> <td align="right">-</td> </tr> <tr> <td align="right">Total:</td> <td align="right">-</td> </tr> </table>	Expenditures		Personnel	-	Maintenance	-	Other	-	Revenues	-
Expenditures												
Personnel	-											
Maintenance	-											
Other	-											
Revenues	-											
Total:	-											



Windward Parkway Improvements

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	SR140 @ Green MIL-009	Estimated Project Cost:	\$1,010,000
		Estimated Completion:	2021

DEPARTMENT: Public Works **Account #:** 335-4101-541400002

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	This project will consider a new traffic signal for SR 140/Arnold Mill Road at Green Road in response to identification of the project in the 2016 City of Milton Comprehensive Transportation Plan, the 2016 Fulton County TSPLOST initiative project list, and the 2018 North Fulton Comprehensive Transportation Plan. Other improvement alternatives may be considered in coordination with GDOT.
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ESTIMATED PROJECT COST:	
Planning & Design	150,000
Construction	860,000
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	1,010,000

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 19	-

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 19	1,010,000

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
TSPLOST Funding	1,010,000	-	-	-	-	-	-	-	1,010,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Operating Budget	-	-	-	-	-	-	-	-	-	
Funding Source Total:	1,010,000	-	-	-	-	-	-	-	1,010,000	

IMPACT ON OPERATING BUDGET:	Concept development has not been finalized. Operating impact to be determined upon final design approval.	Estimated Annual Impact:	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	-



Proposed Signal Improvements

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	NE Crabapple Connector MIL005/MIL030	Estimated Project Cost:	\$4,988,300
		Estimated Completion:	2020

DEPARTMENT: Public Works **Account #:** 335-4101-541400003

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	Provides for the design and construction of the Crabapple northeast connector road from Charlotte Rd to SR 372 and intersection improvements at Charlotte Road and Mayfield Road as identified in the Crabapple Master Plan. \$2,211,700 = right of way donations
--	--

ESTIMATED PROJECT COST:	
Planning & Design	188,300
Construction	4,445,000
Land Acquisition	200,000
Fleet Acquisition	-
Other	155,000
Total Project Cost:	4,988,300

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 19	345,692

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 19	4,642,608

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
TSPLOST Funding	4,988,300	-	-	-	-	-	-	-	4,988,300	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Operating Budget	-	-	-	-	-	-	-	-	-	
Funding Source Total:	4,988,300	-	-	-	-	-	-	-	4,988,300	

IMPACT ON OPERATING BUDGET:	Operating impact will include right of way mowing, sidewalk maintenance, and landscaping.	Estimated Annual Impact:	
		Expenditures	
		Personnel	-
		Maintenance	5,000
		Other	-
		Revenues	-
		Total:	5,000



Crabapple NE Connector and Roundabout at Mayfield Rd and Charlotte Dr

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Hopewell @ Bethany MIL-001	Estimated Project Cost:	\$3,080,000
		Estimated Completion:	2022

DEPARTMENT: Public Works **Account #:** 335-4101-541400004

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	Operational improvements that will address the intersections of Hopewell Road with Bethany Bend, Bethany Oaks Pointe, and Bethany Way. Includes roundabout at Hopewell Road and Bethany Bend, exit lane from Bethany Oaks Pointe to Bethany Bend, and turn lanes at Hopewell Road and Bethany Way.
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ESTIMATED PROJECT COST:	
Planning & Design	180,000
Construction	2,400,000
Land Acquisition	500,000
Fleet Acquisition	-
Other	-
Total Project Cost:	3,080,000

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 19	164,165

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 19	2,915,835

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
TSPLOST Funding	3,080,000	-	-	-	-	-	-	-	3,080,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Operating Budget	-	-	-	-	-	-	-	-	-	
Funding Source Total:	3,080,000	-	-	-	-	-	-	-	3,080,000	

IMPACT ON OPERATING BUDGET:	Operating impact will include roundabout landscaping maintenance.	Estimated Annual Impact:																			
		<table border="0"> <tr> <td colspan="2">Expenditures</td> <td></td> </tr> <tr> <td>Personnel</td> <td align="right">-</td> <td></td> </tr> <tr> <td>Maintenance</td> <td align="right">5,000</td> <td></td> </tr> <tr> <td>Other</td> <td align="right">-</td> <td></td> </tr> <tr> <td colspan="2">Revenues</td> <td></td> </tr> <tr> <td></td> <td align="right">-</td> <td></td> </tr> <tr> <td align="right">Total:</td> <td align="right">5,000</td> <td></td> </tr> </table>	Expenditures			Personnel	-		Maintenance	5,000		Other	-		Revenues				-		Total:
Expenditures																					
Personnel	-																				
Maintenance	5,000																				
Other	-																				
Revenues																					
	-																				
Total:	5,000																				



Project Location

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Freemanville @ B'Ham MIL-004	Estimated Project Cost:	\$1,990,000
		Estimated Completion:	2022

DEPARTMENT: Public Works **Account #:** 335-4101-541400005

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	Operational improvements of a roundabout that will address the all way stop controlled intersection.
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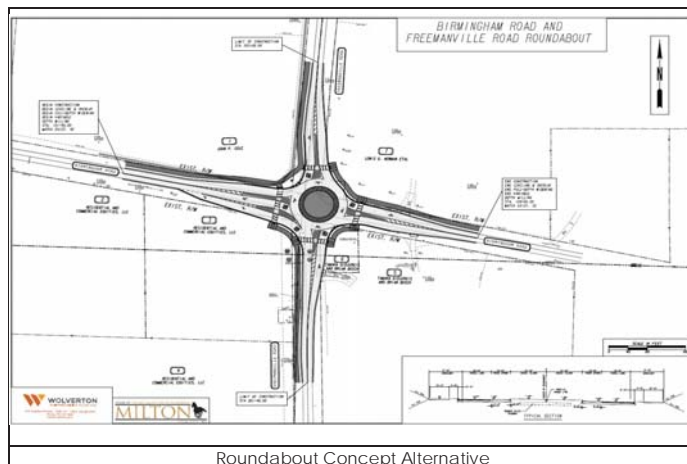
ESTIMATED PROJECT COST:	
Planning & Design	150,000
Construction	1,385,000
Land Acquisition	100,000
Fleet Acquisition	-
Other	355,000
Total Project Cost:	1,990,000

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 19	27,066

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 19	72,934

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
TSPLOST Funding	100,000	300,000	1,590,000		-	-	-	-	1,990,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Operating Budget	-	-	-	-	-	-	-	-	-	
Funding Source Total:	100,000	300,000	1,590,000	-	-	-	-	-	1,990,000	-

IMPACT ON OPERATING BUDGET:	Operating impact will include roundabout landscaping maintenance.	Estimated Annual Impact:	
		Expenditures	
		Personnel	-
		Maintenance	5,000
		Other	-
		Revenues	-
		Total:	5,000



Roundabout Concept Alternative

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Hopewell @ Thompson MIL-006	Estimated Project Cost:	\$3,800,000
		Estimated Completion:	2021

DEPARTMENT: Public Works **Account #:** 335-4101-541400006

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	Realignment of offset intersections and operational improvement of a roundabout.
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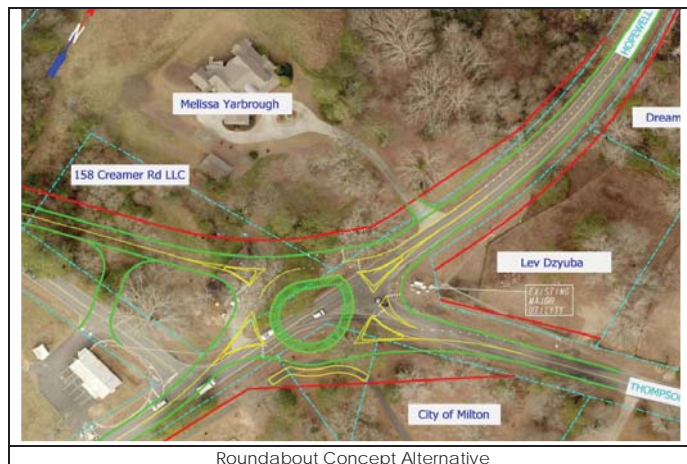
ESTIMATED PROJECT COST:	
Planning & Design	200,000
Construction	2,435,000
Land Acquisition	500,000
Fleet Acquisition	-
Other	665,000
Total Project Cost:	3,800,000

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 19	206,803

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 19	1,193,197

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
TSPLOST Funding	1,400,000	2,400,000	-	-	-	-	-	-	3,800,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
GDOT HPP Funds	-	-	-	-	-	-	-	-	-	
Operating Budget	-	-	-	-	-	-	-	-	-	
Funding Source Total:	1,400,000	2,400,000	-	-	-	-	-	-	3,800,000	

IMPACT ON OPERATING BUDGET:	Operating impact will include roundabout landscaping maintenance.	Estimated Annual Impact:	
		Expenditures	
		Personnel	-
		Maintenance	5,000
		Other	-
		Revenues	-
		Total:	5,000



CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Pedestrian 1 MIL-034	Estimated Project Cost:	\$2,772,808
		Estimated Completion:	2025

DEPARTMENT: Public Works **Account #:** 335-4101-541400007

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	Develop a multi-purpose, connecting trail system Including determination of shared or separate uses of the proposed trails as it relates to vehicle, pedestrian, bicycle and equestrian uses.
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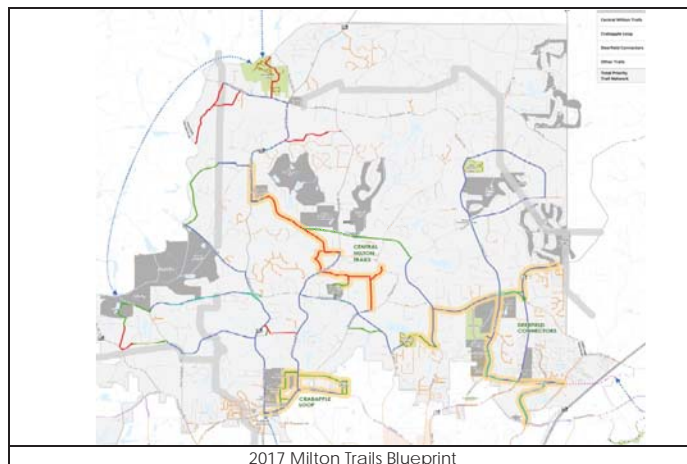
ESTIMATED PROJECT COST:	
Planning & Design	171,000
Construction	1,801,490
Land Acquisition	800,318
Fleet Acquisition	-
Other	-
Total Project Cost:	2,772,808

ACTUAL EXPENDITURES TO DATE:		
	TSPLOST	Operating
Expended Through FY 19	31,461	-

BUDGET ROLLOVER FROM PRIOR YEAR:		
	TSPLOST	Operating
Rollover at FYE 19	139,539	-

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
TSPLOST Funding	171,000	400,000	1,000,000	1,201,808	-	-	-	-	2,772,808	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Operating Budget	-	-	-	-	-	-	-	-	-	
Funding Source Total:	171,000	400,000	1,000,000	1,201,808	-	-	-	-	2,772,808	

IMPACT ON OPERATING BUDGET:	Trail maintenance will be subject to the type of trail installed.	Estimated Annual Impact:	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
Revenues	-		
	Total:	-	



2017 Milton Trails Blueprint

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Hopewell @ Hamby MIL-008	Estimated Project Cost:	\$3,420,000
		Estimated Completion:	2021

DEPARTMENT: Public Works **Account #:** 335-4101-541400008

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	Operational improvement of a roundabout.
--	--

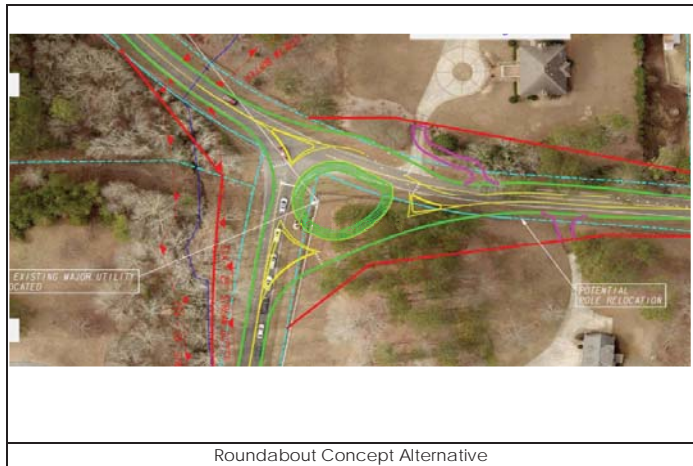
ESTIMATED PROJECT COST:	
Planning & Design	200,000
Construction	2,127,000
Land Acquisition	500,000
Fleet Acquisition	-
Other	593,000
Total Project Cost:	3,420,000

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 19	177,742

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 19	522,258

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
TSPLOST Funding	700,000	2,720,000	-	-	-	-	-	-	3,420,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Operating Budget	-	-	-	-	-	-	-	-	-	
Funding Source Total:	700,000	2,720,000	-	-	-	-	-	-	3,420,000	

IMPACT ON OPERATING BUDGET:	Operating impact will include roundabout landscaping maintenance.	Estimated Annual Impact:												
		<table border="0"> <tr> <td colspan="2">Expenditures</td> </tr> <tr> <td>Personnel</td> <td align="right">-</td> </tr> <tr> <td>Maintenance</td> <td align="right">5,000</td> </tr> <tr> <td>Other</td> <td align="right">-</td> </tr> <tr> <td colspan="2">Revenues</td> </tr> <tr> <td></td> <td align="right">-</td> </tr> <tr> <td align="right">Total:</td> <td align="right">5,000</td> </tr> </table>	Expenditures		Personnel	-	Maintenance	5,000	Other	-	Revenues			-
Expenditures														
Personnel	-													
Maintenance	5,000													
Other	-													
Revenues														
	-													
Total:	5,000													



CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Birmingham Middle Bridge MIL-012	Estimated Project Cost:	\$1,610,000
		Estimated Completion:	2021

DEPARTMENT: Public Works **Account #:** 335-4101-541400009

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	The concept recommendation for improvement is replacing the existing bridge with a triple 10'x10' box culvert and raising the existing road up to six feet at the deepest section to prevent flooding of the roadway for the major storm events. The raising of Birmingham Road will necessitate raising Manor Trace due to the proximity to the intersection.
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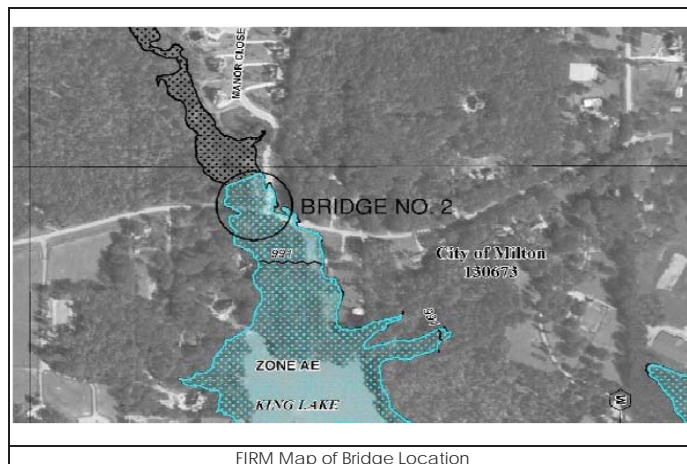
ESTIMATED PROJECT COST:	
Planning & Design	150,000
Construction	1,450,000
Land Acquisition	10,000
Fleet Acquisition	-
Other	-
Total Project Cost:	1,610,000

ACTUAL EXPENDITURES TO DATE:		
	TSPLOST	Operating
Expended Through FY 19	-	-

BUDGET ROLLOVER FROM PRIOR YEAR:		
	TSPLOT	Operating
Rollover at FYE 19	-	-

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
TSPLOST Funding	-	160,000	1,450,000	-	-	-	-	-	1,610,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Operating Budget	-	-	-	-	-	-	-	-	-	
Funding Source Total:	-	160,000	1,450,000	-	-	-	-	-	1,610,000	

IMPACT ON OPERATING BUDGET:	No additional impact anticipated.	Estimated Annual Impact:										
		<table border="0"> <tr> <td>Expenditures</td> <td></td> </tr> <tr> <td>Personnel</td> <td align="right">-</td> </tr> <tr> <td>Maintenance</td> <td align="right">-</td> </tr> <tr> <td>Other</td> <td align="right">-</td> </tr> <tr> <td>Revenues</td> <td align="right">-</td> </tr> <tr> <td align="right">Total:</td> <td align="right">-</td> </tr> </table>	Expenditures		Personnel	-	Maintenance	-	Other	-	Revenues	-
Expenditures												
Personnel	-											
Maintenance	-											
Other	-											
Revenues	-											
Total:	-											



CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Morris Road Widening MIL-031	Estimated Project Cost:	\$5,440,000
		Estimated Completion:	2023

DEPARTMENT: Public Works **Account #:** 335-4101-541400010

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	The overall project is for a proposed widening of Morris Road from Webb Road to Bethany Bend tying into McGinnis Ferry Road widening at Bethany Bend. The cross section is proposed as a 4 lane divided roadway with landscaped median/turn lanes and multiuse trail on the north side, including intersection improvements at Webb Road.
--	---

ESTIMATED PROJECT COST:	
Planning & Design	300,000
Construction	3,150,000
Land Acquisition	1,601,163
Fleet Acquisition	-
Other	388,837
Total Project Cost:	5,440,000

ACTUAL EXPENDITURES TO DATE:		
	TSPLOST	Operating
Expended Through FY 19	380,432	-

BUDGET ROLLOVER FROM PRIOR YEAR:		
	TSPLOST	Operating
Rollover at FYE 19	269,568	-

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
TSPLOST Funding	650,000	-	1,640,000	3,150,000	-	-	-	-	5,440,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding-CDBG	-	-	-	-	-	-	-	-	-	
Operating Budget	-	-	-	-	-	-	-	-	-	
Funding Source Total:	650,000	-	1,640,000	3,150,000	-	-	-	-	5,440,000	

IMPACT ON OPERATING BUDGET:	Concept development has not been finalized. Operating impact to be determined upon final design approval.	Estimated Annual Impact:	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
Revenues	-		
Total:		-	



CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Bethany @ Providence MIL-002	Estimated Project Cost:	\$1,820,000
		Estimated Completion:	2023

DEPARTMENT: Public Works **Account #:** 335-4101-541400012

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	Operational improvements at the intersection and may include turn lanes, traffic signal or roundabout.
--	--

ESTIMATED PROJECT COST:	
Planning & Design	150,000
Construction	1,520,000
Land Acquisition	150,000
Fleet Acquisition	-
Other	
Total Project Cost:	1,820,000

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 19	-

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 19	203,742

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
TSPLOST Funding	200,000	-	100,000	1,186,258	-	-	-	-	1,486,258	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Impact Fees	3,742	110,000	110,000	110,000	-	-	-	-	333,742	
Funding Source Total:	203,742	110,000	210,000	1,296,258	-	-	-	-	1,820,000	-

IMPACT ON OPERATING BUDGET:	Concept development has not been finalized. Operating impact to be determined upon final design approval.	Estimated Annual Impact:										
		<table border="0"> <tr> <td>Expenditures</td> <td></td> </tr> <tr> <td>Personnel</td> <td align="right">-</td> </tr> <tr> <td>Maintenance</td> <td align="right">-</td> </tr> <tr> <td>Other</td> <td align="right">-</td> </tr> <tr> <td>Revenues</td> <td align="right">-</td> </tr> <tr> <td align="right">Total:</td> <td align="right">-</td> </tr> </table>	Expenditures		Personnel	-	Maintenance	-	Other	-	Revenues	-
Expenditures												
Personnel	-											
Maintenance	-											
Other	-											
Revenues	-											
Total:	-											



CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Bell Memorial Park	Estimated Project Cost:	\$137,220
		Estimated Completion:	2019

DEPARTMENT: Parks & Recreation (Active) **Account #:** 300-6110-541401500

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	In FY 2018, we are requesting to add sun screens over the play ground to provide shade for the children using the play ground, reduce the effects of UV deterioration and color fade on the equipment, and help deflect a ball should one pop out of a field (which admittedly has not happened very often). By enhancing the play ground with a shade structure, we would be able to address a common citizen comment that now the children will have shade just as the parents do when they are sitting in the stands. Adding the sun screens will also be a tangible step forward in fighting Melanoma. In FY 2020, Council approved the addition of a lacrosse wall at Bell Memorial Park (the City's share of the project was approved at \$20,000).
--	---

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	117,220
Land Acquisition	-
Fleet Acquisition	-
Other	20,000
Total Project Cost:	137,220

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 19	44,299

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 19	92,921

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
Operating Budget	137,220	-	-	-	-	-	-	-	137,220	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
HYA-Donation	-	-	-	-	-	-	-	-	-	
Funding Source Total:	137,220	-	-	-	-	-	-	-	137,220	

IMPACT ON OPERATING BUDGET:	No additional impact anticipated.	Estimated Annual Impact:	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
Revenues			
		Total:	-



Example of shade structure

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Thomas Byrd Sr. House	Estimated Project Cost:	\$808,174
		Estimated Completion:	2020

DEPARTMENT: Parks & Recreation (Active) **Account #:** 300-6110-541300100

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	<p>The 2.5 acre site, which contains the nearly 4,000-square-foot, two-story home, dates back to at least the mid-1800s according to local historians. The City purchased the Hopewell House from foreclosure in 2011 for \$250,000 in order to save the site, which is believed to be one of the oldest in North Fulton.</p> <p>Renovations are necessary to allow the house to function as a senior services center, a place for City-sponsored events and a facility that our citizens can utilize for special occasions.</p> <p>Newnan-based Headley Construction will handle all renovations to the home and site. Additional landscaping to be addressed.</p>
--	---

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	748,099
Land Acquisition	-
Fleet Acquisition	-
Other	60,075
Total Project Cost:	808,174

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 19	808,174

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 19	18,393

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests						Total Funding	Unfunded Amount	
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025			FY 2026
Operating Budget	826,567	(18,393)	-	-	-	-	-	-	808,174	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	826,567	(18,393)	-	-	-	-	-	-	808,174	

IMPACT ON OPERATING BUDGET:	The operating impact will consist of grounds and facility maintenance, as well as utilities.	Estimated Annual Impact:	
		Expenditures	
		Personnel	-
		Maintenance	25,000
		Other	5,000
Revenues			
		-	
	Total:	30,000	



CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Park and Trail Expansion	Estimated Project Cost:	N/A
		Estimated Completion:	N/A

DEPARTMENT: Parks & Recreation (Active) **Account #:** 300-6110-541401401

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	The funds in this account are allocated for the acquisition or expansion of the City's parks and trails. Trail Master Plan: City staff and the consultant team will work together with community leaders, Milton's Trail Advisory Committee, and the general public to prepare a Trails Master Plan. The purpose of the Trail Master Plan is to develop a vision for the physical infrastructure of trails in order to make walking, bicycling, and equestrian movements convenient and safe for people of all ages. The Master Plan will also refine the existing system of sidewalks, bike lanes, paths, sidewalks, greenways and trails within the City (funding for this project includes \$171,000 from the TSPLOST Pedestrian project account).
--	--

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	-

ACTUAL EXPENDITURES TO DATE:			
	Cap Proj	Grant Fund	Impact Fees
Expended Through FY 19	1,028,274	1,700	869,156

BUDGET ROLLOVER FROM PRIOR YEAR:			
	Cap Proj	Grant Fund	Impact Fees
Rollover at FYE 19	597,298	239,993	2,413,328

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
Operating Budget (Capital Projects Fund)	1,625,572	-	-	-	-	-	-	-	1,625,572	
Operating Budget (Capital Grant Fund)	41,693	-	-	-	-	-	-	-	41,693	
Grant Funding	200,000	-	-	-	-	-	-	-	200,000	
Impact Fees	3,282,484	650,000	650,000	650,000	650,000	650,000	650,000	650,000	7,832,484	
Funding Source Total:	5,149,749	650,000	650,000	650,000	650,000	650,000	650,000	650,000	9,699,749	

IMPACT ON OPERATING BUDGET:	The operating impact will depend on the type of land purchased and the end-use of the land.	Estimated Annual Impact:	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
Revenues			
		Total:	-

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Vehicle Replacement Reserve (Parks & Recreation)	Estimated Project Cost:	N/A
		Estimated Completion:	N/A

DEPARTMENT: Parks & Recreation (Active) **Account #:** 300-6110-542201000

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	These funds provide for standard replacement of vehicles other than Police, Fire and Public Works
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ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	-

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 19	26,921

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 19	-

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
Operating Budget	26,921	-	-	-	-	-	-	-	26,921	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	26,921	-	-	-	-	-	-	-	26,921	

IMPACT ON OPERATING BUDGET:	The impact will involve general vehicle maintenance, insurance, and fuel.	Estimated Annual Impact:	
		Expenditures	
		Personnel	-
		Maintenance	500
		Other	-
Revenues			
		Total:	500

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Providence Park	Estimated Project Cost:	\$6,604,200
		Estimated Completion:	2021

DEPARTMENT: Parks & Recreation (Active) **Account #:** 300-6110-541200003
340-6110-541300100

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	Providence Park occupies 42 acres of land off Providence Rd. It has been closed to the public since 2004 to cleanup toxic waste found in the soil. Fulton County completed the remediation of the waste spill in 2015 and turned the park over to the City of Milton. During the years the park was closed, it fell into disrepair. The park was opened in fall 2016 for passive use. The FY 2017 funding is being used to develop an overall master plan for the park. Funding in FY 2018 is not yet based upon specific projects as the master plan is not yet completed. This funding request anticipates supporting several immediate projects that will be needed, specifically, the repair of the creek bank erosion to divert water out of the rock quarry, the development of bathrooms, running water and a shelter. As the master planning of the park moves through the process, we will be monitoring the future funding requests to match the needs identified. Funding in FY 2020 will go towards the construction of an ADA accessible 1/2 mile trail, the construction of bathrooms and the construction of a fishing pier on the lake.
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ESTIMATED PROJECT COST:	
Planning & Design	100,000
Construction	6,500,000
Land Acquisition	4,200
Fleet Acquisition	-
Other	-
Total Project Cost:	6,604,200

ACTUAL EXPENDITURES TO DATE:		
	Cap Proj Fund	Grant Fund
Expended Through FY 19	101,980	4,550

BUDGET ROLLOVER FROM PRIOR YEAR:		
	Cap Proj Fund	Grant Fund
Rollover at FYE 19	795,340	395,450

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
Operating Budget (Capital Projects Fund)	897,320	700,000	550,000	450,000	450,000	450,000	450,000	450,000	4,397,320	
Operating Budget (Capital Grant Fund)	200,000	-	-	-	-	-	-	-	200,000	
Grant Funding	200,000	-	-	-	-	-	-	-	200,000	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	1,297,320	700,000	550,000	450,000	450,000	450,000	450,000	450,000	4,797,320	

IMPACT ON OPERATING BUDGET:	Current operating costs involve: Tree maintenance \$300-\$5.00 per tree needing care or removal, trail maintenance of approximately \$3 per square foot, and building demolition if needed. Final operating costs will be determined upon concept/design approval.	Estimated Annual Impact:	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
Revenues	-		
		Total:	-



CAPITAL IMPROVEMENT PLAN

Land Conservation	Indoor Community Center	Estimated Project Cost:	\$10,000,000
		Estimated Completion:	2020

DEPARTMENT: Parks & Recreation (Active) **Account #:** [Finance will create account #]

STRATEGIC PLAN STRATEGY: Park & Recreation Enrichment

STRATEGIC ACTION ITEM: Build an Indoor Community Center **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	The City has expanded the inventory of outdoor fields and playspaces. The next step in the development of our Parks facilities is the development of an indoor community center. This could be used for basketball, exercise classes, summer camps, art classes, dance classes, active senior activities and adult activities. We would first do a needs assessment and then a master plan that would then lead into a design and then construction. Costs can be reduced if it is built on land already owned by the City of Milton.
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ESTIMATED PROJECT COST:	
Planning & Design	525,000
Construction	9,475,000
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	10,000,000

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 19	-

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 19	-

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
Operating Budget	-	-	-	-	-	-	-	-	-	
Debt Financing	-	-	-	-	-	-	10,000,000	-	10,000,000	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	-	-	-	-	-	-	10,000,000	-	10,000,000	

IMPACT ON OPERATING BUDGET:	This will result in an ongoing cost of the maintenance of the facility as well as the operation of the facility. Actual impact will be determined once building design is complete.	Estimated Annual Impact:	
		Expenditures	
		Personnel	150,000
		Maintenance	75,000
		Other	-
Revenues	-		
Total:		225,000	



CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Former Milton Country Club Facility Improvements (Active)	Estimated Project Cost:	\$3,024,000
		Estimated Completion:	Beyond 2026

DEPARTMENT: Parks & Recreation (Active) **Account #:** 300-6110-541300102

STRATEGIC PLAN STRATEGY: Park & Recreation Enrichment

STRATEGIC ACTION ITEM: Increase our capacity for active, passive and linear parks **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	The funds associated with this project are intended to bring the current facilities on the Dinsmore Road property up to code and prepare to address the desires of the community as expressed through input meetings and the upcoming community survey. In addition, a lightning detection system will be installed in order to alert the lifeguards at the pool of incimate weather.
--	---

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	3,014,000
Land Acquisition	-
Fleet Acquisition	-
Other	10,000
Total Project Cost:	3,024,000

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 19	-

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 19	1,000,000

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
Operating Budget	1,000,000	-	-	450,000	450,000	450,000	450,000	224,000	3,024,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	1,000,000	-	-	450,000	450,000	450,000	450,000	224,000	3,024,000	

IMPACT ON OPERATING BUDGET:	TBD once the implementation for the approved plan has been determined.	Estimated Annual Impact:	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
Revenues	-		
		Total:	-

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Land Conservation	Estimated Project Cost:	N/A
		Estimated Completion:	2030

DEPARTMENT: Passive Parks/Greenspace **Account #:** 310-6210-541100001

STRATEGIC PLAN STRATEGY: Protect and Preserve Open Space

STRATEGIC ACTION ITEM: Open Space Preservation **Recurring/Non-Recurring:** Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	Since a \$25 million greenspace bond was approved by our citizens in November 2017, the City and the Milton Greenspace Advisory Committee (MGAC) are now working on the creation of a viable conservation plan. All bond funds used to purchase greenspace will be accounted for in this conservation account within the Parks & Recreation Department.
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ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	-

ACTUAL EXPENDITURES TO DATE:		
	Cap Proj Fd	G.O. Bond Fd
Expended Through FY 19	-	18,210,332

BUDGET ROLLOVER FROM PRIOR YEAR:		
	Cap Proj Fd	G.O. Bond Fd
Rollover at FYE 19	-	7,510,821

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
Operating Budget	-	-	-	-	-	-	-	-	-	
GO Bond	24,964,395	-	-	-	-	-	-	-	24,964,395	
Interest Earnings	756,758	200,000	-	-	-	-	-	-	956,758	
Funding Source Total:	25,721,153	200,000	-	-	-	-	-	-	25,921,153	

IMPACT ON OPERATING BUDGET:	The cost of maintenance (mowing, litter pickup, etc) for each parcel purchased will have an impact on the operating fund.	Estimated Annual Impact:	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
Revenues			
		Total:	-



CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Birmingham Park	Estimated Project Cost:	\$1,500,000
		Estimated Completion:	Beyond 2022

DEPARTMENT: Passive Parks/Greenspace **Account #:** [Finance will create account #]

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	This 200+ acre site is on the north end of the City behind Fire Station 43 (750 Hickory Flat Rd). It is currently an undeveloped, passive park that is open to the public for activities like hiking, horseback riding, dog walking, etc. About 40 acres of land and the Fire Station are still held by Fulton County as collateral for a Certificate of Participation they obtained to construct the Station prior to the incorporation of Milton. The debt is scheduled to be paid off in 2019, at which time the land and building will be acquired by the City.
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ESTIMATED PROJECT COST:	
Planning & Design	250,000
Construction	1,250,000
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	1,500,000

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 19	-

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 19	-

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
Operating Budget	-	-	200,000	200,000	200,000	200,000	200,000	300,000	1,300,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	-	-	200,000	200,000	200,000	200,000	200,000	300,000	1,300,000	

IMPACT ON OPERATING BUDGET:	Operating impact will be determined upon final concept/design approval.	Estimated Annual Impact:	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
Revenues			
		Total:	-



CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Mayfield Farm Park	Estimated Project Cost:	\$35,000
		Estimated Completion:	2019

DEPARTMENT: Passive Parks/Greenspace **Account #:** 300-6210-541200004

STRATEGIC PLAN STRATEGY: Park & Recreation Enrichment

STRATEGIC ACTION ITEM: Explore partnerships and relationships to meet the needs of the community. **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	Planning initiatives for Mayfield Farm Park in cooperation with the City of Alpharetta.
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ESTIMATED PROJECT COST:	
Planning & Design	35,000
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	35,000

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 19	-

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 19	35,000

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
Operating Budget	35,000	-	-	-	-	-	-	-	35,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	35,000	-	-	-	-	-	-	-	35,000	

IMPACT ON OPERATING BUDGET:	The operating costs for this park will be determined once final concept/design have been approved.	Estimated Annual Impact:	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
Revenues			
		Total:	-

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Former Milton Country Club Passive Park Improvements	Estimated Project Cost:	\$6,120,000
		Estimated Completion:	Beyond 2026

DEPARTMENT: Passive Parks/Greenspace **Account #:** 300-6210-541200000

STRATEGIC PLAN STRATEGY: Park & Recreation Enrichment

STRATEGIC ACTION ITEM: Increase our capacity for active, passive and linear parks. **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	This money will be used to address needed improvements at newly acquired facilities throughout the City. As requests are made the funds will be transferred to the corresponding project account.
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ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	6,120,000
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	6,120,000

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 19	-

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 19	938,188

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
Operating Budget	938,188	-	-	200,000	200,000	200,000	200,000	200,000	1,938,188	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	938,188	-	-	200,000	200,000	200,000	200,000	200,000	1,938,188	

IMPACT ON OPERATING BUDGET:	TBD once the implementation for the approved plan has been determined.	Estimated Annual Impact:	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
Revenues	-		
	Total:	-	

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Tree Recompense Fund	Estimated Project Cost:	N/A
		Estimated Completion:	N/A

DEPARTMENT: Community Development **Account #:** 300-7410-541200001

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	<p>To provide for an on-call contract for the purchase of trees, including installation and maintenance costs to service such trees. Said trees to be located within public spaces.</p> <p>These funds are generated from tree recompense fees paid by developers.</p>
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ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	-

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 19	264,525

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 19	110,380

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
Operating Budget	-	-	-	-	-	-	-	-	-	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Tree Recompense Fees	374,905	-	-	-	-	-	-	-	374,905	
Funding Source Total:	374,905	-	-	-	-	-	-	-	374,905	-

IMPACT ON OPERATING BUDGET:	No additional impact anticipated.	Estimated Annual Impact:	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
Revenues			
		Total:	-

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Gateway/Wayfinding Signage and Historic Markers	Estimated Project Cost:	\$543,313
		Estimated Completion:	2023

DEPARTMENT: Community Development **Account #:** 300-7410-521200007
340-7410-521200003

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	This is a continuation of the wayfinding signage program. It includes planning and construction of signage for the Deerfield area. Additionally, it includes "welcome" signage at the entrances to the City; and, additional historic markers for the City.
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ESTIMATED PROJECT COST:	
Planning & Design	30,000
Construction	513,313
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	543,313

ACTUAL EXPENDITURES TO DATE:		
	Cap Proj	Cap Grant
Expended Through FY 19	200,155	-

BUDGET ROLLOVER FROM PRIOR YEAR:		
	Cap Proj	Cap Grant
Rollover at FYE 19	100,030	-

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
Operating Budget	303,313	80,000	80,000	80,000	-	-	-	-	543,313	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding - GDOT	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	303,313	80,000	80,000	80,000	-	-	-	-	543,313	-

IMPACT ON OPERATING BUDGET:	No additional impact anticipated.	Estimated Annual Impact:	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
Revenues			
		Total:	-



Gateway Signage

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Unified Development Code	Estimated Project Cost:	\$195,000
		Estimated Completion:	2020

DEPARTMENT: Community Development **Account #:** 300-7410-521200008

STRATEGIC PLAN STRATEGY: Strategic, Efficient & Engaged Government

STRATEGIC ACTION ITEM: Establish a Unified Development Code **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	Through the use of professional services, the intent of this project is to create a Unified Development Code that will re-organize and update the City's zoning code, tree ordinance, subdivision regulations, development regulations, and sign ordinance into one coordinated document. By reorganizing and coordinating all of the City's development regulations into one "master" document, confusion regarding our regulations will be eliminated and clarity will be achieved. This will relate to enhanced customer service. Measurement of performance will relate to the completion of the document which is estimated to be 18 to 24 months.
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ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	195,000
Total Project Cost:	195,000

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 19	125,692

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 19	69,308

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
Operating Budget	195,000	-	-	-	-	-	-	-	195,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	195,000	-	-	-	-	-	-	-	195,000	

IMPACT ON OPERATING BUDGET:	No additional impact outside of periodic updates.	Estimated Annual Impact:	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
Revenues			
		Total:	-

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Permit Tracking Software	Estimated Project Cost:	\$301,843
		Estimated Completion:	2020

DEPARTMENT: Community Development **Account #:** 300-7410-542401000

STRATEGIC PLAN STRATEGY: Strategic, Efficient & Engaged Government

STRATEGIC ACTION ITEM: Create Program to Allow Online Tracking and Submission of Permits **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	To purchase new permit tracking software ((\$150,000 - \$200,000); to purchase software for electronic plan review (\$50,000); and to purchase the equipment to support the electronic plan review (\$15,500).
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ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	301,843
Total Project Cost:	301,843

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 19	118,790

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 19	183,053

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
Operating Budget	301,843	-	-	-	-	-	-	-	301,843	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	301,843	-	-	-	-	-	-	-	301,843	

IMPACT ON OPERATING BUDGET:	Annual maintenance costs to be determined once the bid process is complete and a vendor has been selected.	Estimated Annual Impact:	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
Revenues	-		
		Total:	-

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Equestrian Zoning and Large Lot Incentive Study	Estimated Project Cost:	\$35,000
		Estimated Completion:	Dec-19

DEPARTMENT: Community Development **Account #:** 300-7410-521200000

STRATEGIC PLAN STRATEGY: Preserve What Makes Milton Unique

STRATEGIC ACTION ITEM: Safeguard historic landmarks, farms, woodlands, streams and open spaces. **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	Equestrian Zoning and Large Lot Incentive Study - The goal of this study is to strengthen the Milton's equestrian character through long-range planning and land-use practices. The study will explore various options to update the City's zoning code like creating a separate zoning category called "Equestrian Estates", creating an Equestrian Estate Overlay District, text amendments to AG1 zoning category to make it more equestrian friendly, or propose use permits for property owners with horses on AG1. The study will also explore various incentives that could be offered to the large lot property owners, like property tax incentives, and administrative project approvals. The consultant will take community input through stakeholder sessions and will work collaboratively with the Equestrian Committee.
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ESTIMATED PROJECT COST:	
Planning & Design	35,000
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	35,000

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 19	-

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 19	35,000

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
Operating Budget	35,000	-	-	-	-	-	-	-	35,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	35,000	-	-	-	-	-	-	-	35,000	

IMPACT ON OPERATING BUDGET:	No future impact known at this time.	Estimated Annual Impact:	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
Revenues			
		Total:	-

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Georgia Smart Communities Challenge Grant (Technology-Enabled Smarter Safer Routes to School for the City of Milton, GA)	Estimated Project Cost:	\$125,000
		Estimated Completion:	Fall 2020

DEPARTMENT: Community Development **Account #:** [Finance will create account #]

STRATEGIC PLAN STRATEGY: Economic Development

STRATEGIC ACTION ITEM: Maximize available commercial capacity in appropriately defined areas **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	The City of Milton is one of the four communities in the State that received the Georgia Smart Communities Challenge Grant for FY 2019-2020. Through this grant, the City will study and develop a smart-communication application for smart phones that would build upon and enhance the previously implemented Safe Routes to Schools (SRTS) program in the downtown Milton/ Crabapple area. This smart phone app would be developed to provide a real-time group communication mechanism for parents of kids who want to walk to school in a group with other kids, also known as a walking school bus. The app would serve three primary purposes: 1. Connect parents with each other and with tools to schedule supervised groups walking and biking to school together 2. Designate and map primary walking and biking corridors to enhance the safety in numbers aspect of trips to school 3. Provide walking school bus wait time information to parents using GPS locations of the leader parents This project will be a planning and pilot study in the area of Smart Mobility. One of the most prevalent sentiments aiding the resistance to walking and biking to school is the perception that it may be unsafe.
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ESTIMATED PROJECT COST:	
Planning & Design	125,000
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	125,000

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 19	-

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 19	125,000

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
Operating Budget	50,000	-	-	-	-	-	-	-	50,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	75,000	-	-	-	-	-	-	-	75,000	
Other (in-kind)	-	-	-	-	-	-	-	-	-	
Funding Source Total:	125,000	-	-	-	-	-	-	-	125,000	-

IMPACT ON OPERATING BUDGET:	Crabapple is one of the growth areas of Milton. The Smart Communities Challenge Grant will help to define the community's vision for the Crabapple area.	Estimated Annual Impact:	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
Revenues			
	Total:	-	

Activity	Responsible Party	Cost
Project Management	City of Milton	\$12,000 (in-kind)
Community Engagement & Public Outreach	City of Milton	\$10,000 (in-kind)
Surveys and Data Collection	City of Milton	\$ 8,000 (in-kind)
Printed Materials and Signage	City of Milton	\$10,000 (in-kind)
Conferences, Training & other related items	City of Milton	\$10,000 (cash)
Professional Services/App development	App Development Firm	\$50,000 (cash)
Total Grant Amount		<u>\$100,000</u>
GA Tech Research component		\$25,000

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Impact Fee CIE/Methodology Updates	Estimated Project Cost:	N/A
		Estimated Completion:	N/A

DEPARTMENT: Community Development **Account #:** 350-7410-521200000

STRATEGIC PLAN STRATEGY: Strategic, Efficient & Engaged Government

STRATEGIC ACTION ITEM: Streamline Processes **Recurring/Non-Recurring:** Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	The original Impact Fee Ordinance and methodology were adopted in 2015. The 2012 Parks and Rec Plan and Trails Plan were the basis for the original ordinance. These plans have been updated, and others have been adopted as well. Therefore, the updated plans and their projects need to be reflected in a updated Impact Fee Ordinance and methodology plan. In addition, the ordinance will update the proration of population, housing, employment, and traffic generation forecasts for the City to the target year 2040. It will provide an amended Capital Improvements Element and prepare of a revised schedule of impact fees. Annual updates to the CIE will also be funded from this account.
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ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	-

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 19	-

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 19	33,325

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
Operating Budget	-	-	-	-	-	-	-	-	-	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Impact Fees	33,325	30,000	-	-	-	-	-	-	63,325	
Funding Source Total:	33,325	30,000	-	-	-	-	-	-	63,325	

IMPACT ON OPERATING BUDGET:	No additional impact anticipated.	Estimated Annual Impact:	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
Revenues			
			-
		Total:	-

Capital Initiatives Summary

Initiative	FY 2020 Proposed	
	Capital Projects Fund	Impact Fees Fund
INFORMATION SERVICES		
Public Safety Complex Systems & Network Infrastructure	\$ 162,000	\$ -
GIS Server and Storage Array Upgrade	47,432	-
TOTAL INFORMATION SERVICES	\$ 209,432	\$ -
PUBLIC WORKS		
Crabapple HAWK Signal	\$ 220,000	\$ -
Traffic Signal Battery Backups	52,500	-
TOTAL PUBLIC WORKS	\$ 272,500	\$ -
PARKS & RECREATION (ACTIVE)		
New Lighted Baseball Field	\$ 161,105	\$ 288,895
TOTAL PARKS & RECREATION (ACTIVE)	\$ 161,105	\$ 288,895
COMMUNITY DEVELOPMENT		
Milton 10-Year Comprehensive Plan	\$ 125,000	\$ -
TOTAL COMMUNITY DEVELOPMENT	\$ 125,000	\$ -
TOTAL CAPITAL INITIATIVES	\$ 768,037	\$ 288,895

Note: Impact Fees of \$288,895 will be funded from prior year collections if approved.

CAPITAL INITIATIVE REQUEST FORM

PROJECT NAME:	Public Safety Complex Systems & Network Infrastructure	Estimated Project Cost:	\$162,000
		Estimated Completion:	2020

DEPARTMENT: Information Services **Account #:** [Finance will create account #]

STRATEGIC PLAN STRATEGY: Strategic, Efficient & Engaged Government

STRATEGIC ACTION ITEM: Recognize future challenges or threats and plan for them today **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	This project will provide Milton's Public Safety Complex with new infrastructure required to operate. This includes installing, provisioning, and deploying Network, Storage, and Computation systems. This will provide the Public Safety Complex with the resources needed to effectively fulfill its duties to our citizens, and support the staff doing so. This will also provide the resources required for hosting our own RMS system for our Emergency Services. This improvement will support our EOC, and allow Milton to leverage modern capabilities, provide business continuity, and second site redundancy for disaster recovery, and therefore enable high availability of systems to staff and citizens.
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ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	162,000
Total Project Cost:	162,000

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 19	-

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 19	-

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
Operating Budget	-	162,000	-	-	-	-	-	-	162,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	-	162,000	-	-	-	-	-	-	162,000	

IMPACT ON OPERATING BUDGET:	Increase in uptime and availability of infrastructure to staff, and citizens during daily operations including critical events; reduction in downtime; reduction in interruptions to data and network infrastructure related to disaster events; higher reliability, and availability of data and network systems to staff and citizens. Second site architecture increases redundancy allowing business continuity, and rapid disaster recovery capabilities.	Estimated Annual Impact:	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
Revenues	-		
		Total:	-

CAPITAL INITIATIVE REQUEST FORM

PROJECT NAME:	Geographic Information Systems (GIS) Modernization	Estimated Project Cost:	\$47,432
		Estimated Completion:	2020

DEPARTMENT: Information Services **Account #:** [Finance will create account #]

STRATEGIC PLAN STRATEGY: Strategic, Efficient & Engaged Government

STRATEGIC ACTION ITEM: Recognize future challenges or threats and plan for them today **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	Modernization to the Geographic Information System (GIS) infrastructure and architecture, including setting up additional servers to handle increased load, provide additional end user service capabilities, and enable high availability. Increase in uptime and availability of GIS data and web services; reduction in staff time spent on GIS maintenance; reduction in the skill and training costs required to use GIS systems, services, and tools; higher engagement rate of citizens using GIS to gain valuable information about their community.
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ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	47,432
Total Project Cost:	47,432

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 19	-

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 19	-

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
Operating Budget	-	47,432	-	-	-	-	-	-	47,432	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	-	47,432	-	-	-	-	-	-	47,432	

IMPACT ON OPERATING BUDGET:	There are no ongoing service, maintenance or other fees associated with this initiative. There is no expected fiscal impact on future budgets.	Estimated Annual Impact:	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
Revenues			
		Total:	-

CAPITAL INITIATIVE REQUEST FORM

PROJECT NAME:	Crabapple HAWK Signal	Estimated Project Cost:	\$220,000
		Estimated Completion:	2020

DEPARTMENT: Public Works **Account #:** [Finance will create account #]

STRATEGIC PLAN STRATEGY: Strategic, Efficient & Engaged Government

STRATEGIC ACTION ITEM: Mobility **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	The Crabapple area has been identified as a potential Pedestrian Hybrid Beacon location in the 2016 City of Milton Comprehensive Transportation Plan and the 2017 Downtown Milton/Crabapple Placemaking Plan. One location in the area currently utilizes a Rectangular Rapid Flashing Beacon that was installed as part of a Safe Routes to School Project through GDOT in 2012. There have been recent concerns about safety of students crossing at the marked crosswalk and vehicles not stopping for the flashing beacon. A warrant analysis has been submitted to GDOT for review and permitting. The final location of the signal will be determined once Community Development and Transportation/Engineering have completed their analysis.
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ESTIMATED PROJECT COST:	
Planning & Design	10,000
Construction	210,000
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	220,000

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 19	-

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 19	-

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
Operating Budget	-	220,000	-	-	-	-	-	-	220,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	-	220,000	-	-	-	-	-	-	220,000	

IMPACT ON OPERATING BUDGET:	Minimal signal maintenance	Estimated Annual Impact:	
		Expenditures	
		Personnel	-
		Maintenance	500
		Revenues	
			-
		Total:	500



CAPITAL INITIATIVE REQUEST FORM

PROJECT NAME:	Traffic Signal Battery Backups	Estimated Project Cost:	\$52,500
		Estimated Completion:	2020

DEPARTMENT: Public Works **Account #:** [Finance will create account #]

STRATEGIC PLAN STRATEGY: Strategic, Efficient & Engaged Government

STRATEGIC ACTION ITEM: Mobility **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	This proposal is to install a new battery backups in five strategic traffic signals in the city. All of the city's traffic signals are LED lights and draw much less power to keep running in the event of a power outage. A common occurrence is a power surge or brown out that changes the power flow going into the cabinet and causes signals to go into flash mode. By installing battery backups, the power can continue to run for at least three hours during an outage and does not send signals into flash in the event of a power surge.
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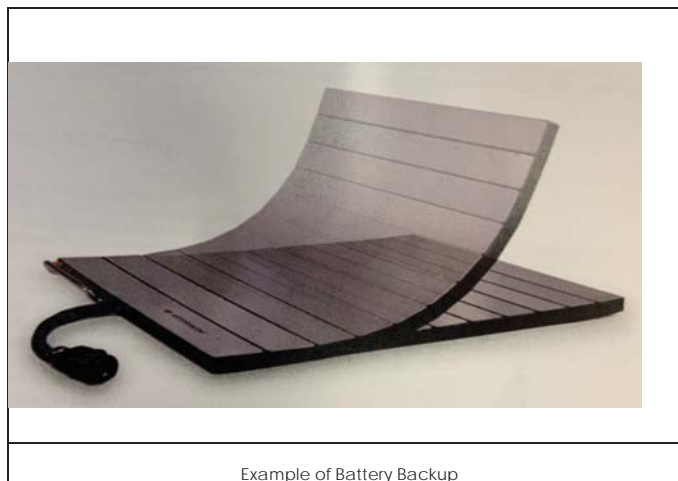
ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	52,500
Total Project Cost:	52,500

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 19	-

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 19	-

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
Operating Budget	-	52,500	-	-	-	-	-	-	52,500	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	-	52,500	-	-	-	-	-	-	52,500	

IMPACT ON OPERATING BUDGET:	Estimated Annual Impact:	
	Expenditures	
	Personnel	-
	Maintenance	-
	Other	-
Revenues	-	
	Total:	-



Example of Battery Backup

CAPITAL INITIATIVE REQUEST FORM

PROJECT NAME:	Development of a New Baseball Field >250'	Estimated Project Cost:	\$350,000
		Estimated Completion:	2021

DEPARTMENT: Parks & Recreation (Active) **Account #:** [Finance will create account #]

STRATEGIC PLAN STRATEGY: Park & Recreation Enrichment

STRATEGIC ACTION ITEM: Expansion of Parks and Recreation Facilities **Recurring/Non-Recurring:** Non Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	There is a need to develop additional diamond shaped fields to support the growth of baseball in the community. This proposal suggests leasing land from a willing party and developing a lighted baseball field of >250'. The additional field will improve our level of service from the current 1:37,785 to 1:18,893. This addition would put us still short of the recommended current capacity of three fields of this size.
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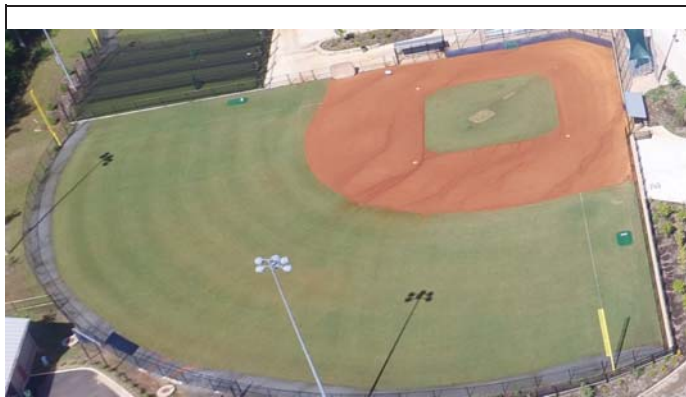
ESTIMATED PROJECT COST:	
Planning & Design	25,000
Construction	375,000
Land Acquisition	50,000
Fleet Acquisition	-
Other	-
Total Project Cost:	450,000

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 19	-

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 19	-

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
Operating Budget	-	161,105	-	-	-	-	-	-	161,105	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Impact Fees	-	288,895	-	-	-	-	-	-	288,895	
Funding Source Total:	-	450,000	-	-	-	-	-	-	450,000	

IMPACT ON OPERATING BUDGET:	Ongoing maintenance and operating costs, utilities	Estimated Annual Impact:	
		Expenditures	
		Personnel	-
		Maintenance	20,000
		Other	10,000
Revenues			
		Total:	30,000



Ex Bell Memorial Park Field 5

CAPITAL INITIATIVE REQUEST FORM

PROJECT NAME:	City of Milton 10-Year Comprehensive Plan	Estimated Project Cost:	\$125,000
		Estimated Completion:	2021

DEPARTMENT: Community Development **Account #:** [Finance will create account #]

STRATEGIC PLAN STRATEGY: Preserve What Makes Milton Unique

STRATEGIC ACTION ITEM: Stay compliant with DCA Qualified Local Government Status **Recurring/Non-Recurring:** Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	<p>Every 10 years, the Department of Community Affairs requires that Qualified Local Governments complete a new comprehensive plan. The City of Milton will be required to have the plan completed in October 2021. The plan will need to be transmitted to the Atlanta Regional Commission in July 2021. This includes professional services and incidental costs for:</p> <ul style="list-style-type: none"> •Community engagement and workshops •Media materials •Stakeholder (CPAC) meetings •Data collection •Research data •GIS services •Draft documents and edits •Council meeting presentations
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ESTIMATED PROJECT COST:	
Planning & Design	125,000
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	125,000

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 19	-

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 19	-

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
Operating Budget	-	125,000	-	-	-	-	-	-	125,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	-	125,000	-	-	-	-	-	-	125,000	

IMPACT ON OPERATING BUDGET:	There will be a new plan every 10 years.	Estimated Annual Impact:	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
Revenues			
		Total:	-



DEBT

DEBT ISSUANCE AND MANAGEMENT

As mentioned earlier, the City's main priorities with regard to issuing debt are:



- ✓ Maintaining a sound financial position. This means that long-term tax-exempt debt will only be utilized to provide resources to finance needed capital improvements. Simultaneously, the City will accumulate adequate resources to repay the debt.
- ✓ To maintain and improve the City's credit rating through strong financial administration.
- ✓ Complying with all applicable federal and state laws, rules and regulations related to the issuance of debt.

The City acknowledges that failure to meet the demands of growth may inhibit its continued economic viability, but also realizes that excess outstanding debt may have detrimental effects on the ability of the City to meet its continuing operational needs. Issuing debt commits the City's revenues several years into the future, and may limit its flexibility to respond to changing service priorities, revenue inflows, or cost structures. Adherence to the Debt Management Policy helps ensure that the City issues and manages its debt prudently in order to maintain a sound financial position and protect its credit rating.

Credit ratings are the rating agencies' assessment of the City's ability and willingness to repay debt on a timely basis. Credit ratings are an important indicator in the credit markets and can influence interest rates a borrower must pay. Each of the rating agencies believes that debt management is a positive factor in evaluating issuers and assigning credit ratings.

Milton's adherence to federal and state laws, rules and regulations as well as its strong financial policies and procedures made it possible to obtain a triple A rating, the highest credit quality given by the rating agencies, on its first attempt to secure a credit rating. With virtually no credit history due to the pay-as-you-go nature of purchases in the past, the City received a triple-A rating from Standard & Poor's (AAA) and Moody's (Aaa) in 2017.

The City recognizes that there are advantages and disadvantages to both the pay-as-you-go method of financing purchases and to issuing debt. Milton staff weighs out these factors each year during the update to the seven-year Capital Improvement Plan. The matrix below outlines some of the main advantages and disadvantages taken into consideration during the planning process:

	PAY-AS-YOU-GO	DEBT FINANCING
 Advantages	Future funds are not tied up in servicing debt payments	Infrastructure is delivered when it is needed
	Interest savings can be put towards other projects	Spreads costs over the useful life of the asset
	Greater budget transparency	Increases capacity to invest
	Avoid the risk of default	Allocates costs to citizens who receive the related benefits
 Disadvantages	Long wait time for new infrastructure	Potentially high borrowing rate/interest costs
	Large projects may exhaust the entire budget for capital projects	Debt payments limit future budget flexibility
	Inflation risk	Generations forced to service debt requirements
	Allocates costs of project to citizens that may not benefit	Additional tax levy may be required to repay debt

GENERAL OBLIGATION DEBT

Under Georgia financing laws, the City's outstanding general obligation debt shall not exceed 10 percent of total assessed property value. By law, the general obligation debt subject to the limitation may be offset by amounts set aside for repaying the general obligation bonds.

Calculation of the legal debt limit based on audited data contained in the Fiscal Year 2018 Comprehensive Annual Financial Report (CAFR):

Assessed Value:	\$2,521,779,862
10% of Assessed value (Legal Debt Limit):	\$ 252,177,986
Milton Debt Applicable to Debt Limit:	\$ 23,495,000
Legal Debt Margin:	\$ 228,682,986

Milton's current net debt applicable to the debt limit is 9.32%, leaving significant room for growth if the voters choose to approve future general obligation bonds. The Georgia Constitution (Article 9, Section 5, Paragraph 1) states that only debt approved by the majority of qualified voters voting in an election held for that purpose is subject to the debt limit calculation. Therefore, the City's other long-term debt related to revenue bonds and capital leases are excluded from the debt limit calculation.

Note: For more information regarding the City's revenue bond and capital lease debt, see the Executive Summary p. 13.

General Obligation Bond Debt Service		
Fiscal Year	Principal	Interest
2020	\$ 855,000	\$ 858,875
2021	895,000	816,125
2022	940,000	771,375
2023	985,000	724,375
2024	1,035,000	675,125
2025	1,090,000	623,375
2026	1,145,000	568,875
2027	1,200,000	511,625
2028	1,260,000	451,625
2029	1,295,000	413,825
2030	1,335,000	374,975
2031	1,390,000	321,575
2032	1,430,000	279,875
2033	1,475,000	236,975
2034	1,520,000	192,725
2035	1,565,000	147,125
2036	1,610,000	100,175
2037	1,660,000	51,875
	\$22,685,000	\$ 8,120,500



GLOSSARY

GLOSSARY

A

Accrual Basis of Accounting – A method of accounting where revenues are recorded when they are earned and expenditures are recorded when goods or services are received.

Ad Valorem Tax – A tax based on the value of the property.

Amortization – The reduction of debt by regular payments of principal and interest sufficient to retire the debt by maturity.

Appropriation – An authorization made by the city council which permits officials and department heads to incur obligations against and to make expenditures of governmental resources.

Assessed Value – The value placed on the property for tax purposes. The assessed value of property is 40% of the fair market value.

B

Balanced Budget (General Fund) – Total anticipated revenues plus that portion of the fund balance in excess of authorized reserves that is designated as a funding source shall equal the total estimated expenditures for each fund.

Basis of Accounting – Timing of recognition for financial reporting purposes.

Basis of Budgeting – Method used to determine when revenues and expenditures are recognized for budgeting purposes.

Bond – A written promise to pay a specified sum of money at a specified future date or dates together with periodic interest at specified rates. Bonds are typically used for long-term debt.

Budget – The financial plan for the operations of a department, program or project for the current year or for the duration of the project.

Budget Amendment – A revision of the adopted budget that, when approved, replaces the original provision and increases or decreases the budget appropriation.

C

Capital Assets (Fixed Assets) – Land, improvements to land, easements, buildings, building improvements, vehicles, machinery, equipment, works of art or historical treasures, infrastructure and all other tangible or intangible assets that are used in operations and have an initial useful life extending beyond a single reporting period. Milton recognizes capital assets as those assets with an estimated useful life of three or more years and with an acquisition value of \$10,000 or more.

Capital Improvement Plan (CIP) – A comprehensive five-to-seven year plan, updated annually, of the capital projects for the city.

Capital Outlay – An expenditure for the acquisition or, or addition to, a fixed asset. Items acquired for less than \$10,000 are not considered capital outlay for the city.

Capital Projects Fund – Fund type used to account for financial resources that are restricted, committed or assigned to expenditure for capital outlays.

Charter – Manual that establishes the government structure and defines boundaries, specific powers, functions, essential procedures, and legal control. In Georgia, a charter is created through a legislative act of the Georgia General Assembly.

Contingency – Funds set aside for unforeseen future needs and budgeted in a “non-departmental” account. Contingency funds can be transferred to a department budget only by the action of city council.

Credit Risk – Risk that an issuer or other counterparty to an investment will not fulfill its obligations.

D

Debt – An obligation resulting from the borrowing of money or from the purchase of goods and services.

Debt Service – Available resources set aside for the payment of principal and interest to lenders or creditors on outstanding debt.

Department – A major administrative division of the city with indicated overall management responsibility for an operation or a group of related operations within a functional area.

Depreciation – The portion of the cost of a fixed asset charged as an expense during a particular period. The cost of a fixed asset is prorated over the estimated useful life of the asset.

E

Encumbrance – A commitment of funds against appropriations in which the expenditure has not actually been made at the time of the recording. To encumber funds means to set aside funds for a future expenditure.

Expenditure (Expense) – This term refers to the outflow of funds paid or to be paid for an asset obtained or a good/service received regardless of when the expense is actually paid. “Expenditure” applies to Governmental Funds and “Expense” to Proprietary Funds.

F

Fair Market Value – An estimate of the market value of the property as determined by the Fulton County Board of Assessors.

Fiduciary Fund – A category of funds used to report assets held in a trustee or agency capacity for others and which therefore cannot be used to support the government’s own programs.

Fiscal Year – The twelve month period designated by the city council signifying the beginning and ending period for recording financial transactions. Milton’s fiscal year runs October 1 through September 30.

Function – Group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible.

Fund – Fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances and changes therein, that are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

Fund Balance – Net position of a governmental fund (difference between assets, liabilities, deferred outflows of resources and deferred inflows of resources).

G

General Fund – One of five governmental fund types. The general fund typically serves as the chief operating fund of a government. The general fund is used to account for all financial resources not accounted for in some other fund.

General Obligation Bonds – Bonds whose principal and interest are paid from property tax for debt service and are backed by the city’s full faith and credit. Approval by referendum vote is required for general obligation bonds to be issued.

Generally Accepted Accounting Principles (GAAP) – Conventions, rules and procedures that serve as the norm for the fair presentation of financial statements.

Governmental Accounting Standards Board (GASB) – Ultimate authoritative accounting and financial reporting standard-setting body for state and local governments.

Governmental Funds – Funds generally used to account for tax-supported activities. There are five types of governmental funds: the general fund, special revenue funds, debt service funds, capital projects funds and permanent funds.

I

Interest Rate Risk – Risk that changes in interest rates will adversely affect the fair value of an investment.

Interfund Transfers – Flows of assets (such as cash or goods) between funds and blended component units of the primary government without equivalent flows of assets in return and without a requirement for repayment.

L

Legal Level of Budgetary Control – Level at which a government's management may not reallocate resources without approval from the legislative body.

Levy – To impose taxes, special assessments or service charges for the support of government activities.

Long-term Debt – Debt with a maturity date of more than one year after the date of issuance.

M

Mill – A tax rate equal to \$1 per \$1,000 of assessed property value.

Millage Rate – The ad valorem tax rate expressed in the amount levied per thousand dollars of taxable assessed value of the property.

Modified Accrual Basis of Accounting – Basis of accounting where revenues are recorded when they become measurable and available and expenditures are recorded in the period in which governments in general normally liquidate the related liability rather than when that liability is first incurred (if earlier).

P

Personal Property – Property that can be moved with relative ease such as boats, machinery and inventoried goods.

Property Taxes – Tax bases on the assessed value of a property, either real estate or personal. Tax liability falls on the owner of record as of the appraisal date.

Public Hearing – A specifically designated time, place and opportunity for citizens, community groups, businesses and other stakeholders to address the legislative body on a particular issue. It allows interested parties to express their opinions and the legislative body and/or staff to hear their concerns and advice.

R

Revenue Bonds – Bonds whose principal and interest are payable exclusively from specified revenue source. These bonds do not require approval by referendum.

S

Short-term Debt – Debt with a maturity date of less than one year after the date of issuance.

Special Revenue Fund – Governmental fund type used to account for the proceeds of specific revenue sources that are restricted or committed to expenditure for specific purposes other than debt service or capital projects and exclusive of resources held in trust for individuals, private organizations or other governments.

W

Working Capital – A dollar amount reserved in the (general fund) fund balance that is available for unforeseen emergencies, to handle shortfalls caused by revenue declines and to provide cash liquidity during periods of low cash flow.